

**City of Wright City  
Board of Aldermen Meeting  
Thursday, May 9, 2024  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, and Alderman Don Andres present. Alderman Ramiz Hakim attended via Zoom periodically during the meeting, but was not a voting member of the Board. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutman, Director of Public Works Kyle Roettger, Police Chief Tom Canavan, Lieutenant Aaron Sutton, and Parks Director Stuart Bruning. Others present were Karl Schoenike, Jack Underwood with the Warren County Record, Jeanette Woehrle, Theresa Ellis, Russ Lyons, Mark Brandt, Jack Davel, and Kim Purl.

**Pledge of Allegiance**

Kyle Roettger led the Pledge of Allegiance.

**Approval of Agenda**

Mayor Heiliger recommended that the Board amend the agenda to add item 10b. NOC Proposal under new business for the review and discussion of a proposal submitted by NOC for IT services within 24 hours of the meeting. Alderman Andrews moved to amend the agenda as recommended. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

**Approval of Minutes**

Alderman Andrews moved to approve minutes from the April 25, 2024, Board meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

**Financial Reports**

Alderman Arbuthnot moved to approve the April 2024 financial reports. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
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Alderman Andrews Yea  
The motion was approved 3-0.

Alderman Arbuthnot Yea

### **Public Comments**

Jeanette Woehrle stated that her husband, John Woehrle, would not be assisting Wreaths Across America for the city Cemetery and instead, will be assisting other Cemetery's in our community to receive flags for Veterans.

### **Public Hearing**

None

### **Recommendations from Planning and Zoning**

None

### **Old Business**

**Cochran Engineering – Roelker Road Project Proposal** – Kurt Daniels presented a proposal for professional services regarding Roelker Road to develop a bid proposal. Alderman Owens moved to accept the proposal in the amount of \$95,805.00. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

**NOC Proposal** – The Board of Aldermen reviewed the proposal from NOC for computer, phone, email, and server services city wide. Alderman Arbuthnot moved to accept the proposal in the amount of \$5,355.00. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

### **New Business**

**Appointment to Planning and Zoning** – Mayor Heiliger made a recommendation to appoint Russ Lyons to the Planning and Zoning Commission. Alderman Arbuthnot moved to accept the recommendation. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

**Proposition R Bond** – Joy Howard with WM Financial Strategies, calculated that the city could borrow up to \$6.4 million. The Board needed to decide how much of the 1% new tax increase collection the city wanted to hold back. The rest of the monies will go towards the bond payment. The Board agreed to hold back \$75,000.00.

**Theresa Ellis – West Second Street North** – Theresa Ellis would like to place a 2024 Modular Home on a future subdivided lot along West Second Street North. The city’s zoning code does not allow for Modular Homes in the C-4 Commercial District and would require a rezone or text amendment. The Board asked for Ms. Ellis to be added to the Planning and Zoning agenda for May 20<sup>th</sup>.

**Diamond Blade Chainsaw Bids** – Kyle Roettger made a recommendation to purchase a Diamond Blade Chainsaw from Rob’s Lawn & Garden in the amount of \$2,000.00. The equipment will be used to address area inlets and under drains. Alderman Andrews moved to approve the recommendation as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

### **Ordinances/Resolutions**

**Bill 7-24** – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY SANCTURARY IN THE COUNTY LLC LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #7-24 a second time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Owens moved for final passage of Bill #7-24. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1058 of the City of Wright City, Missouri.

**Bill 8-24** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, EXTENDING THE SECOND ONE PERCENT (1%) GENERAL SALES TAX TO DOMESTIC UTILITIES. Ms. Ogborn read the Bill by title. Alderman Owens moved to postpone Bill 8-24 to the May 23, 2024, Board meeting. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

**Resolution R10-24** – A RESOLUTION APPROVING AND AUTHORIZING A FIST AMENDMENT TO AGREEMENT TO SELL AND PURCHASE REAL ESTATE WITH PUBLIC WATER SUPPLY DISTRICT NO. 2 OF ST. CHARLES COUNTY, MISSOURI. Ms. Ogborn read the Resolution by Title. Alderman Andrews moved to accept Resolution R10-24 as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

### **Reports**

**Parks** – The department is looking to host a free line dancing event on July 25<sup>th</sup>. The Flag retirement Ceremony is scheduled for June 15<sup>th</sup> at Diekroeger Park.

**Public Works** – The department continues to work on the Diekroeger Park Renovations. A fence was installed along the swing set at Diekroeger Park.

**Building Official** – The department continues to review the 2021 Codes for adoption and drafting resident permit guides. Pulque is close to opening and there is no update on the coffee shop.

**Police** – Officer Holmes and Haney hosted an evidence collection workshop with the boy scouts and had about 20 participants. Sheriff Harrison hosted a 2-day drone training for drone pilots and members of the department took the test and passed.

**City Hall** – This city is looking for sponsors for the annual fireworks show. The National Night Out Committee is working on fundraising opportunities.

**Treasurer** – A report was in the packet. Ms. Hutchings continues to complete audit requests.

### **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$50,713.03. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Absent
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 3-0.

### **Announcements**

The following locations will have Memorial Day services: Charters of Freedom in Warrenton at 11 a.m., Wesley Smith Chapel 1 p.m., Wright City Cemetery 7:00 p.m. An addition \$40 million dollars has been allocated to Wright City for the I-70 expansion project in hopes to redo the Elm Street and Stracks Church overpasses. June 29<sup>th</sup> is the city Fireworks Display. Dub C Explorers will have a Dine to Donate at Texas Roadhouse on May 13<sup>th</sup>. The Food Pantry is partnering with the School District to provide the summer lunch program. Sponsorships are needed for the three weeks between Summer School and the start of Fall Semester.

### **Final Questions**

Russ Lyons thanked KNS Holdings, CannaCorner, for their donation to pay off the school lunch debt at the Wright City Schools.

**Vote to enter Closed Session**

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney and Section 610.021(3), hiring, firing, disciplining, or promoting employees when personal information about the employee is discussed or recorded. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Absent
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 3-0. The Board entered executive session at 7:20 p.m.

Alderman Andrews moved to leave closed session at 8:36 p.m. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Hakim	Absent	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 3-0.

Alderman Andrews moved to adjourn the meeting at 8:36 p.m. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Hakim	Absent	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 3-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_