

**City of Wright City  
Board of Aldermen Meeting  
Thursday, April 11, 2024  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutmann, Police Chief Tom Canavan, Director of Public Works Kyle Roettger and Parks Director Stuart Bruning. Others present were John and Jeanette Woehrle, Joe and Debbie Bleile, Austin Jones, Gary Rueblino, Jerry Prouhet, Marie Hollenbech, Kim Fast, Billy Ivie, John Gottschalk, and Kim Purl.

**Pledge of Allegiance**

Mr. Strutman led the Pledge of Allegiance.

**Approval of Agenda**

Alderman Arbuthnot moved to approve the agenda as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Approval of Minutes**

Alderman Andrews moved to approve minutes from March 14<sup>th</sup> Board the April 1st Workshop meetings. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Financial Reports**

Alderman Andrews moved to approve the March financial reports as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

## **Public Comments**

John Woehrle congratulated the incumbents on the recent election and thanked the Board for their communication, transparency, and moving the city forward. Mr. Woehrle expressed concerns with dumping in the city cemetery.

## **Public Hearing**

None

## **Recommendations from Planning and Zoning**

None

## **Old Business**

**Personnel Policy – On-Call Employees** – Alderman Hakim moved to amend the Personnel Policy by approving the proposed Stand-By policy. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Andrews	Yea
Alderman Owens	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Spring Hill Circle Drain** – The public works department will remove 4 slabs of concrete midway down Spring Hill Circle and install a drain to catch the stormwater from the top of the hill and take it to a storm drain. The project has been pushed back to later this year.

## **New Business**

**Tribute to Veterans Memorial – Charters of Freedom** – Austin Jones invited the Board to attend a Dedication Ceremony on May 27<sup>th</sup>, 2024 for the Charters of Freedom that will showcase three documents: The Declaration of Independence, The Constitution and the Bill of Rights.

**Wright City Cemetery Memorial Society Grant Proposal** – The Memorial Society would like to apply for a grant to plant 4 trees in the Cemetery. If awarded, the trees will be planted as listed below:

Ivory Silk Liliac Tree – Between lots 96 and 89 of Block 2

Ivory Silk Liliac Tree – Between lots 65 and 72 of Block 3

Norway Spruce Tree – Southeast Corner of Block 1 where there will be no burials due to the slope of the land.

Red Cherry Tree to replace an existing tree that did not survive.

Alderman Hakim moved to approve the locations of the four trees. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
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Alderman Andrews Yea                      Alderman Arbuthnot Yea  
The motion was approved 4-0.

**Liquor License Applications – Pulque Mexican Restaurant** – Alderman Owens moved to approve the 2023-2024 and 2024-2025 Liquor License Applications for the sale of Liquor by the Drink, Sunday by the Drink, and To-go Containers as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews Yea                      Alderman Owens Yea  
Alderman Arbuthnot Yea                      Alderman Hakim Yea

The motion was approved 4-0.

**Cochran Engineering – Roelker Road Project Update** – The conceptual idea for Roelker Road was presented for review by the Board. The current Right-of-Way is large enough to accommodate 2 lanes with a turn lane for the school and shoulders but would not accommodate for sidewalks. The acquisition of right-of-way may be needed for properties along Roelker Road. The Board asked this item to be placed on the May 6<sup>th</sup> Workshop agenda for discussion.

**Plumbing Bids – Diekroeger Bathroom Renovation** – Mr. Roettger presented bids to complete the plumbing in the Diekroeger Park Bathrooms and recommended Bono Plumbing. Alderman Arbuthnot moved to accept the bid from Bono Plumbing in the amount of \$4,292.00. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens Yea                      Alderman Andrews Yea  
Alderman Arbuthnot Yea                      Alderman Hakim Yea

The motion was approved 4-0.

**Block 3, Lot 17, Grave 11 Monument** – A monument was set at the head of the gravesite for the memorial of Doris Roberts. A stone that was set over 60 years ago was improperly placed at the foot of the grave just west of Ms. Roberts. The appearance of the stones back-to-back was not preferred by the family and requested Mr. Roberts stone to be moved to the foot of the grave. The family also asked for the stone to be turned so that the wording of the deceased faced the main drive. Alderman Arbuthnot moved to approve the relocation of the stone. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim Yea                      Alderman Owens Yea  
Alderman Andrews Yea                      Alderman Arbuthnot Yea

The motion was approved 4-0.

### **Ordinances/Resolutions**

Resolution R10-24 – A RESOLUTION APPROVING AND AUTHORIZING THE CONVEYENCE OF A PERMANENT WATER UTILITY EASEMENT TO PUBLIC WATER SUPPLY DISTRICT NO. 2 OF ST. CHARLES COUNTY, MISSOURI. Alderman Andrews moved to approve Resolution R10-24. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews Yea                      Alderman Owens Yea  
Alderman Arbuthnot Yea                      Alderman Hakim Yea

The motion was approved 4-0.

## **Reports**

**Parks** – The department will have an Earth Day event where volunteers will plant trees in the parks. April 26<sup>th</sup> will be the next line dancing night at Diekroeger Park

**Public Works** – Continuing to work on bathroom renovations. Ruge Park’s renovations are complete and open to the public. Mr. Roettger met with Forest Lake Trustees on crack sealing their streets.

**Building Official** – The department is moving forward with the 2021 code adoption. Phase 2 of the 62-acre bid documents have been drafted and are under review by the grant Board.

**Police** – The department announced the receipt of an additional grant to purchase in car computers and mounts for the police vehicles. The Chief is assisting the Treasurer with LLEBG Grant reporting requirements. Seniors Against Scams went well.

**City Hall** – Ms. Ogborn had no updates for the Board.

**Treasurer** – Ms. Hutchings is preparing for the Workman’s Comp Audit in April.

## **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$70,885.01. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

## **Announcements**

The Food Panty raised \$17,500 during the fish fry events this year and will be participating in the First Friday events. Mayor Heiliger thanked the voters for the passage of Proposition R and congratulated Alderman Owens and Alderman Hakim on their election. John Woehrle will be raising money to assist with Wreaths Across America for the City Cemetery.

## **Final Questions**

None

## **Vote to enter Closed Session**

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney and Section 610.021(3), hiring, firing, disciplining, or promoting employees when personal information about the employee is discussed or recorded. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
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Alderman Arbuthnot Yea                      Alderman Owens      Yea  
The motion was approved 4-0. The Board entered executive session at 7:50 p.m.

Alderman Hakim moved to leave closed session at 8:43 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Mayor Heiliger informed the Board of a phone call that is scheduled with the Governor regarding Elm Street and Stracks Church Road.

Alderman Hakim has met with Mr. Strutman who would like to implement building permit increases and contracting with a city planner for future development of the city.

Alderman Arbuthnot moved to adjourn the meeting at 8:55 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_