

**City of Wright City
Board of Aldermen Meeting
Thursday, November 7, 2024
City Hall, 636 Westwoods Road**

Mayor, Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk called the roll with Alderman Kim Arbuthnot, Alderman Karey Owens, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Director of Public Works Kyle Roettger, Building Inspector Lance Bauer and Parks Director Stuart Bruning. Others present were Jack Underwood with the Warren County Record, Kim and Joe Purl, Russ Lyons, Billy Ivie, Kim Fast, Larry Zuhone, Cheryl and Mark Doolittle, and Rick and Sharon Wischmeyer.

Pledge of Allegiance

Mr. Roettger led the Pledge of Allegiance.

Approval of Agenda

Alderman Arbuthnot moved to approve the agenda as presented. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Approval of Minutes

Alderman Owens moved to approve the minutes from the October 24, 2024 Board meeting. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Financial Reports

Alderman Owens moved to approve the October 2024 financial reports. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Public Comments

Kim Purl presented a Special Event Permit Application to the Board on behalf of the Wright City Community Food Pantry for the “Walk to Bethlehem” and Food Pantry Open House on December 13, 2024. Mrs. Purl asked for the Police Department’s assistance to direct traffic during the walk. Alderman Owens moved to approve the Special Event Permit as presented.

Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Larry Zuhone expressed concerns on the status of the slip lane to be installed for the New High School opening in January 2025 as promised by the school district. Mayor Heiliger stated that City Staff have been meeting with the engineering firm to determine a plan. Mr. Zuhone stated that it was going to cost the school district \$333,000.00, and that they were to install crosswalks.

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Department of Homeland Security Grant Proposal – City Staff is still waiting for a priority list from NOC, the cities IT Company. The grant will not reimburse prior expenses and the grant would be awarded in Spring of 2025. Alderman Owens moved to approve the proposal and to use ARPA funds to cover the costs of \$7,400.00 for the service fee. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

New Business

Building Inspector Vehicle – On November 1st, Mayor Heiliger authorized the purchase of a new Building Inspector vehicle in the amount of \$12,500.00. The truck has been picked up, insured, and in use. Alderman Andrews moved to accept Mayor Heiliger’s purchase. Alderman Owens seconded the motion and the voice vote was as follow:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Public Works Salt Spreader – Alderman Andrews moved to approve the purchase of a salt spreader in the amount of \$8,030.00 and to sell the current spreader on gov deals. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

American Bank Savings Account – This is a cemetery endowment savings account that has not had any activity. The City Clerk asked if the Board wanted to keep the account open or to move the funds into the General Fund Checking account. The Board agreed to revisit this account after the 2025 Budget discussion to see if any additional funds could be placed into the CD. City Staff were given direction to put \$5.00 into the CD to have some activity and then to remove the \$5.00 the next business day after the transaction is posted to the bank statement.

Cemetery Endowment Savings CD – Alderman Owens moved to postpone this item to the November 25th meeting to allow City Staff to get rates from other banks. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
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Alderman Andrews	Yea	Alderman Arbuthnot	Yea
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The motion was approved 3-0.

Ordinances/Resolutions

Due to the entirety of the Board of Aldermen being absent and following Missouri State Statutes, Alderman Owens moved to postpone Bill 20-24, 21-24, 22-24, and 23-24, to the November 25th Board meeting. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
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Alderman Andrews	Yea	Alderman Arbuthnot	Yea
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The motion was approved 3-0.

Bill 20-24 - AN ORDINANCE TO ESTABLISH THE ZONING CLASSIFICATION OF AN - AREA WITHIN THE CITY CONTAINING 57.77 ACRES, MORE OR LESS, AS “PDA-MXD” PLANNED DEVELOPMENT AREA MIXED USE DISTRICT; AUTHORIZING AND DIRECTING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY; APPROVING A PRELIMINARY PLAT THERFOR; AND OTHER MATTERS RELATING THERETO.

Bill 21-24 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY RJM STORAGE LLC LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION

Bill 22-24 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY STEPHEN E. AND RUTH A. WAITE LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION

Bill 23-24 – AN ORDINANCE APPOINTING TIMOTHY A. ENGELMEYER AS PROSECUTING ATTORNEY AND AUTHORIZING EXECUTION OF A CONTRACT FOR PROSECUTING ATTORNEY SERVICES.

Resolution R20-24 – A RESOLUTION APPROVING AN AGREEMENT WITH COMPUTER INFORMATION SYSTEMS, INC. FOR RECORDS MANAGEMENT SERVICES FOR THE WRIGHT CITY POLICE DEPARTMENT. Ms. Ogborn read Resolution R20-24 by title.

Alderman Andrews moved to approve Resolution R20-24. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Resolution R21-24 – A RESOLUTION APPROVING AN AGREEMENT FOR RIGHT-OF-WAY ACQUISITION SERVICES FOR THE ROELKER ROAD PROJECT. Ms. Ogborn read Resolution R21-24 by title. Alderman Owens moved to approve Resolution R21-24. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Resolution R22-24 – A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI, ON APRIL 8, 2025. Ms. Ogborn read Resolution R22-24 by title. Alderman Andrews moved to approve Resolution R22-24. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Resolution R23-24 – A RESOLUTION AMENDING CERTAIN LINE ITEM AMOUNTS IN THE 2024 BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Ms. Ogborn read Resolution R23-24 by title. Alderman Owens moved to approve Resolution R-23-24. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Reports

Parks – The fall soccer season has ended. The Trunk or Treat event saw 400-500 kids. Pumpkins Galore was thanked for providing pumpkins for the event. Christmas event flyers will be circulating soon.

Public Works – The department will work to replace concrete slabs in the Timber Trails subdivision. Mr. Roettger provided the Board with an updated street priority list.

Building Official – A building permit for a dentist office at the Towne Center Strip Mall was approved. Three buildings at the Waste Water Treatment Facility have received final occupancy.

Police – The department will be collecting donations for shop with a cop and the event will take place on December 14th.

City Hall – Ms. Ogborn had no new information to share with the Board.

Treasurer – Ms. Hutchings report was enclosed for the Board to review.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$24,817.38. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Absent
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 3-0.

Announcements

The food pantry has seen 152 families during the drive thru panty. They are partnering with Unite Wright City to provide Thanksgiving meals. Boy Scouts will be collecting their annual food drive donations on November 24th. The pantry is accepting donations for the Christmas meal baskets. Mayor Heiliger will be attending the I-70 project bid opening on November 8th. Mayor Heiliger thanked the residents for being kind and nice during the election and reminded the residents of the Monday night meals offered in Diekroeger Park. The city will host a house decorating contest for the holiday season.

Final Questions

None

Adjournment

Alderman Arbuthnot moved to adjourn the meeting at 7:24 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Absent

The motion was approved 3-0.

Approved: _____

Date: _____

Attested: _____