

**City of Wright City  
Board of Aldermen Meeting  
Monday, November 25, 2024  
City Hall, 636 Westwoods Road**

Mayor, Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk called the roll with Alderman Kim Arbuthnot, Alderman Karey Owens, and Alderman Don Andrews present. Alderman Ramiz Hakim was absent. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Lieutenant Aaron Sutton, Director of Public Works Kyle Roettger, Director of City Services Mark Strutman, Building Inspector Lance Bauer and Parks Director Stuart Bruning. Others present were Jack Underwood with the Warren County Record, Joe Purl, Billy Ivie, Kim Fast, Larry Zuhone, Adam Pollard, Tom Glosier, Rick and Sharon Wischmeyer and Cheryl and Mark Doolittle.

**Pledge of Allegiance**

Adam Pollard led the Pledge of Allegiance.

**Approval of Agenda**

Alderman Ownes moved to approve the agenda as presented. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Approval of Minutes**

Alderman Owens moved to approve the minutes from the October 14<sup>th</sup> and November 4<sup>th</sup> Workshop meetings the November 7<sup>th</sup> Board meeting, and October 17<sup>th</sup> and November 18<sup>th</sup> Special Board meetings. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Financial Reports**

None

**Public Comments**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning**

**Roelker Road and Veterans Memorial Parkway Retail Center Site Plan** – The fire department has asked for an additional entrance to the east of the presented strip mall and it cause the site plan to be amended. Alderman Owens moved to postpone this item to the December 12<sup>th</sup>, Board meeting. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Old Business**

**Cemetery Endowment Savings CD** – Alderman Hakim moved to keep this CD at American Bank for 18 months at a 4.1% interest rate. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Absent	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**New Business**

None

**Ordinances/Resolutions**

**Bill 20-24** - AN ORDINANCE TO ESTABLISH THE ZONING CLASSIFICATION OF AN - AREA WITHIN THE CITY CONTAINING 57.77 ACRES, MORE OR LESS, AS “PDA-MXD” PLANNED DEVELOPMENT AREA MIXED USE DISTRICT; AUTHORIZING AND DIRECTING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY; APPROVING A PRELIMINARY PLAT THERFOR; AND OTHER MATTERS RELATING THERETO. A representative of the developer requested to postpone this item to the December 12<sup>th</sup>, Board meeting. Alderman Owens moved to postpone Bill 20-24 to the December 12<sup>th</sup>, Board meeting. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Bill 21-24** – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY RJM STORAGE LLC LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #21-24 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

Ms. Ogborn read Bill a second time by title. Alderman Hakim moved for final passage. Alderman Owens seconded the motion and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and duly signed becomes Ordinance #1070 of the City of Wright City, Missouri.

**Bill 22-24 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY STEPHEN E. AND RUTH A. WAITE LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION.** Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #22-24 a second time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

Ms. Ogborn read Bill a second time by title. Alderman Hakim moved for final passage. Alderman Andrews seconded the motion and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and duly signed becomes Ordinance #1071 of the City of Wright City, Missouri.

**Resolution R24-24 - A RESOLUTION REMOVING AND ADDING AUTHORIZED SIGNING OFFICERS FOR THE CITY OF WRIGHT CITY’S BANK ACCOUNTS AT AMERICAN BANK OF FREEDOM, FIRST STATE COMMUNITY BANK, AND FMB BANK AND DIRECTING THE BANK TO CHANGE SAME.** Ms. Ogborn read the Resolution by title. Alderman Owens moved to approve Resolution R24-24. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Resolution R25-25 – AMENDING LINE ITEMS IN 2024 BUDGET.** Ms. Ogborn read the Resolution by title. Alderman Hakim moved to approve Resolution R25-25. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

## **Reports**

**Parks** – The bathrooms have been winterized. The department will be on KFAV live wire next week promoting the Christmas Events. Basketball and Cheer registrations are still open.

**Public Works** – The department is replacing concrete slabs in the Timber Trails subdivision. Christmas banners have been hung on light poles in the downtown district. Truck 4 has been outfitted with a snowplow. The department is interviewing for a parks maintenance position.

**Building Official** – The department presented a PowerPoint highlighting the construction activity within the city over the year.

**Police** – The department is still accepting donations for shop with a cop and the event will take place on December 14<sup>th</sup>.

**City Hall** – Candidate Filing will open December 12<sup>th</sup> at 8:00 a.m. Continuing to prepare the 2025 budget.

**Treasurer** – Ms. Hutchings report was enclosed for the Board to review.

### **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

### **Announcements**

The food pantry has seen an increase in clients. 111 Thanksgiving meals were handed out to families in need. Several partnerships have donated food, toys, and other items. The Pantry is collecting donations for the Christmas Food Baskets. The Mayor attended the I-70 expansion project bid opening on November 8<sup>th</sup>. The Police Department is accepting donations for Shop with a Cop. Wreaths Across American will have a ceremony in the Wright City Cemetery on Saturday, December 14<sup>th</sup>. Mayor Heiliger has graduated from Leadership Missouri and encouraged participation in the program. The Junior Class is hosting a trivia night on December 7<sup>th</sup> at the High School. The Middle School is hosting a magic dinner on December 6<sup>th</sup> and December 14<sup>th</sup> to raise money for school clubs.

### **Final Questions**

Sharon Wischmeyer asked the Board if there was a way residents could receive mass communication alerts in the event of suspects on the run, inclement weather, etc.

### **Vote to Enter Closed Session**

Alderman Andrews moved to leave closed session at 7:09 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Vote to Exit Closed Session**

Alderman Owens moved to leave closed session at 7:49 p.m. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Mayor Heiliger informed the Board that the step program presented by the Police Department for the 2025 budget had the wrong calculations and was adjusted.

UCC Church will have a warming center on November 30<sup>th</sup> due to the expected weather temperatures and are looking for volunteers.

**Adjournment**

Alderman Andrews moved to adjourn the meeting at 7:56 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_