

**City of Wright City
Board of Aldermen Meeting
Thursday, March 28, 2024
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim via Zoom, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutmann, Police Lieutenant Aaron Sutton, Building Inspector Lance Bauer, Director of Public Works Kyle Roettger and Parks Director Stuart Bruning. Others present were Karl Schoenke, Rachel Myers, Heather Cahail, Kyle Brown, Rod Smith, Cody Rebstock, and Austin Dorman.

Pledge of Allegiance

Lance Bauer led the Pledge of Allegiance.

Approval of Agenda

Due to receiving a last-minute Audit Proposal and Workman's Comp Quotes that will renew April 1, 2024, Mayor Heiliger recommended the Board of Aldermen amend the agenda to add those items. Alderman Arbuthnot moved to amend the agenda and add item 10b. Audit Request for Proposals under Old Business and add item 11c. Workman's Comp under New Business. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Owens moved to approve minutes from the February 5, 2024, Workshop and March 14th Board meetings. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Financial Reports

None

Public Comments

Rachel Myers is interested in re-zoning a piece of property along Highway H to M-2 Multi Family for the construction of six 3 bed- 2 ½ bath townhomes. This would allow families to rent the units while their house is being built within the community. Mayor Heiliger recommended Mr. Myers attend the April 1st Workshop Meeting.

Rod Smith, resident of Forest Lakes, asked when the rest of the subdivision would be crack sealed. Mr. Smith presented a quota in the amount of \$13,000 that would complete the subdivision. It was recommended that Mr. Smith contact Mr. Roettger to discuss timelines.

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – 113 Veterans Memorial Parkway – The applicant, Ms. Cahail, was present. Alderman Owens moved to approve the Conditional Use Permit Application as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Preliminary Plat Application – Timber Run Subdivision – The Planning and Zoning Commission met on March 15th and Approved the Preliminary Plat Application contingent upon Auburn Meadows West Plats 1 & 2 will have to be recorded prior to the recording of this final plat for Timber Run Plat 1 and to address the removal of the lot that now contains the extension of Lexington Drive in Auburn Meadows. This was just information; no further action was needed.

Old Business

Personnel Policy – On-Call Employees – Alderman Arbuthnot made a motion to postpone this item to the April 11th meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Audit Request for Proposals – Alderman Arbuthnot moved to accept the Proposal from Decker & DeGood PC for fiscal years 2023 – 2027 Auditing Services. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

New Business

Spring Hill Circle Drain – Alderman Arbuthnot moved to postpone discussion to the April 1st workshop meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Blue and Gold Street Naming – Alderman Arbuthnot moved to approve the street name “Saint Michael the Archangel”. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Workman’s Comp Quotes – Alderman Arbuthnot moved to approve the quote from Missouri Employers Mutual in the amount of \$51,743.00 for coverage April 1, 2024 – April 1, 2025.

Alderman Hakim seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Ordinances/Resolutions

Bill 7-24 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY SANCTUARY IN THE COUNTY LLC LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION. Ms. Ogborn read the Bill by title. The developer and engineer were present and requested Bill 7-24 be postponed to the May 9th meeting. Alderman Owens moved to postpone Bill 7-24 to the May 9th meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Bill will be placed on the May 9th meeting agenda.

Reports

Parks – The department thanked Jukebox productions for MC the Easter Egg Hunt. Brynes and Jones are wrapping up and assisting in the replacement of missing playground equipment. The grand opening for the swing set will be April 27th in conjunction with a Community Dinner.

Public Works – The department continues to work on the bathroom remodels. The plumber is on site working on the bathrooms and the event lighting is up but not wired at this time.

Building Official – Streets in Phase 1 of the Alder Creek development are being poured. The Department is working on updating permit forms.

Police – The department has received the two new MDT Computers which were granted. The first new Durango is upfitted and ready for Patrol within the coming weeks. The Special Olympics Torch Run will be held on May 24th, 2024 at 9 a.m.

City Hall – Ms. Ogborn attended the Chamber Business Breakfast and presented on Economic Development in the city. New Maps are being drafted for city limits and zoning boundaries. Pulque Mexican has picked up their Business and Liquor License Applications.

Treasurer – Ms. Hutchings will begin the Workman’s Comp Audit in April.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$29,631.54. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

The final fish fries of the year will be March 29th. Preparations are underway for the National Night Out event on August 6th. Municipal Elections are April 2nd.

Final Questions

None

Vote to enter Closed Session

Alderman Owens moved to exit open session and enter closed session for the purpose of dealing with relating Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney and Section 610.021(3), hiring, firing, disciplining, or promoting employees when personal information about the employee is discussed or recorded. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 7:22 p.m.

Alderman Owens moved to leave closed session at 8:15.m. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Alderman Arbuthnot moved to adjourn the meeting at 8:15 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____