

**City of Wright City
Board of Aldermen Meeting
Thursday, November 9, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutmann, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Treasurer Laura Hutching, and Parks Director Stuart Bruning. Others present were Jason Koch with the Warren County Record, Heuil Patel, Kim Purl, Nate Simpson, Kelly Hill, and Steve Kluesner.

Pledge of Allegiance

Steve Kluesner led the Pledge of Allegiance.

Approval of Agenda

Alderman Andrews moved to approve the agenda. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Owens moved to approve minutes from the October 26th Board of Aldermen, November 5th special Workshop, and November 6th Workshop meetings. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Financial Reports

Alderman Andrews moved to approve the October 2023 Financial Reports. Alderman Owens seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Public Comments

None

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – 117 East Veterans Memorial Parkway – Alderman Owens moved to approve the Conditional Use Permit application. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

New Business

Wright City Downtown Revitalization December Christmas Festival – The Downtown Revitalization Committee would like to host a First Friday Christmas Festival on December 1st. The committee would like to close West Second Street. Alderman Owens moved to approve the Special Event Permit application contingent upon receiving a Certificate of Insurance. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Fire Corps BB Meat Shoot – Alderman Andres moved to approve the Special Event Permit application as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Hanny’s Market Liquor License – Hanny’s Market has changed ownership and the new owner, Jiken Patel, has applied for a Liquor License that will cover the period for November 2023 – June 2024. Alderman Andrews moved to approve the application as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Old Business

Wildcat Drive Sidewalk – Mr. Strutman viewed the site with Mr. Hoelscher and provided a brief scope of work for the project. Alderman Owens would like to see a list of priority projects

to ensure higher needs are being addressed. The list will be provided at the December 8th meeting.

Wildcat Drive – East Grading – Mr. Strutman and the Public Works Department will correct the grade along the east side of Wildcat Drive adjacent to the Elementary School to help correct the flow of the stormwater so that it drains away from the residential backyards.

2024 Budget – City staff are working on the 2024 Budget Worksheet and hopes to have it sent out early next week.

2024 Benefits Update – A benefit proposal was presented to the Board from First State Insurance Agency for 2024 health care benefits for the employees. The costs are less than the current program. Ms. Ogborn will distribute applications to employees next week in the event the city moves forward with their proposal.

Diekroeger Electrical Bid Packet – The city will purchase the materials for the electrical upgrades in Diekroeger Park and receive three unformal bids for an electrician’s hourly rate of pay. Mr. Strutman will contact Ameren to see if they would supply the light poles for free. Alderman Hakim moved to receive informal bids for one-three electricians at an hourly rate. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Swing Set Installation and Surfacing Bid Packet – Mr. Strutman negotiated with Brynes and Jones and they reduced their bid from \$107,455.10 to \$92,174.00. The public works will prepare the site and seed/straw at completion of the project. Public Works will grade the area west of the Playground to help with the drainage issue. The Board did not go out for formal bids because the warranty on the existing surfacing would be void if disrupted by another company and due to the good reputation and services the company provided previously. Alderman Hakim moved to accept the bid in the amount of \$92,174.00 and an additional \$810.00 for mats to be placed underneath the swings to prevent wear on the surfacing. ARPA funds will cover the expenses. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Two invoices remain outstanding for the two swing sets purchased earlier in the year. After a donation from the Parks Foundation and money raised from a dunk booth were put towards the balance, a balance of \$2,698.40 remained. Alderman Hakim moved to use ARPA funds to pay the \$2,698.40 balance. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Trash Collection Bid Packet – The contract with Grace Hauling for trash collection services ends on February 28, 2024. Ms. Ogborn asked Grace Hauling to provide an informal bid sheet for services extending another three years and was provided to the Board. Alderman Hakim reached out to constituents and overwhelming received feedback to keep Grace Hauling. The Board will extend the contract with Grace Hauling and a Bill will be presented at the next meeting.

Ordinances/Resolutions

Resolution R15-23 – A RESOLUTION OF THE CITY OF WRIGHT CITY, MISSOURI DECLARING BLIGHT. Ms. Ogborn read the Resolution by title. Alderman Hakim moved to approve Resolution R15-23. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Reports

Parks – Renee Cody, the new Program Manager, has started. On November 17th the department, in conjunction with the School District, will host a basketball camp. The department is working on getting participants for the Christmas Parade.

Public Works – Brennan Hoelscher, the new Public Works Manager, has started. Park staff was thanked for their help mowing Bell Road.

Building Official – Dominos is scheduled to open by November 30th. Mr. Bauer is working on simplifying the department operations. Mr. Bauer was complimented on his performance and accommodation to residents in the community.

Police – The department will participate in the Shop with a Cop event and is raising money. Door hangers were created to be placed on residents’ doors when the department notices open car or home doors during the holiday season.

City Hall – The Potters Field Memorial was installed at the Cemetery. Piers for the Block signage was being poured.

Treasurer – Continuing work on the 2024 budget spreadsheet and will prepare Chapter 100 payments.

HR/Payroll – There was nothing to report.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$57,151.23. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

The Food Pantry is collecting items for Thanksgiving Baskets. Grey Construction partnered and donated turkeys to the Food Panty. A Thanksgiving Service will be held Sunday, November 16th at the Nazarene Church. The Food Panty can assist the Police Department in the Shop with a Cop event to provide food items.

Final Questions

None

Adjournment

Alderman Owens moved to adjourn the meeting at 8:15 p.m. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____