

**City of Wright City
Board of Aldermen Meeting
Thursday, March 9, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger, called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. Alderman Kim Arbuthnot was absent. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutchings, Building Inspector Joe Godier, Human Resources Clerk Denise Queen and Sports Director Eric Burton via Zoom. Others present were Susan Traylor, Kathy Kehoe, Curtis Reel, and Adam Rollins with the Warren County Record.

Pledge of Allegiance

Alderman Owens led the Pledge of Allegiance.

Approval of Agenda

Alderman Hakim moved to approve the agenda. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the February 23, 2023, meeting and March 6, 2023, Workshop meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Financial Reports

Alderman Owens moved to approve the February 2023 Financial Reports. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Public comments/concerns

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

13480 Veterans Memorial Parkway Conditional Use Permit – The 6-month time limit for a temporary office use expired on February 23, 2023. The Board of Aldermen asked the Business Owner Curtis Reel to be present to discuss the status of the office. Mr. Reel stated that he does not use the office and would have it removed the week of March 13th.

New Business

Ruge tree removal quotes – Alderman Owens moved to postpone discussion to the March 23rd meeting to allow Mr. Burton to meet with Pole Cats Tree Service on March 10th. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Park Board appointment – Mayor Heiliger recommended Aimey Stude to fill the Ward-1 vacancy and serve a 3-year term. Alderman Owens moved to accept the recommendation. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Special Event Permit – A Special Event Application was submitted by the Wright City Fire Corps to host a meat shoot at The Railhouse Pub. No members from the organization were present. Alderman Hakim moved to postpone the application to the March 23rd meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Ordinances/Resolutions

Resolution R05-23 - A RESOLUTION APPROVING AND AUTHORIZING THE CONVEYANCE OF A PERMANENT UTILITY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENTS TO PUBLIC WATER SUPPLY DISTRICT NO. 2 OF ST.

CHARLES COUNTY, MISSOURI. Alderman Andrews moved to approve Resolution R05-23. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Reports

Parks – The Kiwanis club received a \$3,000.00 grant and purchased sets of catcher’s gear, softballs, baseballs, and t-balls for the Parks Department. Mr. Burton is looking at ways to temporarily fix a mud puddle at Diekroeger Park until swing sets are installed.

Public Works – Mr. Roettger would like to purchase 7 concrete blocks to place along West Second Street to protect the 6 street light poles behind Greif. The 7th block would be placed at the east entrance to Diekroeger Park to keep large vehicles from driving through the grass. Alderman Owens moved to purchase 7 concrete blocks at \$45.00 per block. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Alderman Andrews moved to purchase a set of pallet forks from VETCO in the amount of \$1,695.00 due to the quality of the product and being a local vendor. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Building Official – Mr. Godier provided an update on the residential and commercial construction.

Police – Chief Canavan presented a call for service report. One Flock Safety Camera has been installed at the intersection of Wildcat Drive and the North Service Road. A sign will be placed on the pole and a link to the online portal will be made available on the city website soon.

City Hall – Ms. Ogborn will be attending the MOCCFOA Conference next week. The Board of Adjustment granted a Variance for Adam Pollard to install a retention pond that exceeds the depth of city requirements.

Treasurer – Ms. Hutchings is continuing to prep for the Audit.

HR/Payroll – Ms. Queen has been working with the new payroll system and thanked Lieutenant Tim Matthews and Corporal Matthew Lackey for their years of service.

City Administrator – Boonslick Regional Planning will be lending the speed trailer to the city for a couple weeks. A ribbon cutting for the renovated Police Department will be on Friday, June 2nd at 6:00 p.m. RCE Commercial Roofing has donated \$3,500 to the Fireworks Show.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$108,039.42. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Announcements

Pastor Joe provided updates on the food pantry and upcoming fish fry. Blue and Gold will be March 18th. UCC Church will have a Sausage and Sauerkraut dinner on March 12th. The Wright City Fire Department has joined the city in hosting the National Night Out event in August.

Final Questions

None

Vote to enter Executive Session

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Absent	Alderman Owens	Yea

The motion was approved 3-0. The Board entered executive session at 7:27 p.m.

Alderman Owens moved to exit executive session and return to open session at 8:47 p.m.

Alderman Hakim seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Absent
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Adjournment

Alderman Owens moved to adjourn the meeting at 8:47 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Absent
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Approved: _____

Date: _____

Attested: _____