

**City of Wright City  
Board of Aldermen Meeting  
Thursday, October 27, 2022  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Aldermen Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Lieutenant Tim Matthews, Police Chaplain Joseph Purl, Sports Director Eric Burton, Buidling Inspector Joe Godier, Treasurer Laura Hutchings, and Human Resources Clerk Denise Queen. Others present were Robert Falgout, Sean Jackson, Jeanette Woehrle, Kim Arbuthnot and members of the Fire Protection District and Fire Board.

**Pledge of Allegiance**

Kim Arbuthnot led the Pledge of Allegiance.

**Approval of Minutes**

Alderman Andrews moved to approve the minutes of the October 13, 2022, Board of Aldermen meeting. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Financial Reports**

Ms. Hutchings provided reports for the Board showing line items that have become negative and that should be taken into consideration when preparing the 2023 budget. These line items were either not budgeted for and/or funds will need to be reallocated to the funds to make them balance.

**Public comments/concerns**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning**

None

**Old Business**

**Wright City Municipal Project Status Report** – The plumber has begun work at the Police Department. The next steps will be to install doors, lock sets, countertops, and toilet partitions. Mr. Schuchmann anticipates completion of the renovation by the end of the year.

**Downtown Holiday Flags** – Kim Arbuthnot was present and represented the Downtown Revitalization Committee. The Committee will purchase 32 winter/seasonal flags that will be displayed from November through March and 32 welcome flags that will be displayed from April through November on light poles in the downtown district. The Committee asked the city to purchase the 32 brackets for the light poles. The city would have ownership of the brackets. The cost for the brackets is \$4,108.32 and does not include shipping. Mayor Heiliger had the idea to have parents sponsor senior banners that could be hung on the poles in addition to the committee flags. Alderman Rohr moved to purchase the 32 brackets. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**New Business**

**Mayoral Proclamations** -Mayor Heiliger read aloud a Proclamation commending Robert Falgout. “WHEREAS, Rob began working at Dollar General in 2013 as a sales associate and has worked his way up to lead manager; and WHEREAS, Rob has always been pleasant and helpful to anyone seeking his assistance; and WHEREAS, Rob has saw the growing needs for our community and strived to enhance the quality of services provided to the residents of Wright City; and WHEREAS, Rob was a huge contributor into the establishment of the DG Market; and WHEREAS, the city is proud and recognizes Rob for his dedication and commitment to the Wright City community; and NOW, THEREFORE, ON BEHALF OF THE BOARD OF ALDERMEN AND THE PEOPLE OF THE CITY OF WRIGHT CITY, I MICHELLE HEILIGER, MAYOR OF THE CITY OF WRIGHT CITY, BY VIRTUE OF THE AUTHORITY VESTED IN ME, DO HEREBY OFFICIALLY PROCLAIM OCTOBER 28, 2022 AS ROBERT FALGOUT DAY Further, I call upon the residents of the City of Wright City to join me and stop by the DG Market tomorrow, October 28<sup>th</sup> to celebrate and visit with Rob. Given under my hand and seal of the City of Wright City this 27<sup>th</sup> day of October 2022

Mayor Heiliger read aloud a Proclamation COMMENDING THE FIFTIETH ANNIVERSARY OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WHEREAS, in 1972, the Wright City Fire Protection District was formed by a vote of area residents; and WHEREAS, the members of the Wright City Fire Protection District has protected the residents of Wright City against 50 years of fires, storms, and natural and man-made disasters; and WHEREAS, the Wright City Fire Protection District has made extraordinary advances in the last 50 years to maintain facilities and modernize its safety equipment for its Firefighters and the public; and WHEREAS, the Wright City Fire Protection District has supported many community organizations and events including Strassenbash, Trunk or Treat, Christmas Parades, Summer

Splash, and Community Firework celebrations; and WHEREAS, the Wright City Fire Protection District provides a crew of career and volunteer Firefighters who are willing to risk their own lives to protect and serve the residents of Wright City; NOW, THEREFORE, ON BEHALF OF THE BOARD OF ALDERMEN AND THE PEOPLE OF THE CITY OF WRIGHT CITY, I MICHELLE HEILIGER, MAYOR OF THE CITY OF WRIGHT CITY, BY VIRTUE OF THE AUTHORITY VESTED IN ME, DO HEREBY OFFICIALLY PROCLAIM NOVEMBER 2022 AS WRIGHT CITY FIRE PROTECTION DISTRICT MONTH FURTHER, I call upon the residents of the City of Wright City to join me in sincerely thanking the Wright City Fire Protection District for their 50 years in service to the Wright City community. Given under my hand and seal of the City of Wright City this 27<sup>th</sup> day of October 2022

**Park truck glass replacement** – While cleaning up trees in Ruge Park, a limb hit the back window of the parks department truck and shattered it. Quotes were given to the Board for review. Alderman Hakim moved to award the bid to The Auto Glass Company LLC in the amount of \$235.00. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Hickory Trails Drive light pole** – There is a light on Hickory Trails Drive that is missing the fixture and has never been in service. Cuivre River will replace the fixture for free and the monthly fee to turn the pole on would be \$12.44. That is the same cost for all the other poles in the subdivision. Alderman Owens moved to get the light pole fixed and to have it turned on. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Ordinances/Resolutions**

**Bill 19-22** - AN ORDINANCE AMENDING CHAPTER 200 OF THE WRIGHT CITY MUNICIPAL CODE TO REPEAL AND REENACT SECTION 200.080 TO ADD USE AND REPORTING REQUIREMENTS FOR AUTOMATED LICENSE PLATE READERS USED BY THE WRIGHT CITY POLICE DEPARTMENT. Alderman Owens made a motion to postpone discussion until a meeting is held with Flock Safety. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Resolution 22-22** – A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE SCENIC REGIONAL LIBRARY RELATING TO PLACEMENT OF DIRECTIONAL SIGNS. Alderman Rohr moved to approved Resolution #22-22. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

## **Reports**

**Parks** – The 12 trees have been removed at Ruge Park along with 1 at Diekroeger Park. Mr. Burton provided updates on the upcoming Halloween costume soccer game, Trunk or Treat and Christmas Events. The Christmas Parade, Kurt Kehoe memorial tree lighting, and the park lighting will be held on Thursday, December 1<sup>st</sup>. Breakfast with Santa will be held on Saturday, December 3<sup>rd</sup>. Bathroom renovations and new ball equipment are to be discussed during budget workshop.

**Public Works** – The department, minus Joe Chadd, completed a CPR Class on October 25<sup>th</sup>. Truck #6 has had an engine swap and Mr. Roettger anticipates receiving the vehicle back next week. Mr. Roettger plans to ask for snow removal training for employees in the 2023 budget.

**Building Official** – Mr. Godier provided updates on construction in the city. An Autism and Behavioral Spectrum business is coming to the city on Warren Ave. Monica Reed is purchasing a 7-unit apartment building just South of the Police Department to rehab.

**Police** – Chief Canavan has been working on the budget. There will be training on the Flock Safety LPR cameras in November. Officer Mark Harris started on October 18, 2022. Officer Filson and Officer Monroe had a successful recovery of the use of Narcan on a man that was unresponsive.

**City Hall** – Ms. Ogborn has sent out 2023 Business License renewals, provided an update on the city website and training, and candidate filing dates.

**Treasurer** – Ms. Hutchings is working on the Mittler Brothers Chapter 100 disbursements and is preparing for the budget workshop discussions.

**HR/Payroll** – Ms. Queen has received all open enrollment forms and evaluations continue to come in. Jose Malta-Gonzales was acknowledged for his 5 years of service and Mark Harris was welcomed to the city.

**City Administrator** – The record plat for the Shires is being reviewed and will be presented to the Board in the future. Bartlett and West will have an open house on November 29<sup>th</sup> to discuss the Downtown Revitalization project. Bartlett and West will also be attending workshop on November 7<sup>th</sup>.

Mayor Heiliger asked for an update on the AJR report. Bartlett & West is trying to schedule a meeting with MODOT and the Federal Highway. Attention has been on the Downtown Revitalization project for the grant applications.

## **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$30,683.49. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews    Yea                      Alderman Rohr            Yea

Alderman Rohr            Yea                    Alderman Owens            Yea  
The motion was approved 4-0.

**Announcements**

Pastor Joe provided updates on a drive through pantry at the Lions Club from 9am-12pm. He has received permission from the County Clerk to set up during the election in November. Pastor Joe gave updates about the holiday baskets and boy scouts food drive on November 19<sup>th</sup>. Wags and Whiskers will have a groundbreaking ceremony on November 12<sup>th</sup>. Brittany Rody Agency is having a 1-year anniversary celebration on October 28<sup>th</sup>.

**Final Questions**

None

**Vote to enter Executive Session**

Alderman Hakim moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees, and Section 610.0219(13) RSMo; Individually identifiable personnel records. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 7: 25p.m.

Alderman Hakim moved to exit executive session and return to open session at 9:56 p.m. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Adjournment**

Alderman Andrews moved to adjourn the meeting at 9:56 p.m. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_