

**City of Wright City
Board of Aldermen Meeting
Thursday, June 23, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Aldermen Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Treasurer Laura Hutchings, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen. Others present were Adam Rollins with the Warren County Record, Pete Bossert, Barbara Bossert, Mark Brandt, Tammy Lasop via Zoom and Kathy Kehoe.

Pledge of Allegiance

Abbie Ogborn led the Pledge of Allegiance.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the June 9, 2022, Board of Aldermen meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Financial Reports

None

Public comments/concerns

Pete Bossert expressed storm water concerns with the proposed layout of the new Wright City High School on Roelker Road. BFA will review the plans and concerns will be forwarded to them.

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – Wright City School District - Discussion was held on the need for turning lanes and ways to reduce speeding in the school zone. Alderman Hakim moved to postpone the Conditional Use Permit Application until the July 14, 2022, Board meeting to allow representatives of the development to be present. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Mayor Heiliger recommended the Board appoint Janice Hinson to the Planning and Zoning Commission. Alderman Hakim moved to appoint Janice Hinson. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Old Business

Wright City Municipal Project Status Report –Kustom Kraft is planning to paint the exterior of the building within the next few weeks weather permitting.

13480 Veterans Memorial Parkway Site Plan – Curtis Reel with CHC Equipment Rental submitted a site plan showing locations of paved surfaces and the temporary office. The Board would like an updated site plan with dimensions of paved surface to scale, dimensions of the office, and placement of parking spaces including handicapped spaces as required per code. Alderman Hakim moved to postpone this item to the July 14, 2022, meeting to allow the applicant to be present. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

New Business

Liquor License renewals – Alderman Rohr moved to approve the Liquor License Applications. Alderman Andrews seconded it. Alderman Hakim moved to amend the original motion and approve the Liquor License applications as presented with the condition Ruiz Castillo pays additional \$300.00 fee as required. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Proposal for grant submission – Tina Zimmerman has presented a proposal to apply for a U.S. Department of Transportation Safe Streets and Roads For All grant. Alderman Owens moved to accept the proposal and apply for the grant. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
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Alderman Rohr Yea Alderman Owens Yea
The motion was approved 4-0.

2022 Audit Report – The Board was presented with a draft 2022 audit report. Tammy Lasop with Sikich, was available via Zoom and reviewed the audit report with the Board. The report is in the final review and may have a few changes. Alderman Hakim moved to give Laura the ability file the final audit report contingent upon no substantial changes reported by the auditors and to accept the report at the July 14, 2022, meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews Yea Alderman Rohr Yea
Alderman Rohr Yea Alderman Owens Yea
The motion was approved 4-0.

Ordinance/Resolutions

Bill 12-22 – AN ORDINANCE AMENDING SCHEDULE III, TABLE II-A OF TITLE III OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO STOP INTERSECTIONS AND AUTHORIZING INSTALLATION OF STOP SIGNS AT CERTAIN INTERSECTIONS ON FREEDOM LANE. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #12-22 a second time. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim Yea Alderman Andrews Yea
Alderman Rohr Yea Alderman Owens Yea
The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final reading and passage of Bill #12-22. Alderman Hakim seconded it and roll call was taken with the following vote:

Alderman Owens Yea Alderman Hakim Yea
Alderman Andrews Yea Alderman Rohr Yea
The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1025 of the City of Wright City, Missouri.

Bill 13-22 – AN ORDINANCE AMENDING CHAPTERN 125 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO THE MUNICIPAL COURT. Ms. Ogborn read the Bill by title. Alderman Andrews moved to read Bill #13-22 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim Yea Alderman Andrews Yea
Alderman Rohr Yea Alderman Owens Yea
The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final reading and passage of Bill #13-22. Alderman Rohr seconded it and roll call was taken with the following vote:

Alderman Owens Yea Alderman Hakim Yea
Alderman Andrews Yea Alderman Rohr Yea
The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1026 of the City of Wright City, Missouri.

Resolution R-16 – A RESOLUTION APPROVING AN AGREEMENT WITH S&R ANIMAL CONTROL, LLC. Alderman Rohr moved to approve Resolution #16-22. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Reports

Parks – Mr. Burton presented quotes for two folding bollards to place at the ends of the walk trail in Diekroeger Park to prevent vehicles from driving through. The Board asked that he work with Mr. Roettger to develop a plan. There are roughly 12-20 dead trees located within the parks that are causing safety concerns. Mayor asked to get bids for removing the trees along with any additional dead trees around the city that need to be addressed. A tree located behind 51 Spring Hill Circle needs to be removed and may require a tree climber.

Public Works – Mr. Roettger presented quotes for a snowplow and salt spreader for the new vehicle that has been purchased. Mr. Roettger recommended the bid from Knapheide minus the cost of the tailgate included in the bid. Alderman Hakim moved to accept the bid from Knapheide in the amount of \$30,878.00. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Currently, there is no tentative start date for the Bell Road overlay project.

Building Official – Mr. Godier provided an update on the commercial construction.

Police – The department is applying for a grant up to \$10,000 that can be used for vehicles. Over the next few weeks, all officers will be attending active shooter trainings. An MOU for standard operating procedures of the SRO officers has been drafted and presented to the School District for review. The MOU will then be given to the City Attorney for review.

City Hall – Ms. Ogborn will provide information on the MML Annual Conference in September and reminded everyone of the Fireworks Display on Saturday, June 25th.

Treasurer – Ms. Hutchings will begin working on the 6-month financial report and tax rate.

HR/Payroll – Ms. Queen informed the Board of two bills that passed reducing the retirement age to 55 for first responders and giving retirees a 4% COLA. Recognition was given to the Public Works Department for their work setting up for the Firework Display.

City Administrator – Mr. Schuchmann informed the Board that Cannon Builders installed the SWPPP and the stop work order was removed. The site will be evaluated during the next rainfall. A list of auction items will be presented to the Board at the next meeting that includes items from all departments.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$39,352.25. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

Pastor Joe updated the Board on the food pantry and needs of their organization. July 1, 2022, is the next First Friday event. Friday, June 24, 2022, is Caboose Bingo night at the Lions Club to raise money to refurbish the Caboose at Diekroeger Park. Saturday, June 25, 2022, volunteers will be cleaning Veterans headstones.

Final Questions

Adam Rollins was recognized for his recent article in the Warren County Record.

Vote to enter Executive Session

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, Section 610.021(2) RSMo; Leasing, purchasing or sales of real estate, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees and/or, Section 610.021(12) RSMo; any documents related to a negotiated contract until a contract is executed. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:26 p.m.

Alderman Andrews moved to exit executive session and return to open session at 9:24 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Owens moved to adjourn the meeting at 9:24 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: _____

Attested: _____