

**City of Wright City
Board of Aldermen Meeting
Thursday, May 26, 2022
City Hall, 636 Westwoods Road**

President of the Board of Aldermen, Ramiz Hakim called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. Mayor Michelle Heiliger and Alderman Nathan Rohr were absent. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Treasurer Laura Hutchings, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen. Others present were Ann Owen with S&R Animal Control, Jerry Prouhet, Kathi Hurst, Adam Rollins with the Warren County Record, Tyler Koester and Kathy Kehoe

Pledge of Allegiance

Jerry Prouhet led the Pledge of Allegiance.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the May 12, 2022, Board of Aldermen meeting Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Absent

The motion was approved 3-0.

Financial Reports

None

Public comments/concerns

Tyler Koester presented a Special Event Application that had been submitted within the 24-hour notice of the meeting. Mr. Koester would like to block Auburn Drive in front of his home for a water slide for a private event. Mr. Koester will supply an umbrella policy in the amount of \$3,000,000.00. After discussion, the application will be presented at the June 9, 2022, meeting for vote.

Ann Owen with S&R Animal Control was present to discuss the rate increase for services to the city. Ms. Owen proposed four visits at an additional \$25.00. Alderman Hakim asked for a contract to be presented to the City Attorney for review and formal action would be taken at the June 9, 2022, meeting.

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – Reed’s Rockets – Alderman Andrews moved to approve the Conditional Use Permit as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0

Old Business

Wright City Municipal Project Status Report – Progress is moving along. Drywall is being hung and a window air conditioning unit has been installed for the server room.

New Business

Memorial Society – Jerry Prouhet presented a bid in the amount of \$3,575.00 from Pole Cats Tree Service to remove and trim trees along the east entrance of the city’s Cemetery. Alderman Hakim asked if the Memorial Society would be willing to split the cost in half as done in the past. Alderman Owens approved up to \$1,787.50 on contracting Pole Cats Tree Service to remove the trees. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Absent

The motion was approved 3-0.

The Avenue of Flags will be set up Sunday, May 29th and removed Monday, May 30th.

Strassenbash Special Event Permit – Alderman Andrews moved to approve the Special Event Permit contingent upon the applicant providing the correct insurance to the city. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0

Lions Club Liquor License – Strassenbash – Alderman Owens moved to approve the Liquor License Application contingent upon the Strassenbash Committee providing the correct insurance. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Ordinance/Resolutions

Bill 10-22 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWEND BY WRIGHT CITY R-II SCHOOL DISTRICT LOCATED IN WARREN COUNTY, MISSOURI INTO THE CITY LIMITS OF WRIGHT CITY, MISSOURI WITHOUT

FURTHER ACTION. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #10-22 a second time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final reading and passage of Bill #10-22. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Absent

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1023 of the City of Wright City, Missouri.

Bill 11-22 – AN ORDINANCE AMENDING SECTION 210.2290 OF THE MUNICIPAL CODE RELATING TO DISORDERLY CONDUCT. Ms. Ogborn read the Bill by title.

Alderman Owens moved to read Bill #11-22 a second time. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final reading and passage of Bill #11-22. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Absent

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1024 of the City of Wright City, Missouri.

Reports

Parks – Diekroeger Playground project is running smooth. TSM passed health inspection to serve hot foods at the Ruge Park concession stand. Based on the report, the Ruge Park bathrooms need upgrading. Mr. Burton recommended to get a health inspection of the Diekroeger Bathrooms to see the upgrades needed for that park as well.

Public Works – Mr. Roettger thanked the Board for providing lunch for their department. Truck #6 valves and heads were sent for repair. A 6” concrete curb will be installed east of t-posts currently along Westwoods Road and just west of 501 Westwoods Road.

Building Official – Dollar General is moving right along. Mr. Godier has been addressing code enforcement issues around the city. The new owners of the Northridge apartments have been cleaning up outside of the buildings and have begun remodeling units.

Police – Chief Canavan stated business has been running as usual. The newly purchased vehicle should be arriving in October.

City Hall – Ms. Ogborn highlighted on new business licenses that had been issued. Bartlett and West donated \$750.00 to the fireworks display. Ms. Ogborn has been appointed to the Missouri City Clerks and Finance Officers Associations Silent Auction and Audit Committees.

Treasurer – Ms. Hutchings has been researching accounting software’s and attending demonstrations of the programs. Ms. Hutchings plans to present her findings at the June 6th Workshop.

HR/Payroll- Ms. Queen has been continuing HR training and thanked the department heads for fast response in turning in Personnel Policy acknowledgments. Lagers will have informative information on their website for employees to view.

City Administrator – Mr. Schuchmann has fielded a number of phone calls on businesses coming to the area. A meeting will be held on Tuesday, May 31st regarding the 62-acre park. The placement of the playground at Diekroeger Park shifted slightly after finding a possible natural spring.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$18,004.65. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0.

Announcements

Pastor Joe highlighted on the summer lunch program. \$2,000 of the \$2,500 cost for the program has already been sponsored. The Flag Retirement Ceremony is Saturday, June 11th at 11:00 am. The second First Friday, Dog Days of Summer, will be Friday, May 4th. Monday, May 30th, a special Memorial Day service will take place in the Cemetery at 2:00 p.m.

Final Questions

Mr. Burton asked if the Board was interested in giving discounts to those that had rented Diekroeger Park previously due to the playground not being available. Alderman Andrews moved to give a \$10.00 discount to those who already made reservations prior to the project start, and to honor it until the project is completed to those who request it. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Absent

The motion was approved 3-0.

Discussion was held on private events having bounce houses at the parks. The Board agreed not to allow it. Michael Baryo will be helping power wash and stain the picnic tables at Diekroeger Park on Saturday, June 11th. Mr. Burton invited those available to help. Adam Rollins with the Warren County record asked about the amendments to Bill #11-22. The City Attorney stated it

was vague language that needed to be removed. Lieutenant Matthews and Chief Canavan have been working diligently on updating procedures and process for the Police Department.

Vote to enter Executive Session

Alderman Owens moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, Section 610.021(2) RSMo; Leasing, purchasing or sales of real estate, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees and/or, Section 610.021(12) RSMo; any documents related to a negotiated contract until a contract is executed. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Absent	Alderman Owens	Yea

The motion was approved 3-0. The Board entered executive session at 7:33 p.m.

Alderman Owens moved to exit executive session and return to open session at 8:03 p.m.

Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Absent
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 8:03 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Absent	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 3-0.

Approved: _____

Attested: _____