

**City of Wright City
Board of Aldermen Meeting
Thursday, May 27, 2021
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Michelle Heiliger, Alderman Ramiz Hakim, Alderman Don Andrews, and Mayor Dan Rowden present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Lieutenant Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutchings, and Elizabeth Schubert. Other's present were Bryan Spencer, Charles Parisi, Doris Brakensiek and Adam Rollins with the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Bryan Spencer to lead the Pledge of Allegiance.

Approval of Minutes

Alderman Andrews moved and Alderman Heiliger seconded the motion to approve the minutes of the May 13, May 19, and May 25, 2021, Board of Aldermen Meetings. On voice vote, the motion was approved 4-0.

Financial Reports

None

Responses to Previous Comments/Concerns

None

Open meeting to Public Comments/Concerns

Ms. Brakensiek questioned the Board's decision to aware a contract to Grace Hauling, Inc.

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – Champs Home & Lawn Services– The Aldermen reviewed a recommendation from the Planning and Zoning Commission to approve the conditional use permit for Terry Tate dba Soapy Towel Mobile Detailing and More, LLC, to operate a Home Office for his business 432 Fredricksburg Way. Alderman Hakim moved and Alderman Heiliger seconded the motion to accept the recommendation and issue a conditional use permit. On voice vote, the motion was approved 4-0.

Old Business

Wright City Municipal Project Status Report – A few updates were provided.

K9 car replacement – Chief Eskew was available via Zoom. After discussion regarding the replacement of the K9 vehicle, Alderman Hakim moved for Chief Eskew to select a vehicle within the current fleet to be outfitted and serve as the new K9 car. Alderman Heiliger seconded it and on voice vote, the motion was approved 4-0.

New Business

Mayoral Proclamation - Mayor Rowden read aloud a Proclamation proclaiming May 28, 2021, as Bryan Spencer Day. Mayor Rowden thanked Bryan Spencer for everything he has done for the community.

Vacation rollover request – Ms. Ogborn asked for one week of vacation time that would expire on July 16th, to be rolled over and used by August 31st, 2021. Alderman Andrews moved and Alderman Hakim seconded the motion to approve the request. On voice vote, the motion was approved 4-0.

Lions Club Picnic Liquor License – Alderman Andrews moved and Alderman Rohr seconded the motion to approve the application and waive the \$20 license fee. On voice vote, the motion was approved 4-0.

Liquor License renewals – Alderman Andrews moved and Alderman Heiliger seconded the motion to approve the list of applicants that were presented. On voice vote, the motion was approved 4-0.

421 W 2nd St N MOU – Alderman Heiliger moved and Alderman Hakim seconded the motion to approve the MOU as presented for a parking lot to be installed by November 18th, 2021. On voice vote, the motion was approved 4-0.

Warren County Emergency Management MOU – Alderman Heiliger moved and Alderman Rohr seconded the motion to approve the MOU as presented to add employees of the City to the roster of those who are authorized to direct 911 dispatch to activate the Outdoor Warning System. On voice vote, the motion was approved 4-0.

Ordinance/Resolutions

None

Reports

Parks – Ms. Schubert gave updates on the parks and programs. Six applications for Park Board have been received for review.

Public Works – Discussion was held regarding grave sites in the City Cemetery.

Building Official – No report was available.

Police – Lieutenant Canavan present Chief Eskew's Report.

City Hall – Ms. Ogborn provided updates on outstanding licenses, outstanding trash bills, and Firework donations that have been received.

Treasurer – Ms. Hutchings has been attending webinars and becoming familiar with the city software.

City Administrator – Mr. Schuchmann has been working on the schedule for the Westwoods Road project and has been working as the City Building Inspector.

Review/Approval of Bills

Alderman Andrews moved and Alderman Heiliger seconded the motion to pay the bills in the amount of \$83,039.98. On voice vote, the motion was approved 4-0.

Announcements

Pastor Joe gave an updated on the Food Pantry. Alderman Hakim spoke of the First Friday Event on June 4th. Alderman Heiliger said Strassenbash Planning is going well and a Charity Softball Game has been mentioned.

Final Questions

Ms. Schubert asked about the pothole at the intersection of Bell Road and the North Service Road.

Vote to enter Executive Session

Alderman Andrews moved and Alderman Heiliger seconded the motion to exit open session and enter executive session for the purpose of dealing with matters pursuant to Section 610.021 (12), RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, pursuant to Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Heiliger	Yea

The motion was approved 4-0. The Board entered executive session at 8:02 p.m.

Alderman Rohr moved and Alderman Hakim seconded the motion to exit executive session and return to open session at 9:14 p.m. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Heiliger	Yea
Alderman Rohr	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Hakim moved and Alderman Rohr seconded the motion to adjourn the meeting at 9:15 p.m. On voice vote, the motion was approved 4-0.

Approved: _____

Attested: _____