

**City of Wright City
Board of Aldermen Meeting
Thursday, May 13, 2021
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was not available to attend via Zoom due to phone and internet line outages.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Michelle Heiliger, Alderman Ramiz Hakim, Alderman Don Andrews, and Mayor Dan Rowden present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Chief Matt Eskew, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutchings, and HR Clerk Denise Queen. Other's present were Julia Ramey, Mary and Jack Groeper, Kim Arbuthnot, Jen Olivio, Jeannette Woehrle and Adam Rollins with the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Mary and Jack Groeper to lead the Pledge of Allegiance.

Approval of Minutes

Alderman Andrews moved and Alderman Heiliger seconded the motion to approve the minutes of the April 22, 2021, Board of Aldermen Meeting. On voice vote, the motion was approved 4-0.

Financial Reports

Alderman Hakim moved and Alderman Andrews seconded the motion to approve the Financial Reports for April 2020. On voice vote, the motion was approved 4-0.

Responses to Previous Comments/Concerns

None

Open meeting to Public Comments/Concerns

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann provided updates for the Police Department Renovation in phases 2 and 3.

Westwoods Road Project Contract – Mr. Schuchmann presented a contract with Sweetens Concrete which included an additional bid of \$66,000.70 to complete the N Service Road Sidewalk Project. Alderman Heiliger moved and Alderman Andrews seconded the motion to approve the contract with Sweetens Concrete. On voice vote, the motion was approved 4-0.

New Business

Parks Foundation 5k Run – Julia Ramey presented a 5k Run to help raise money for the Parks Foundation. Alderman Rohr moved and Alderman Heiliger seconded the motion to approve the special event permit pending their certificate of insurance. On voice vote, the motion was approved 4-0.

Annual Fireworks Display – Jack Groeper asked the Board to consider selecting an annual date for the city fireworks display to help with scheduling of the Lions Club facility. Mayor Rowden stated the City would follow up with the contracted company to see if that was possible.

Fireworks Display Vendors – Jack Groeper asked the Board to consider the Lions Club and Wright City Wildcats Wrestling team be the main food provider for the Fireworks Display on July 3, 2021. Alderman Hakim moved and Alderman Andrews seconded the motion to allow these organizations to be the main food provider. On voice vote, the motion was approved 4-0.

CPR Certifications – Ms. Ogborn presented a list of City Employees who need to have their CPR Certifications renewed once classes resume. Due to COVID-19 they are closed. Alderman Hakim moved and Alderman Andrews seconded the motion to approve the list. On voice vote, the motion was approved 4-0.

201 North Cherry Street MOU – A bond of \$5,000.00 and a Memorandum of Understanding (MOU) was presented for a parking lot to be installed at 201 North Cherry Street by November 12, 2021. Alderman Hakim moved and Alderman Heiliger seconded the motion to approve the MOU as presented. On voice vote, the motion was approved 4-0.

Liquor License Renewals – Alderman Andrews moved and Alderman Rohr seconded the motion to approve the list of applicants that were presented. On voice vote, the motion was approved 4-0.

Occupancy Inspection – 482 Indian Lake Drive – Alderman Hakim moved and Alderman Andrews denied the request to waive the required occupancy inspection. On voice vote, the motion was approved 4-0.

Town & County Car Show – Alderman Rohr moved and Alderman Hakim seconded the special event application and will allow a portion of East North First Street to be closed. On voice vote, the motion was approved 4-0.

Woofstock 2021 – Alderman Hakim moved and Alderman Heiliger seconded the motion to approve the special permit application pending their certificate of insurance. On voice vote, the motion was approved 4-0.

Job Fair – Alderman Andrews moved and Alderman Rohr seconded the motion to partner with the Chamber of Commerce and host a Community Job Fair. On voice vote, the motion was approved 4-0.

Mayoral Proclamation - Mayor Rowden read aloud a Proclamation proclaiming May 15, 2021 as Peace Officers Memorial Day and May 9 – 15, 2020 as National Police Week. Mayor Rowden thanked the Police Department for all they do.

Ordinance/Resolutions

None

Reports

Parks – Discussion was held regarding Park Board applications and volunteer waiver forms.

Public Works – Mr. Roettger reviewed highlights of his written report. Members of the Board expressed items to address around the City.

Building Official – Discussion was held regarding a new building inspector and who would be conducting inspections in the meantime.

Police – Chief Eskew said the department is looking to provide a bailiff for Court as it is re-opening. The department will not be participating in the drug take back program but hopes to next year.

City Hall – Ms. Ogborn provided updates on licenses and upcoming public hearings.

Treasurer – Ms. Hutchings stated the work comp audit went well and will receive a draft of the audit soon.

City Administrator – Mr. Schuchmann stated that Bartlett and West are preparing their proposal to the Board for the Access Justification Report.

Review/Approval of Bills

Alderman Andrews moved and Alderman Hakim seconded the motion to pay the bills in the amount of \$53,407.03. On voice vote, the motion was approved 4-0.

Announcements

Pastor Joe gave an update on the Food Pantry and reminded all the 9/11 service on September 12, 2021. Mayor Rowden thanked those who helped make the First Friday on First Street event a huge success.

Final Questions

Adam Rollins asked for the date of the Woofstock event.

Vote to enter Executive Session

Alderman Andrews moved and Alderman Heiliger seconded the motion to exit open session and enter executive session for the purpose of dealing with matters related to Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, pursuant to Section 610.021 (12), RSMo. Roll call was taken with the following vote:

Alderman Heiliger	Yea	Alderman Andrews	Yea
Alderman Hakim	Yea	Alderman Rohr	Yea

The motion was approved 4-0. The Board entered executive session at 8:04 p.m.

Alderman Rohr moved and Alderman Hakim seconded the motion to exit executive session and return to open session at 8:55 p.m. Roll call was taken with the following vote:

Alderman Rohr	Yea	Alderman Hakim	Yea
Alderman Heiliger	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Adjournment

Alderman Hakim moved and Alderman Andrews seconded the motion to adjourn the meeting at 8:56 p.m. On voice vote, the motion was approved 4-0.

Approved: _____

Attested: _____