

**City of Wright City  
Board of Aldermen Meeting  
Thursday, July 9, 2020  
City Hall, 636 Westwoods Road**

Alderman Rohr, President of the Board, called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Alderman Kerry Lambright, Alderman Ramiz Hakim, Alderman Michelle Heiliger and Alderman Nathan Rohr. Mayor Rowden was absent. City staff present were Lyndee Rodamaker an associate from Cunningham, Vogel, and Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Treasurer Stephanie Hampton, Lieutenant Thomas Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger and Acting Parks Director Joshua Cole. Others present were Alice Windmann, Nola Pfuhl, Cheryl Howard, Veva Karn, Jan Lutz, Marie Hollenbech, Jeanette Woehrle, Lisa Foran, Feather Ratliff, Kim Purl, and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Alderman Rohr asked Lieutenant Canavan to lead the Pledge of Allegiance.

**Approval of Minutes**

Alderman Hakim noticed a typo in the meeting minutes. Alderman Lambright moved and Alderman Heiliger seconded the motion to approve the minutes of the June 25, 2020, Board of Aldermen Meeting with the amended change. On voice vote, the motion was approved 4-0.

**Financial Reports**

Alderman Hakim moved and Alderman Lambright seconded the motion to accept the Financial Reports for June 2020 as presented. On voice vote, the motion was approved 4-0.

**Responses to Previous Comments/Concerns**

No questions or comments were made by those present and Mr. Schuchmann had no questions or hands raised via Zoom.

**Open meeting to Public Comments/Concerns**

Ms. Ratliff addressed the Board with a concern of her neighbor's property. She said code enforcement has been called and at the property numerous times for tall grass, the condition of the property and they have cited the resident. Lieutenant Canavan said the Officers are aware and have addressed the concerns but with Court being closed, their hands are tied with issuing citations. Jeanette Woehrle asked about widening Stuermann Road and Mr. Schuchmann said the City is looking into the figures.

**Public Hearing**

None

## **Recommendations from Planning and Zoning**

None

## **Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann said Phase 1 of the Police Department renovation is wrapping up and is anticipating moving the department over later next week.

**Wright City Police Department – Area 103** – Mr. Schuchmann said additional office furniture is needing to be purchased and presented a bid from Office Essentials. Alderman Hakim added this company was the supplier for City Hall’s furniture and the initial supplier for the Police Department. Alderman Hakim moved and Alderman Lambright seconded the motion to accept the bid from Office Essentials in the amount of \$3,897.04. On voice vote, the motion was approved 4-0.

**Warren County Electric-** Mr. Schuchmann presented a bid from Warren County Electric to hook up a generator at the Police Department and added that this was the same company that hooked up the generator at City Hall. Alderman Hakim moved and Alderman Heiliger seconded the motion to accept the bid from Warren County Electric in the amount of \$4,790.00. On voice vote, the motion was approved 4-0.

**Police Department Generator** – Mr. Schuchmann presented a bid from CK Power for one generator at the Police Department. Mr. Schuchmann said it will be able to power the entire building and this company has supplied generators for the city numerous times. Alderman Lambright moved and Alderman Hakim seconded the motion to accept the bid from CK Power in the amount of \$14,865.00. On voice vote, the motion was approved 4-0.

## **New Business**

**Cemetery Trees** – Alice Windmann with the Wright City Memorial Society approached the Board with 4 bids to remove two dead trees located in the Wright City Cemetery. Jan Lutz added that it is the City’s responsibility to take down the trees and the Memorial Society is helping the City take those trees down. After discussion, Alderman Hakim moved and Alderman Heiliger seconded the motion to table this item to the Board of Alderman meeting on July 23, 2020 and have Mr. Schuchmann meet with representatives of the four companies to provide a recommendation for the Board. On voice vote, the motion was approved 4-0.

**Lions Club Picnic License** – Alderman Heiliger moved and Alderman Lambright seconded the motion to approve the Lions Club Picnic License for Strassenbash on Saturday, October 3, 2020. On voice vote, the motion was approved 4-0.

**Write off request – old accounts** – Alderman Hakim mentioned that the Board has taken a considerable amount of time and worked diligently to make the right decision and not to award those who have up and moved out of the City and punish the tax payers by making them responsible. Mr. Schuchmann added that after much research these balances are not legally collectable by the City. Alderman Hakim moved and Alderman Lambright seconded the motion to write off uncollectable accounts. On voice vote, the motion was approved 4-0.

**Payment Agreement account #400054002** – Alderman Heiliger moved and Alderman Lambright seconded the motion to deny the Payment Agreement. On voice vote, the motion was approved 4-0.

**Penalty write off request account #203074001** – Alderman Lambright moved and Alderman Hakim seconded the motion to waive the \$40 penalty fees that were billed in error by City Staff but deny the remaining \$60.00 penalty write off request. On voice vote, the motion was approved 3-1.

**Write off request account #100363001** – Ms. Ogborn said this bill belonged to the previous property owner and was not collected when the property changed ownership. Alderman Heiliger moved and Alderman Hakim seconded the motion to write off the outstanding balance of \$145.06. On voice vote, the motion was approved 4-0.

**Write off request account #100039002** – Ms. Ogborn said this account was included in the write off request for old accounts that was accepted earlier in the Agenda.

**Outstanding balance account # 100384002** – Cherryl Howard received an outstanding bill in the amount of \$256.18 for her previous tenants from 2017 and asked why she was just now being notified. Alderman Hakim stated the City needs to honor those who show up and are being responsible of their properties and asked Cherryl if she would consider meeting the City halfway on the outstanding balance and she agreed. Alderman Hakim moved and Alderman Heiliger seconded the motion to write off \$128.09 and hold Cherryl responsible for \$128.09 and consider the account paid in full. On voice vote, the motion was approved 4-0.

**Penalty write off request account #200892002** – Lisa Foran received an outstanding bill in the amount of \$155.46 for her previous tenants, account #200892001, from 2015. Alderman Hakim asked Lisa if she would consider meeting the City halfway on the outstanding balance and she agreed. Alderman Hakim moved and Alderman Heiliger seconded the motion to write off \$77.73 and hold Lisa responsible for \$77.00 and consider this account paid in full. On voice vote, the motion was approved.

**Payment Agreement account #203084002** – Alderman Hakim moved and Alderman Heiliger seconded the motion to accept the payment agreement as presented. On voice vote, the motion was approved 4-0.

**Payment Agreement account #100236003** – Alderman Lambright made a motion to waive \$60 in occurred penalty fees that were applied during COVID-19 at the end of the payment agreement if she makes the payment on July 10, 2020, stated on the agreement. If payment is not received, the agreement is revoked and the penalty fee of \$60.00 will remain on the account. Alderman Lambright is not recommending reinstatement of Trash Service. Alderman Heiliger seconded the motion and on voice vote, the motion was approved 4-0.

**Write off request account #200801002** – Alderman Heiliger moved and Alderman Lambright seconded the motion to write off the outstanding balance of \$88.16. On voice vote, the motion was approved 4-0.

**Baseball Field Maintenance** – Josh presented the Board with a list of bids on baseball field maintenance equipment to help repair the current conditions of the ballfields at Ruge Park and make them more attractable for teams to play at. Alderman Rohr added that our fields need better improvement and without having a fall league this would be the time to do it. Alderman Lambright moved and Alderman Heiliger seconded the motion to accept the bid from BSN Sports in the amount of \$1049.00. On voice vote, the motion was approved 4-0.

**Canine Training** – Lieutenant Canavan read a letter from Police Chief Matt Eskew requesting to send Officer Malta and Athena to Canine training school. The cost of the six-week class is \$1500.00 and has

been budgeted for. Alderman Heiliger moved and Alderman Hakim seconded the motion to send Officer Malta and Athena to Canine training school for \$1500.00. On voice vote, the motion was approved 4-0.

**Officer House Probation Completion** – Lieutenant Canavan read a letter from Police Chief Matt Eskew recommending the release of Officer House from probationary status and receive a full-time officer's rate of pay at \$20.66 that would go into effect immediately. Mr. Schuchmann added that the full time pay would be \$20.60. Alderman Lambright moved and Alderman Heiliger seconded the motion to release Officer House from probation and receive a full-time officer's rate of pay at \$20.60. On voice vote, the motion was approved 4-0.

### **Ordinances/Resolutions**

None

### **Reports**

**Parks** – Mr. Cole reviewed highlights of his written report and said the Parks Department is still working on collecting vendors for Strassenbash and if the event is cancelled due to COVID-19, all money will be refunded back.

**Public Works** – Mr. Roettger said the curb on S E 1<sup>st</sup> Street was replaced and the concrete porch and ramp was completed at the Police Department. Mr. Roettger said a culvert pipe will need to be replaced on Roelker Road and will be addressed next week.

**Building Official** - New Home permits and Miscellaneous permits for June 2020 were in the packets.

**Police Department** – Lieutenant Canavan reviewed highlights of Chief Matt Eskew's report and said the department is continuing with COVID-19 precautions.

**City Hall** – Ms. Ogborn said Liquor Licenses were delivered out to all but one Business and updated the Board on projects being completed in City Hall.

**Treasurer** – Ms. Hampton updated the Board on tasks that were completed at City Hall the last few weeks. After discussion regarding a liability account that was incorrectly set up in 2018 that was designated for any money brought in for the Fall Festival to go towards replacing playground equipment at Diekroeger Park, Alderman Hakim moved and Alderman Heiliger seconded the motion to move \$5,537.00 from the General Operating account to a specific Capital Improvement Fund. On voice vote, the motion was approved 4-0.

**City Administrator** – Mr. Schuchmann informed the Board that the Memorandum of Understanding between the City and Larry Terbrock for the installation of Sidewalks in the Falcons Crest subdivision was extended past June 25<sup>th</sup> due to the wet spring and the sidewalks should be complete in a couple of weeks. Mr. Schuchmann said two lots in the Falcons Crest Subdivision were built by another builder who did not install sidewalks and the City signed off on the building permits making the City responsible to install the less than 200ft section. Mr. Schuchmann said he is looking into the cost of realigning and adding a 2ft addition on each side of Stuerman Road.

### **Review/Approval of Bills**

Alderman Lambright moved and Alderman Hakim second the motion to pay the bills in the amount of \$75,667.63. On voice vote, the motion was approved 4-0.

**Announcements**

None

**Final Questions**

None

**Adjournment**

Alderman Hakim moved and Alderman Heiliger seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_