

**City of Wright City
Board of Aldermen Meeting
Thursday, July 25, 2019
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Nathan Rohr, Alderman John O'Connor, Alderman Thomas Dixon and Alderman Kerry Lambright present. City staff present were City Clerk/Treasurer Karen Girondo, City Administrator James Schuchmann, Public Works Director Rob Hamlin, Police Chief Matthew Eskew, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl, Abbie Ogborn and Officer James Hepperman. Also present were Ron MacKnight, chief of the Wright City Fire Protection District, Jim Buehnig and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Chief MacKnight to lead the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman Dixon moved and Alderman Rohr seconded the motion to approve the minutes of the July 11, 2019, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Ms. Girondo said there were no financial reports.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

None

Public Hearing

Amend Chapter 455 Section 455.010(F) and Section 455.100(J) of the Wright City Municipal Code – Mayor Rowden opened the public hearing. There being no comments from the public, the Mayor closed the hearing.

Recommendations from Planning and Zoning Commission

Alderman Lambright moved and Alderman Dixon seconded the motion to accept the recommendation of the Planning and Zoning Commission and approve amendments to Chapter 455 Sections 455.010(F) and 455.100(J) regarding the fees for review and re-review of plans and plats. On voice vote, the motion was approved 4-0.

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann reported the duct work and electrical wiring for the south portion of the building have been installed.

New Business

WCW 3 – The Aldermen reviewed storm water and parking improvement plans submitted by WCW 3, LLC for a portion of Third Street the company has asked the City to abandon. Mr. Schuchmann was instructed to inform company officials the plans are sufficient and they can proceed. Mr. Buehrig of WCW 3 LLC thanked Mr. Schuchmann and the city engineer for their assistance and said he expects the project to be completed within 30 to 60 days.

Purchasing Policy – The Aldermen agreed to review changes and updates to the City’s purchasing policy proposed by Mr. Rost and consider the proposal at an upcoming meeting.

Request Write off of Penalty Account #100363003 – Mr. Schuchmann recommended the Aldermen waive a \$122.46 penalty fee assessed on account #100363003. Alderman O’Connor moved and Alderman Dixon seconded the motion to waive penalty fees totaling \$122.46 assessed on account #100363003. On voice vote, the motion was approved 4-0.

Request Write off of Penalty Account #200857001 – The Aldermen reviewed a request from account holder #200857001 to waive \$64.33 in penalties. Alderman Rohr moved and Alderman Dixon seconded the motion to deny the request. On voice vote, the motion was approved 4-0.

Payment Agreement Request Account #201517706 – Alderman Rohr moved and Alderman Dixon seconded the motion to approve a payment agreement submitted by account holder #201517706. On voice vote, the motion was approved 4-0.

Write off of Uncollectible Utility Bills – Ms. Girondo presented a list of utility bills deemed uncollectible totaling \$34,010.68. Alderman Dixon moved and Alderman O’Connor seconded the motion to write off the bills as uncollectible. On voice vote, the motion was approved 4-0.

Ordinance/Resolutions

Bill #17-19 AN ORDINANCE AMENDING SECTIONS 455.010 AND 455.100 OF THE WRIGHT CITY SUBDIVISION AND LAND DEVELOPMENT CODE PERTAINING TO THE SUBDIVISION PLAT REVIEW PROCESS – Ms. Girondo read the Bill by title. Alderman Rohr moved and Alderman Lambright seconded the motion to read Bill #17-19 a second time. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman Dixon moved and Alderman O’Connor seconded the motion for final reading and passage of Bill #17-19. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O’Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0. The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #973 of the City of Wright City, Missouri.

Reports

Parks – Mr. Kehoe reviewed a variety of upcoming events at the parks and said soccer registration for the fall continues.

Public Works – Mr. Hamlin said Howard Aubuchon resigned his post with the department and Jake Meneau will be returning to college in two weeks. Mayor Rowden recommended the Board increase the hourly wage of Joe Chadd from \$13.50 to \$16.00 effective July 21. Alderman Rohr

moved and Alderman O'Connor seconded the motion to pay Joe Chadd \$16.00 per hour effective July 21. On voice vote, the motion was approved 4-0.

Building Official – The Aldermen reviewed the building report.

Police – Chief Eskew reviewed highlights of the Department's calls, arrests and investigations. He said the Department will participate in National Night Out August 6 at Bruer Park in Truesdale. Chief Eskew said the Department is accepting applications for one staff position.

City Hall/Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report. She reminded Aldermen the annual public hearing on the 2019 tax rate will be conducted August 8.

City Administrator – Mr. Schuchmann reported the proposed plat for Gettysburg Commons has been sent back to Lewis and Bade Engineers. The Greater Warren County Economic Development Council will meet at City Hall July 30, he said. Fifteen city employees recently completed a CPR class given by the Warren County Ambulance District, he said. He also reported the engineering firm will soon complete the design work for improvements to First Street.

Review/Approval of Bills

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve payment of bills in the amount of \$131,157.68. On voice vote, the motion was approved 4-0.

Announcement

Pastor Purl said the annual 9-11 observance will be held September 8. The local food pantry is serving lunch to 40-50 youngsters Monday through Friday until school begins, he said. Planning for a toy drive is underway and school supply lists are being distributed, he said.

Final Questions

None

Vote to Enter Executive Session

Alderman O'Connor moved and Alderman Rohr seconded the motion to exit open session and enter executive session for the purpose of dealing with matters related to legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney pursuant to Section 610.021(1), RSMo. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to open session from executive session.

Adjournment

Alderman Dixon moved and Alderman O'Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: _____

Attested: _____