

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, August 25, 2016**

**Signed in Attendance:** John Lacaillade, Kerry Lambright, Joe Grunwaldt, Rick & Sharon Wischmeyer, Ron MacKnight, Amy Ellard, Jackie Johnson EMS, Eric Borgmeyer EMS, Jody Sullivan EMS, Ralph Hellebusch EMS, and Frank and Teresa Ellis.

**City Official Attendance:** Mayor Heiliger, Aldermen Rowden, O'Connor, Dixon, and Toothman were present.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Chaplin Joe Purl, Police Chief Matthew Eskew, Kenny Robinett of the Public Works Department, and Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O'Connor, Rowden and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

John Lacaillade led everyone in the Pledge of Allegiance.

**Approval of Minutes**

**Minutes from Board Meeting of August 11, 2016** – Alderman Dixon made a motion to approve the minutes from the Board of Aldermen Meeting of August 11, 2016. Alderman O'Connor seconded it and the motion unanimously carried.

**Approval of Financial Reports – None**  
**Responses to previous comments/concerns – None**

**Open meeting to public comments/concerns** – Frank and Teresa Ellis were both present on behalf of the Fat Head Car Club and presented the City with a framed BackStoppers poster in appreciation of the City working with them with their car show on July 30<sup>th</sup>.

**Public Hearings**

**Setting 2016 Tax Rates** - Mayor Heiliger opened the public hearing for setting the 2016 Tax Rates. There were no comments or questions. Mayor Heiliger closed the public hearing.

**Amendment to Municipal Code of the City of Wright City pertaining to Modular Homes** - Mayor Heiliger opened the public hearing for Amending the Municipal Code of the City of Wright City pertaining to Modular Homes. There were no comments or questions. Mayor Heiliger closed the public hearing.

### **Recommendations from Planning & Zoning**

**Amendment to Municipal Code of the City of Wright City pertaining to Modular Homes** – Alderman Rowden made a motion to accept the recommendations from Planning & Zoning to approve the amendment. Alderman O’Connor seconded it and the motion unanimously

### **Old Business – None**

### **New Business**

**Proclamation – First Responders Appreciation Week & 9/11 Day of Remembrance, September 11-17, 2016** – Mayor Heiliger presented a Proclamation to the members of the Fire Department, Police Department, EMTs and Paramedics, and the Communication Officers for appreciation of their service and 9/11 Day of Remembrance, September 11-17, 2016.

**Wischmeyer Property – Lot 33 Forest Lake** – Rick and Sharon Wischmeyer were present to discuss their property boundaries with the Board. Mr. Wischmeyer stated that a portion of the City’s street is on their property and is holding up progress of their home being built. He stated it is about a 5’ x 7’ portion of road that is on his property, in addition to being on his neighbor’s property. Mr. Wischmeyer stated he brought it to the attention of Forest Lake Property Owners Association and they were not aware of the problem or how to resolve the issue. Karen Girondo stated the initial preliminary plat was completed in 2002. City Attorney Paul Rost said all four (4) property owners that are shown on the plat need to jointly do a boundary adjustment plat that puts the road with a right of way around it in the proper place. The Board encouraged Mr. Wischmeyer to proceed with building his house as the need for a boundary adjustment should not interfere with his construction.

**Review/Discussion of 2016 GO Public Facilities Project Contract** – Alderman Dixon made a motion to table the item. The motion did not carry. Alderman Rowden asked for discussion on the contract. Alderman Rowden made a motion to table to closed session. Alderman O’Connor seconded it and the motion unanimously carried.

**Payment Agreement status Report** – Alderman Toothman made a motion to accept the report. Alderman Rowden seconded it and the motion unanimously carried.

**UB Adjustment Request – Account #400197000 & 400197008** – Alderman Rowden made a motion to approve the adjustment Request. Alderman Toothman seconded it and the motion unanimously carried.

**UB Adjustment Request – Account #400189000 & 400189006** – Alderman Rowden made a motion to approve the adjustment Request. Alderman Dixon seconded it and the motion unanimously carried.

**Sewer Study Grant** – Treasurer Karen Girondo stated that the Sewer Study Grant has been completed and she has talked to Kuhlman Design Group. She suggested waiting for Larry to get back from vacation before proceeding.

**Lake Tucci – Lots 1-2-3** – Treasurer Karen Girondo explained she has been approached by the bank and a realtor regarding the lots. The three (3) lots were never approved to have driveways out onto Bell Road due to safety because of them being on a hill. She asked for clarification from the Board and they agreed to stand by the previous decision not to allow it.

**Parking lot for Strassenbash** – Karen Girondo explained there will be some new things coming to Strassenbash this year that may create a need for more parking. Greif Brothers has been allowing the use of their lot for Strassenbash in the past, but they may need more. She asked about using the Big Boys lot. The Board discussed allowing the use of the east side of the Big Boys property to be used as overflow parking during Strassenbash, with weather permitting so the lot is not wet. Chief Eskew stated it will cause some overtime to be worked. Alderman Rowden stated the Big Boys parking lot should be covered by volunteers.

**MEDC Conference** – Treasurer Karen Girondo asked for permission to attend the MEDC Conference this fall in Columbia, Missouri. Alderman Rowden made a motion to approve Karen Girondo to attend the Fall MEDC Conference. Alderman Dixon seconded it and the motion unanimously carried.

**UB Payment Agreement Request – Acct #100536005** – Alderman Rowden made a motion to accept the report. Alderman O'Connor seconded it and the motion unanimously carried.

**Bill #28-16 Ordinance** – AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR A MUNICIPAL/POLICE/PARK PROJECT. Alderman Rowden made a motion to table Bill #28-16. Alderman Dixon seconded it and the motion unanimously carried.

**Bill #29-16 Ordinance** – AN ORDINANCE FOR THE PURPOSE OF AMENDING THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI AMENDING CHAPTERS 405, 425, 430, 450, 455, AND SECTION 500.020 PERTAINING TO THE REGULATION OF MODULAR HOMES AND MANUFACTURED HOMES. Alderman Rowden made a motion to read Bill #29-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #29-16 be placed upon final passage. Alderman Dixon seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #29-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #890 of the City of Wright City, Missouri.

**Bill #30-16 Ordinance** – AN ORDINANCE L EVYING AND IMPOSING AN AD VOLEM TAX FOR THE CALENDAR AND FISCAL YEAR OF 2016 FOR GENERAL MUNICIPAL PURPOSES; STREET LIGHTING – Alderman Rowden made a motion to read Bill #30-16 a second time by title. Alderman O’Connor seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #30-16 be placed upon final passage. Alderman Dixon seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #30-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #891 of the City of Wright City, Missouri.

**Resolution 31-16** – A RESOLUTION OF THE CITY OF WRIGHT CITY ADOPTING THE WARREN COUNTY ALL-HAZARD MITIGATION PLAN (updated 2016) – Alderman Rowden made a motion to approve Resolution #31-16 by title. Alderman O’Connor seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #31-16 of the City of Wright City, Missouri.

**Reports**

**Park** – Curt Kehoe was not present due to a family emergency.

**Public Works** – Kenny Robinett reported to the Board.

Spring Lakes Lift Station – Kenny stated they installed one (1) new pump and are in the process of installing the other pump at the Spring Lake Lift Station.

624 Westwoods Road - Larry Janish had submitted his recommendation that the City allow Mr. Meyer to property secure the building and keep it maintained per the City’s Property Maintenance Code.

Roelker Road Overlay – Kenny said they were in the process of preparing Roelker Road for overlay by patching bad spots and weed eating for striping.

Biomiser Equipment – The equipment was picked up from EDI and is being stored at the Lagoon.

**Police** – Police Chief Eskew was present. He reported they had 673 calls for service, with 29 incident reports since the last meeting. Some reports included fugitive arrests, peace disturbance, Juvenile problem, possession of a controlled substance, domestic violence, and assault with a serious physical injury. He said his officers and detectives are working an

assault first case with serious physical injury. It occurred at an address off of Fir Tree and the detectives are out still conducting searches.

The 2013 Impala is in and on the road and one of the Ford vehicles was shipped down to the dealer for an all-wheel-drive issue.

**City Hall** – City Clerk Christine Martin went over her report with business licenses with the Board and stated there was still one delinquent business license and asked for the Board’s direction. The Board ordered that the business be closed and a summons be issued until he obtains his license. A new owner of the Harris Automotive has applied for a business license. The new owner will be Jens Auto & Tire and it will be effective on September 1<sup>st</sup>. An application was also received from Michael Thompson as the new owner of Snap Fitness.

Warren County Hazard Mitigation Plan – Superintendent Larry Janish reviewed it and found no issues with it.

MCHCP – 2017 Employee Health Insurance Deadline – City Clerk Christine Martin explained the window for reviewing the health coverage for 2017 has been shortened and information will not be received until August 29-30<sup>th</sup> and a response will need to be back to them by September 9<sup>th</sup>, the day after the Board Meeting. She stated the information will be emailed to the Board when received and will be on the September 6<sup>th</sup> Workshop. She and Denise attended a Webinar on August 22<sup>nd</sup> for the Open Enrollment.

Open House – The open house for Emmaus Homes, 91 Weatherby, was announced for August 17<sup>th</sup> from 3:00 to 6:00 pm.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board. She stated she talked to Bob Manske with MODOT regarding the TAP Project and the City can apply for it. She will have it on the September 6<sup>th</sup> Workshop. They do have a new scoring process. They usually \$1.1 million dollars to spend in the northeast district, but will only receive \$870,000 this year.

Meetings – Karen attended the TAC Meeting at BRPC where sidewalks, trails, and biking trails were discussed. She attended the “Eggs & Issues” breakfast sponsored by the Warrenton and Wright City Chambers with the program given by State Senator Jeannie Riddle, Representatives Bryan Spencer, Bart Korman, and Randy Peitzman with discussion of the tolling issue. The Director of Transportation will be requesting an extension of the waiver which runs out December 4<sup>th</sup>. She said when the request is made Bart will let the communities know so a letter-writing campaign can be made. Attended the Fine Arts Council Meeting and they discussed how to draw larger crowds, which will also be addressed to the Park Board.

Municipal Courts – Karen discussed the new laws for Municipal Courts that go into effect August 28<sup>th</sup>, and how they will affect the City for fines that can be collected. City Attorney Paul Rost stated he already has the ordinance prepared for the new laws.

Greater Warren County Economic Development Council’s Special Informational Meeting is Tuesday, August 30<sup>th</sup> from 5 pm to 7 pm at the Cinema 8 in Warrenton. Karen said she needs RSVPs by Friday. There will be a video to promote EDC at the event.

**Review/Approval of Bills** – Alderman Rowden made a motion to approve the Bills. Alderman O’Connor seconded it and the motion unanimously carried.

**Final Questions** – Pastor Joe asked the Board to consider using video equipment for the Board meetings. Mayor Heiliger said is in the works for the new building.

Mr. Vaclavik discussed the driveways again with the settling of the line that extends under the driveway. He stated he also believed it to be a safety issue. He asked what the next step would be. Mayor Heiliger stated the Board should have something by the next meeting.

**Vote to go to Closed Session - Executive Session** - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Rowden seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman Dixon seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

**Adjournment** – Alderman Rowden made the motion to adjourn the meeting at 8:30 pm. Alderman Dixon seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_