

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, June 25, 2015**

**Signed in Attendance:** Anna Bell Reynolds, Scott Schroeder, Lauren Doll of Cochran Engineering, Sherry Pfuhl, and State Representative Bryan Spencer.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, City Superintendent Larry Janish, Park Director Curt Kehoe, Officer Jim Hepperman, and Pastor Joe Purl.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

Scott Schroeder led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of June 11, 2015** – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of June 11, 2015. Alderman Bruce seconded it and the motion unanimously carried.\_

**Approval of Financial Reports – May** – Alderman Schuchmann made a motion to approve the May Financial Reports. Alderman Toothman seconded it and the motion unanimously carried.\_

Alderman Schuchmann made a motion to amend the agenda to add item 11w. Payment Agreement Request – Account 400170005. Alderman Rowden seconded it and the motion unanimously carried.\_

**Responses to previous comments/concerns – None**  
**Open meeting to public comments/concerns – None**  
**Public Hearing – None**  
**Recommendations from Planning & Zoning – None**

## Old Business

**Special Permit Request – Liberty Christian Academy for a 5K Run** – Chief Eskew stated he talked to the applicant and she indicated she would revisit it at a later date. The Board took no action on the request.

**Proposal from Water District #2** – The Board asked that this item be removed from the agenda at this time.

**Remington Court – Drainage Problem** – The Board asked that this item be moved to the next Workshop.

## New Business

**Awards** – Mayor Heiliger presented a Recognition Award to Luke Bruning for his outstanding achievements and for being awarded the prestigious Eagle Scout Rank while serving through Troop #835 and for a landscape scheme at Diekroeger Park.

Mayor Heiliger also presented a Good Neighbor Recognition & Appreciation Award for Leslie & Barbara Geringer in recognition of their sixty (60) years of marriage to one another and for being a good neighbor by their volunteer efforts and dedication to the Community. Mr. and Mrs. Geringer were not present.

**Special Permit – Wright City Project Graduation – 2016** – Sherry Pfuhl was present to request the Special Permit and stated they will use the same route that is used for the Strassenbash Parade. Alderman Schuchmann made a motion to approve the Special Permit. Alderman Rowden seconded it and the motion unanimously carried.

**Request for Resubdivision – School District/Library** – Lauren Doll of Cochran Engineering was present. She explained that about 1.3 acres will be cut out of the 24.3 acres owned by the School District for the future Warren County Library. Alderman Schuchmann asked if it would be possible to submit a map or aerial drawing showing a red boundary of where the improvement is going to be in relation to other existing buildings, parking lots, and to also show the utilities. He stated he would like the request postponed

**Kuhlman Design Group Contract Extension – Sewer Study** – Treasurer Karen Girondo stated that the current contract ends on Friday, June 26, 2015, and it should be extended to cover DNR's review period. The other reason to extend the contract is due to the weather. Karen said they should have the study done by July 17<sup>th</sup> in order to get it to the State.

**I-70 Funding** – Treasurer Karen Girondo discussed attending the quarterly EDC Board Meeting and Contributors Meeting where I-70 Tolling was discussed. The EDC wants to keep their opposition in the forefront. They are proposing a resolution for the I-70 Funding with the recommendations of the Greater Warren County Economic Development Council to improve transportation in the State of Missouri. Alderman Schuchmann made a motion to draft a resolution supporting the positions outlined in the document. Alderman Bruce seconded it and the motion unanimously carried.

**Approval of 2015-16 Liquor Licenses** – Alderman Schuchmann made a motion to approve the Liquor Licenses. Alderman Toothman seconded it and the motion unanimously carried.

**Wolfolk Property – Westwoods Road** – Superintendent Larry Janish explained the City is getting a lot of complaints on it. The Board asked that this be moved to the next Workshop Agenda.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to approve the report with the instruction to contact the one account. Alderman Toothman seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #300127001** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #400007003** – Alderman Toothman made a motion to approve the request. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #300178004** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #300172006** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Training Request – Public Works** – Superintendent Larry Janish asked the Board for approval to send Trent Edwards to a ten (10) day Drinking Water Treatment & Distribution Certification Course in August and September at the cost of \$525.00. He said it will be a good review even if he passes his water test prior to the class. Alderman Rowden made a motion to approve the training request. Alderman Toothman seconded it and the motion unanimously carried.

**Vacation Carry-over – A/P Clerk** – Treasurer Karen Girondo asked the Board for approval for Denise Queen to carry over six (6) hours of vacation. Alderman Schuchmann made a motion to approve Denise to carry over six (6) hours of vacation. Alderman Rowden seconded and the motion unanimously carried.

**UB Balance Adjustment Report – May** – Alderman Rowden made a motion to accept the report. Alderman Toothman seconded it and the motion unanimously carried.

**Request for Training – Police Department** – Police Chief Eskew asked the Board for approval to send Chris Beard to a one-day class on DWI Blood Draws and Search Warrants at the cost of \$100. Alderman Toothman made a motion to approve the training request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #400058007** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #200050001** – Alderman Toothman made a motion to approve the request. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #100043001** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #400197007** – Alderman Toothman made a motion to deny the request and hold for the full amount. Alderman Schuchmann seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #400108012** – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Request – Account #400170005** – Alderman Schuchmann made a motion to approve the request. Alderman Toothman seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #22-15 Ordinance** – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KUHLMANN DESIGN GROUP FOR ENGINEERING AND CONSULTING SERVICES FOR THE SANITARY SEWER STUDY IN THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill #22-15 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #22-15 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #22-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #856 of the City of Wright City, Missouri.

**Bill #23-15 Ordinance** – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH MB CONSTRUCTION, LLC. FOR INSTALLING PHASE SIX OF THE WRIGHT CITY WATER LINE RELOCATION PROJECT FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to read Bill #23-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #23-15 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #23-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #857 of the City of Wright City, Missouri.

## Reports

**Park** – Park Director Curt Kehoe reported to the Board.

Events – Curt mentioned that the Flag Ceremony and that over 600 Flags were retired. He stated that Luke Bruning helped out a lot with the ceremony. A tree was dedicated to Billy Twiehaus and the Twiehaus family donated money for flowers.

Concerts – The first ‘Concert in the Park’ was cancelled due to being rained out.

Ball Games – They are about thirty (30) games in the hole because of rainouts.

DARE Rod Run – The DARE Rod Run will be in Diekroeger Park on Friday, July 10<sup>th</sup> from 6:00 pm to 9:00 pm

Curt Kehoe said that Patsy Jones of the Park Board donated a computer to the Parks Department.

**Public Works** – Superintendent Larry Janish reported to the Board.

Street Striping – Larry Janish said Road Safe will be in Wright City from July 15<sup>th</sup> to July 31<sup>st</sup>.

Westwoods Road Water Line Project – Larry stated a pre-construction meeting will be on Tuesday June 30<sup>th</sup> at 1:30 pm to determine the project start date.

Asphalt – They are working on Westwoods Road to repair needed areas. One barricade was stolen.

WWTF – On June 24<sup>th</sup> the 100 h.p. blower motor went down and they are currently checking the warranty on it.

**Police** – Chief Eskew reported to the Board and said they had 667 calls for service, with 8 incident reports since the last meeting. Some reports included fugitive arrests, motor vehicle accidents, peace disturbance, DWI arrest and possession of a controlled substance. He said the detectives are working on outstanding cases they’ve had.

Chief Eskew said the DARE Rod Run was coming up on July 10<sup>th</sup> from 6 pm to 9 pm and he thanked Larry, Curt and Chaplin Joe Purl and anyone else that may help with the event.

**City Hall** – City Clerk Christine Martin reported to the Board and stated there five (5) New Business Licenses Issued to Meramec Specialty dba Fireworks City for Temporary Fireworks Sales, Harry Kishpaugh for Farmer’s Super Market, Wright City BP for their Business and Liquor License, Reeds Rockets for Temporary Fireworks Sales, and Five Star Excavating LLC for a Construction office at 95 Wildcat Drive.

Business License Renewals – 96 issued with three (3) licenses pending tax information. The Board asked that another reminder letter mailed to the delinquent license owners asking them to take care of their license.

Pending Conditional Use Permit is Thomas Foster for a home office for his construction business at 125 Turkey Run Court, which is scheduled for the next P&Z Meeting.

Cemetery – There were two burials since the last meeting, George Wiemer and Betty Groeper. Marie has been helping out a lot with cemetery record issues and we both have made several trips to the cemetery for verification of burials.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said May Financials were sent out and the six-month report will be done next month. Sewer Averaging for the summer months have been set up.

Special Election – Karen said she printed over 1,000 flyers for the Special Election and has set them out at City Hall and the Parks Department.

Contract for appraisal of 13200 Veterans Memorial Parkway - A manual check for \$500 was done and was to be included with the regular checks. Karen said she would get a copy for the Board.

Dedication of the roadway on Wildcat Drive from the School District was discussed and it was stated that the School needs to be asked.

Resource Officer – The last payment for the school year was received and all invoices were paid.

EDC – Karen said she attended the quarterly meeting at BRPC. A scope of work was included in the packet. She mentioned the BRPC does GIS Mapping and traffic studies on county roads.

Webinars – Watched a free Webinar on Missouri Works on the new State of Missouri Incentive Programs for new and retention projects. Also watched a Webinar put on by Missouri Municipal League with Paul Rost on Municipal Proceedings and Procedures.

**Review/Approval of Bills** – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

**Final Questions** – Park Director Curt announced that they hit the totals for Chevy Baseball. Alderman Schuchmann asked to have Utility Billing Pay Agreements put on the next Workshop Agenda.

**Vote to go to Closed Session - Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 8:00 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_