

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, June 11, 2015**

Signed in Attendance: Sameer Juma, Norman E. Krutzman, Beverly Swan, Angie Reynolds, Bart Korman from Lewis-Bade, Tammy Alsop from Hochschild, Bloom & Company, Patsy Jones, and Tim Schmidt of the Warren County Record.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Bruce, and Alderman Toothman were present. Alderman Rowden was absent.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, City Superintendent Larry Janish, Park Board Member Patsy Jones, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Toothman, and Bruce present. The City Clerk reported the Mayor and three (3) Board Members present.

Pledge of Allegiance

Ms. Chloe Purl led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of May 28, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of May 28, 2015. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – Treasurer Karen Girondo stated she will have the May Financials ready for the next meeting.

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Mr. Norman Krutzman of 414 Fredricksburg Way was present and expressed his opinion of construction issues with his home and complained about vehicles making ‘U’ Turns on Fredricksburg Way and Galveston Way.

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Don Reed – Request for Resubdivision – Treasurer Karen Girondo stated Mr. Reed was in the office today and he was unaware of what the status was on it.

Proposal from Water District #2 – Superintendent Larry Janish discussed the proposal and stated the figures in the proposal were for design of the vault box and recommended not proceeding with it at this time and to hold off until the developer gets to that area. The Board did not take any action on the proposal.

Special Permit – Liberty Christian Academy for a 5K Run – Chief Eskew stated he contacted Heather, but she was out of town. He said she is to call him when she is back in town.

New Business

Liquor License – Wright City BP – Mr. Sameer Juma explained that he will be opening Wright City BP (formerly the ZX Station) and asked for approval for his Liquor License with the City so that he may obtain his State Liquor License. Alderman Schuchmann made a motion to approve the request. Alderman Toothman seconded it and the motion unanimously carried.

2014 Audit – Hochschild, Bloom & Company – Tammy Alsop of Hochschild, Bloom & Company went over the 2014 Audit Report for the Mayor and Board. She thanked Treasurer Karen Girondo and all of the Staff for their assistance.

Beverly Swan – Ms. Beverly Swan was present and discussed the situation with the Mayor and Board regarding her rental house at 29967 Highway 'J'. After Ms. Swan gave her explanation, Alderman Toothman said he would like to have it investigated further. Ms. Swan stated the residence is currently not occupied and she had requested that the water be shut off. Superintendent Larry Janish said he would call Ms. Swan after he checks to make sure the water has been turned off.

Property Appraisals Review – Treasurer Karen Girondo stated the City received five (5) quotes for appraisals of the Big Boys Property of the six mailed out. The Board reviewed the Appraisals received. Alderman Schuchmann made a motion to approve going with St. Charles Westplex Appraisal Services LLC for their quote of \$1,000. Alderman Toothman seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to authorize Treasurer Karen Girondo to enter into an agreement with St. Charles Westplex Appraisal Services LLC for \$1,000 for the property appraisal. Alderman Toothman seconded it and the motion unanimously carried.

Bids – Westwoods Road Water Line Project – Bart Korman of Lewis-Bade was present and went over the bids received for the Westwoods Road Water Line Project. He explained that the water line project will go along Westwoods Road from the North Service Road to Aster Drive for the Base Bid and on Alternate #1; they will circle in with some six-inch water line into the subdivision up to the next road. He said Lewis-Bade recommended going with the lowest bids of \$106,884 on the Base Bid and Alternate #1 Bid of \$88,682 from MB Construction, LLC. Their total bid for the Base and Alternate bids were \$195,566. MB Construction, LLC, was a sub-contractor under C&S for a previous water line project. Superintendent Larry Janish stated there is money in the budget for the water line project. Alderman Schuchmann made a

motion to accept the base and alternate bid from MB Construction, LLC for \$195,566. Alderman Toothman seconded it and the motion unanimously carried. Larry Janish stated the only other cost to incur on the water line project is for engineering cost.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the Payment Agreement Status Report. Alderman Bruce seconded it and the motion unanimously carried.

Remington Court – Superintendent Larry Janish said he did not have any new information on the subject.

Police Department – Training Request – Police Chief Eskew asked the Board for approval to send Nicki Branhof to training on Sunshine Law Updates at Eastern Missouri Police Academy. The total estimated cost is \$52.02. Alderman Toothman made a motion to approve the training request. Alderman Bruce seconded it and the motion unanimously carried.

Ordinance/Resolutions – None

Reports

Park – Park Board Member Patsy Jones reported to the Board.

Patsy stated that over 600 Flags were retired at the Flag Ceremony on June 6th. They also honored the Twiehaus family in memory of Billy Twiehaus with a ceremony for a tree that was planted and a wall built by Luke Bruning, the third son of the Bruning family that has achieved Eagle Scout status.

Patsy stated the Farmer's Market is running fine.

They are getting lots of reservations at the Park facilities for the summer months.

Concerts – The first 'Concert in the Park' will be June 18th featuring a classical rock group band called 'Retro'.

The broken flower pot at the 4-way intersection was replaced.

Ozzie Smith Sports Academy is being hosted for kids ages 4 through 14 on June 15th through June 18th from 7pm to 9pm.

DARE Rod Run – The Charity Rod Run will be in Diekroeger Park on Friday, July 10th from 6:00 pm to 9:00 pm

Chevy Youth Program is going on and if there are 20 documented test drives, the Parks Department will receive a \$500 check.

Patsy stated there is a vacancy on the Park Board in Ward 2.

Public Works – Superintendent Larry Janish reported to the Board.

Street Striping – Larry Janish said he was going to add Roelker Road to the striping work. Larry said he was waiting for a contract from Road Safe before proceeding.

Westwoods Road Water Line Project – Larry asked if there were any questions.

Sewer Equipment – Larry Janish stated the root cutter that was purchased for the sewer machine works great. He discussed looking at sewer cameras to be used in conjunction with the new sewer root cutter, which he plans to put in next year's budget.

Police – Chief Eskew reported to the Board and said they had 723 calls for service, with 24 incident reports since the last meeting. Some reports included fugitive arrests, dog at large, a Juvenile matter, domestic assault, driving while intoxicated, unlawful possession of a firearm, and distribution of a controlled substance.

Coffee with a Cop – Chief Eskew discussed the new program he started for a question and answer session and for community outreach. It was held at Wright City Donut Café/Wright Way Diner on June 6th from 8:00 am to 9:30 am. He said he had some attendance.

Community Patrols – Officers will be in the subdivision more during the summer months.

Chief stated he had something for personnel in closed session.

City Hall – City Clerk Christine Martin reported to the Board.

New Business Licenses Issued (2) Meramec Specialty dba Fireworks City for Temporary Fireworks Sales at 209 E. Service Road North and a Business & Liquor License to Harry Kishpaugh for The Farmer's Super Market at 103 W. 2nd North

Pending Business License (2) – Wright City Donut Café is changing their name and product and the new name will be Wright Way Diner serving breakfast and lunch. Wright City BP has passed their occupancy inspection and I am waiting for the Fire Department approval.

Annual Liquor License Renewal Applications were sent out and will be on the June 25th Agenda for Board Approval

Business License Renewals – 96 issued with three (3) licenses pending tax information. A letter was mailed to the delinquent license owners giving them until June 12th.

Cemetery – There were two burials since the last meeting, Jerome Freeman and Shirley Garrett.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said the necessary paperwork for the building transaction is with US Title along with the earnest check and the real estate agent for the Church was notified.

Special Election – Karen said she has spent a lot of time working on the brochure for the Bond Election and if the Board was okay with the draft she would start making copies to get out. The Board was okay with it. Karen stated Larry Zuhone will head the Citizen's Committee. A mailing to the citizens will be done in the middle of July to the registered voters.

Workman's Comp – Karen stated the Workman's Comp payment this year was only \$74, compared to thousands in previous years.

Cannon Hall Storm Water Project – The deed for the project has been recorded and we are just waiting for Mr. Glarner to sign the easement for the Osage LLC property so Larry can start the project.

EDC – Karen reminded the Mayor and Board of the invitation to the Greater Warren County Economic Development Council Contributor's Meeting on Monday, June 15th at 6:30 pm at Hunter Modular. Bart Korman, Bryan Spencer and Jeannie Riddle will all be attending the meeting to answer questions on the recent legislation that was passed.

Review/Approval of Bills – Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Mr. Krutzman discussed more issues regarding vehicles being driven through his yard. He then thanked the Mayor and Board for listening to his concerns.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Absent	

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Absent	

The motion carried.

Adjournment – Alderman Toothman made the motion to adjourn the meeting at 8:30 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved _____

Attested _____