

**City of Wright City
Board of Aldermen Meeting
Thursday, February 9, 2017
City Hall, 203 Veterans Memorial Parkway**

Mayor David Heiliger called the meeting to order in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri, at 6:30 p.m.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Heiliger, Alderman James Toothman, Aldermen Thomas Dixon and Alderman John O'Connor present. Alderman Dan Rowden was absent.

City staff present were City Clerk/Treasurer Karen Girondo, Public Works Superintendent Larry Janish, Police Chief Matthew Eskew and Police Officer James Hepperman. City Attorney Paul Rost arrived during the aldermen's discussion of the first item listed under new business on the agenda.

Others present were State Rep. Bryan Spencer, Norman Krutzman, Fred Mueller, Theresa Kless and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mr. Spencer led the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the minutes of the December 29, 2016, Board of Aldermen meeting. The motion was approved 3-0.

Alderman Dixon moved and Alderman Toothman seconded the motion to approve the minutes of the January 12, 2017, Board of Aldermen meeting. The motion was approved 3-0.

Alderman Toothman moved and Alderman O'Connor seconded the motion to approve the minutes of the January 26, 2017, Board of Aldermen meeting. The motion was approved 3-0.

No financial reports were submitted to the Board of Aldermen.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

Mr. Krutzman presented a proposal to alter the fencing at his residence located at 414 Fredricksburg Way to allow him to store two small trailers inside a fenced area on the side of the residence. The trailers would be stored on a gravel area. The Board informed Mr. Krutzman city regulations require any storage of trailers on the side of a residence be on a paved or concrete surface. Any deviation from the regulations would require a variance from the city's Planning and Zoning Commission. Alderman Dixon moved and Alderman O'Connor seconded a motion to send Mr. Krutzman's request to the Planning and Zoning Commission at its meeting February 21. The motion was approved 3-0.

Public Hearing

None

Recommendations from Planning and Zoning Commission

None

Old Business

Wright City Municipal Project Status Report – No report was given.

Fred Mueller – Storage Container at 101 North Locust Street – Mr. Mueller was present to discuss a storage container he moved onto his property at 101 North Locust Street without getting the required city permit. Mr. Mueller said he was unaware a permit was required for what he called a “portable storage” unit. Mayor Heiliger said a permit is required and said the container should be removed until a permit is obtained. He and the aldermen said they have received complaints about the container. Mr. Mueller then said he would like to file a complaint about a tractor setting on a sidewalk. At the suggestion of Mr. Rost, the mayor told Mr. Mueller to apply for a 60-day temporary permit for the container to allow city officials and him time to resolve the problem. Mr. Mueller said he would apply for the temporary permit the following day.

New Business

UB Payment Agreement Request – Account #300127001 – Alderman Toothman moved and Alderman O’Connor seconded a motion to approve a payment agreement request for Account #300127001. The motion was approved 3-0.

TAP Sidewalk Project – Ms. Girondo reported the city received ten bids for the sidewalk improvement project on Bell Road and Wildcat Drive. The low bid, submitted by Sweetens Concrete Services, LLC for \$115,115.15, was disqualified because the bid was not signed or sealed, she said. The second lowest bid was submitted by Karrenbrock Construction, Inc. for \$133,085.00. Alderman Toothman moved and Alderman Dixon seconded the motion to accept the bid of \$133,085.00 from Karrenbrock Construction, Inc. The motion was approved 3-0. Ms. Girondo said MoDOT officials must now approve the bid proposal, and the city can then enter into a contract with Karrenbrock Construction.

UB Adjustment Request – Account #500240001 – Alderman Toothman moved and Alderman Dixon seconded the motion to adjust the sewer charges on the utility bill for Account #500240001 due to a water line break. The motion was approved 3-0.

Well #1 Abandonment Bids – Mr. Janish reported at this time the city has received one bid for the abandonment of well #1, and two more bids are expected. The building at the well site that houses communications equipment for the police department will remain, he said,

UB Adjustment – Account #400161000 – Ms. Girondo reported both the landlord and tenant had inadvertently been billed for Account #400161000, and the tenant paid the bill. Alderman Toothman moved and Alderman Dixon seconded the motion to adjust the utility billing for Account #400161000. The motion was approved 3-0.

UB Payment Agreement Status Report – Alderman Toothman moved and Alderman Dixon seconded the motion to remove Account #100536005 and Account #100341001 from the payment agreement status report. The motion was approved 3-0.

Alderman Toothman moved and Alderman O'Connor seconded the motion to disconnect the utility services for Account #201506703 for failure to abide by the terms of the payment agreement. The motion was approved 3-0.

Alderman Toothman moved and Alderman Dixon seconded the motion to approve the UB payment agreement status report. The motion was approved 3-0.

UB Balance Adjustment Report – January – Alderman Toothman moved and Alderman Dixon second the motion to approve the UB balance adjustment report for January. The motion was approved 3-0.

Request Concerning Forest Lake Drive – The aldermen reviewed a written request from Timothy Hughes to access his property which is outside the city limits from Lake Forest Drive, a city street. The aldermen agreed such access could only be allowed if Mr. Hughes' property was annexed into the city limits.

Utility Bill Adjustment Request – Account # 500119002 – Alderman Toothman moved and Alderman O'Connor seconded the motion to postpone a decision on a request for an adjustment of the sewer charges for Account #500119002. The motion was approved 3-0.

Special Permit for National Night Out - Mr. Spencer presented an application for a special permit to hold a "National Night Out" event from 5 to 8:30 p.m. August 1, 2017, at Diekroeger Park. First responders, schools, service organizations and churches will be invited to participate in the free event for community residents. Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the special permit application. The motion was approved 3-0.

Ordinance/Resolutions

None

Reports

Parks – None

Public Works – The aldermen agreed with Mr. Janish's decision that it is the property owner's responsibility to repair a water valve on property at 301 East First Street South. The aldermen instructed Mr. Janish to obtain bids for the "Welcome to Wright City" sign to be installed along Interstate 70.

Building Official – None

Police – Chief Eskew reviewed highlights of his department's calls, investigations and arrests.

City Hall – Ms. Girondo reviewed highlights of her written report. She reported a business license was issued for the new Legacy Drugstore. She announced the Blue and Gold Banquet is March 25.

Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report.

Review/Approval of Bills

Alderman Dixon moved and Alderman O'Connor seconded the motion to approve the bills in the amount of \$311,377.34. The motion was approved 3-0.

Final Questions

None

Vote to Enter Closed Session

Alderman Toothman moved and Alderman O'Connor seconded the motion to come out of regular session and enter an executive session to discuss business for the purpose of dealing with matters related to one or more of the following: real estate, legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney pursuant to 610.021(1), RSMo. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Dixon	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The motion was approved 3-0.

Alderman O'Connor moved and Alderman Dixon seconded the motion to come out of executive session and enter regular session. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Dixon	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The motion was approved 3-0.

Adjournment

Alderman Toothman moved and Alderman O'Connor seconded the motion to adjourn the meeting. The motion was approved 3-0.

Approved: _____

Attested: _____