

**City of Wright City
Board of Aldermen Meeting
Thursday, July 13, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Ramiz Hakim, and Alderman Don Andrews present. Alderman Karey Owens was absent during roll call but appeared via zoom at 7:03 p.m. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Director of City Services Kyle Roettger, Treasurer Laura Hutching, Building Inspector Joe Godier via Zoom, and Parks Director Stuart Bruning. Others present were Jason Koch with the Warren County Record, Kathy Kehoe, Bart Korman with Lewis-Bade and Sarah Schroeder.

Pledge of Allegiance

Chief Canavan led the Pledge of Allegiance.

Approval of Agenda

Mayor Heiliger asked to postpone item 11a. Mayoral Proclamation – Molly Walker. Ms. Walker was unable to attend the meeting. Alderman Andrews moved to accept the Mayor’s recommendation. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Alderman Andrews moved to approve the agenda. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Approval of Minutes

Alderman Hakim moved to approve the June 21 Special Board meeting, June 22 Board meeting, July 3 Workshop meeting and July 3 Special Board meeting minutes. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Financial Reports

Alderman Hakim moved to approve the June 2023 Financial Reports as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Absent	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Public Comments

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

None

New Business

Mayoral Proclamation – Molly Walker – This item was postponed during the approval of the agenda.

Mayoral Proclamation – 2023 National Night Out – Mayor Heiliger read aloud the following proclamation. Whereas, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide, crime, drug, and violence prevention program on August 1st, 2023 entitled “National Night Out”; and Whereas; the “40th Annual National Night Out” provides a unique opportunity for residents of Warren County to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and Whereas, the City of Wright City plays a vital role in assisting the Warren County First Responders through joint crime, drug, and violence prevention efforts in Warren County and is supporting “National Night Out 2023” locally; and Whereas; it is essential that all citizens in Warren County be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Warren County; and In Addition; police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program; NOW, THEREFORE, ON BEHALF OF THE BOARD OF ALDERMEN AND THE PEOPLE OF THE CITY OF WRIGHT CITY, I MICHELLE HEILIGER, MAYOR OF THE CITY OF WRIGHT CITY, BY VIRTUE OF THE

AUTHORITY VESTED IN ME, DO HEREBY CALL UPON ALL CITIZENS IN WARREN COUNTY TO JOIN WRIGHT CITY, THE NATIONAL ASSOCIATION OF TOWN WATCH IN SUPPORTING THE “40TH ANNUAL NATIONAL NIGHT OUT” ON AUGUST 1ST, 2023. FURTHER, LET IT BE RESOLVED THAT, I, MAYOR HEILIGER DO HERBY PROCLAIM TUESDAY, AUGUST 1ST, 2023 AS “NATIONAL NIGHT OUT” IN WRIGHT CITY. Given under my hand and seal of the City of Wright City this 13th day of July 2023.

Mayor Heiliger has shared this proclamation with the other municipalities in Warren County to show support for National Night Out.

6-Month Financial - Alderman Hakim moved to approve the 6-month financial statement as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Ordinance/Resolutions

Bill 09-23 – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPROVING THE RECORD PLAT FOR “GETTYSBURG COMMONS-PLAT 6”; ACCEPTING PORTIONS OF CERTAIN STREETS THEREON; AND DIRECTING THAT THE PLAT BE RECORDED WITH THE WARREN COUNTY RECORDER OF DEEDS. Ms. Ogborn read the Bill by title. Alderman Andrews moved to read Bill #09-23 a second time. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final passage of Bill #09-23. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Owens	Absent	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1042 of the City of Wright City, Missouri

Alderman Hakim moved for the city not to sign the Ordinance or Record Plat until the section of Stonewall Avenue leading up plat 6 was fixed by the developer, Cannon Builders. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Bill 10-23 – AN ORDINANCE APPOINTING A PROSECUTING ATTORNEY AND AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND ERIC KINNAW FOR PROSECUTING ATTORNEY SERVICES. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #10-23 a second time. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim Yea Alderman Andrews Yea
Alderman Arbuthnot Yea Alderman Owens Absent

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final passage of Bill #10-23. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Owens Absent Alderman Hakim Yea
Alderman Andrews Yea Alderman Arbuthnot Yes

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1043 of the City of Wright City, Missouri

Reports

Parks – Stuart Bruning was introduced as the new Parks Director and plans to start on July 17th. Kathy Kehoe thanked the Board and is excited to see Mr. Bruning pack in the parks.

Director of City Services – The department finished lining the ditch along Stuermann Road with rock. Work has begun at the corner of Indian Head Lodge Road and Westwoods Road. Baseball season has concluded and Mr. Roettger plans to schedule the manhole cover work with PWSD #2. The department was thanked for their help with the First Friday events.

Building Official – Mr. Godier was available via zoom and provided an update on the residential and commercial construction. Wright Construction gave the city staff a compliment during a school meeting.

Police – A selection of Officers have begun taking over Code Enforcement and have created a log system. Officer Malta will be concluding his K9 training within the next few weeks. Aaron Sutton was announced as the new Lieutenant and will start on July 17th.

Alderman Owens was available via zoom at 7:03 p.m.

City Hall – Continuing to work on the National Night Out event, plan review, and 62-acre park documents.

Treasurer – Ms. Hutchings had been preparing the 6-month financial and will have it published in the Warren County Record.

HR/Payroll – Ms. Queen was not present and there was no discussion.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$50,595.71. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews Yea Alderman Rohr Yea
Alderman Arbuthnot Yea Alderman Owens Yea

The motion was approved 4-0.

Announcements

The summer lunch program is underway and the food pantry is trying to fill the void at Pleasant Oaks Trailer Park. The food pantry is in need of \$1,500 to help finish out the summer lunch program. The walk-in cooler structure is up and waiting for connection. The Board attended a MODOT I-70 update meeting and another meeting will be held in October in Warren County. Saturday, July 15th is Summer Splash at Diekroeger Park. August 4th is Back to School theme at First Friday.

Final Questions

Sarah Schroeder reviewed the city's comprehensive plan and stated that a need in our community is a civic center and believes the 62-acre park is the ideal location. Ms. Schroeder expressed concern with a lift station near her home that is being raised. Ms. Ogborn stated that PWSD#2 received a variance for that work to be completed.

Vote to enter Closed Session

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 7:23p.m.

Alderman Andrews moved to leave closed session at 8:22 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Discussion was held on the ditch line along Wildcat Drive that backs up to Huntington Acres. It was discussed to dig out that ditch line and build it up higher along the east side near the residential homes.

Adjournment

Alderman Arbuthnot moved to adjourn the meeting at 8:28 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____