

**City of Wright City  
Board of Aldermen Meeting  
Thursday, July 27, 2023  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn via Zoom, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Director of City Services Kyle Roettger, Treasurer Laura Hutching, Human Resources Clerk Denise Queen, Building Inspector Joe Godier, and Parks Director Stuart Bruning. Others present were Jason Koch with the Warren County Record, Brian Reynolds, Austin Jones, Kathy Kehoe, Sarah Schroeder, Kim Purl, John Gottschalk, Veronica Spencer, and Dawn Bruning.

**Pledge of Allegiance**

Alderman Arbuthnot led the Pledge of Allegiance.

**Approval of Agenda**

Alderman Arbuthnot moved to approve the agenda. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Approval of Minutes**

Alderman Owens moved to approve the July 13, 2023, Board meeting minutes. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Financial Reports**

None

**Public Comments**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning**

None

**Old Business**

**Gettysburg Plat 6 Final Record Plat** – A section of Stonewall Avenue was replaced by the developer, Cannon Builders, and has been approved by Mr. Roettger. Mayor Heiliger will now sign the record plat for Gettysburg Plat 6.

**New Business**

**Casa Tequila Cantina & Grill Liquor License** – Alderman Andrews moved to approve the Liquor License application from Casa Tequila Cantina & Grill to sell alcohol at Strassenbash on October 13<sup>th</sup> and 14<sup>th</sup>. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Wright City Lions Club Liquor Licenses** – Alderman Andrews moved to approve the Liquor License application from the Wright City Lions Club pending the city received a certificate of insurance to sell alcohol at the Adult Prom on December 2, 2023. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Alderman Andrews moved to approve the Liquor License application from the Wright City Lions Club to sell alcohol at Strassenbash on October 13<sup>th</sup> and 14<sup>th</sup>. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 4-0.

**2016 Dodge Charger Engine Quotes** – Chief Canavan presented quotes to replace the engine in car 7, a 2016 Dodge Charger. The Board would like warranty information on the quotes provided. Chief Canavan was going to contact those companies during the meeting. Alderman

Hakim moved to table the conversation. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Stuermann Road Striping Bids** – Mr. Roettger presented bids to stripe Stuermann Road. Alderman Hakim moved to accept the bid from Tramar Contracting in the amount of \$7,076.00. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

### **Ordinance/Resolutions**

**Bill 11-23** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPROVING THE RECORD PLAT FOR THE “RESUBDIVISION OF LOT 1 – WRIGHT CITY CENTER” AND DIRECTING THAT THE PLAT BE RECORDED WITH THE WARREN COIUNTY RECORDER OF DEEDS. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #11-23 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final passage of Bill #11-23. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1044 of the City of Wright City, Missouri

### **Reports**

**Parks** – Houska, Inc. has donated sod to Diekroeger Park. Mr. Bruning highlighted several projects he will begin working on and events that have concluded. Mr. Bruning is looking to hire a part-time maintenance employee.

**Director of City Services** – The sidewalk along Westwoods Road has been replaced. Additional sections of Roelker Road are deteriorating and the department is working to address them. Sealing of Forest Lakes has begun.

**Building Official** – Mr. Godier provided an update on the residential and commercial construction.

**Police** – Alderman Hakim moved to un-table discussion on the 2016 Dodge Charger engine quotes. Alderman Owens seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

After discussion on the quotes, the Board wanted Chief Canavan to look at his budget to see if it is best to purchase new vehicles in 2024. Alderman Hakim moved to postpone discussion to the August 7<sup>th</sup> workshop meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 4-0.

Chief Canavan met with members of the UCC Church to discuss installing the second Flock camera on the property.

**City Hall** – Ms. Ogborn’s report was in the packet for review. Mayor Heiliger asked for the City Hall sign out front to be fixed.

**Treasurer** – Ms. Hutchings is working on publishing the 2023 Tax Rate. Budget discussions are around the corner.

**HR/Payroll** – Ms. Queen welcomed newly hired employees and acknowledged July anniversaries.

### **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$40,469.06. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

### **Announcements**

The Food Pantry served 132 families in 45 minutes at the last drive through. The summer lunch program exceeded its \$7,000 need. Grants have been received for fresh fruits and vegetables. The walk-in cooler is progressing.

### **Final Questions**

John Gottschalk asked about code enforcement in Spring Hill. Chief Canavan asked the resident to contact dispatch for a record of the call and to send an Officer to the residence. A resident asked if the Chicken Ordinance had been finalized because she had a concern with the fence requirement and the Board replied by saying no. Her concern was requiring an additional yard fence outside of the fenced in coop.

### **Vote to enter Closed Session**

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 7:30p.m.

Ms. Ogborn left the meeting at 7:30 p.m.

Alderman Arbuthnot moved to exit executive session and return to open session at 9:51 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

### **Adjournment**

Alderman Arbuthnot moved to adjourn the meeting at 9:51 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_