

**City of Wright City
Board of Aldermen Meeting
Thursday, November 30, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutmann, Public Works Director Brennan Hoelscher, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Treasurer Laura Hutching, and Parks Director Stuart Bruning. Others present were Kim Purl, Kathy Kehoe, and Dawn Bruning.

Pledge of Allegiance

Mayor Heiliger led the Pledge of Allegiance.

Approval of Agenda

Alderman Hakim moved to approve the agenda. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Owens moved to approve minutes from the November 9th Board of Aldermen meeting. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Financial Reports

None

Public Comments

None

Public Hearing

Amending Chapter 405 relating to Solar Panel Arrays – Mayor Heiliger opened the hearing for public comments. There being no comments from the public, the hearing was closed.

Recommendations from Planning and Zoning

Creating Chapter 412 relating to Stream Protection – Alderman Hakim moved to accept the recommendation from Planning and Zoning and to schedule a public hearing. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Old Business

Wildcat Drive Sidewalk – The public works department is capable of tackling the project. The department feels that the best time would be when school is not in session.

Wildcat Drive – East Grading – The public works department will work on leveling out the high spots, digging out the ditch line to create a better water flow. This will not create negative flows to backyards.

Diekroeger Electrical Bid Packet – The bid packet has been created and ready for public notice. Ms. Ogborn will get the bid notice published.

Diekroeger Bathroom Bid Packet – The bid packet has been created and is ready for public notice. Ms. Ogborn will get the bid notice published.

New Business

MO Department of Public Safety, First Responder Equipment Grant Proposal – The board postponed this item to the December 14th meeting for staff to create an itemized list of the items that will be submitted for purchase with the grant application to see the total cost and if it would be cheaper for the City to purchase the items outright instead of applying for a grant.

US Department of Justice, Community Oriented Policing (COPS) Hiring Grant Proposal – Alderman Hakim moved to accept the grant proposal as submitted. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Amending Park By-Laws – This amendment will change the meeting day from the fourth Monday to the Fourth Tuesday. Alderman Owens moved to accept the amendment as presented. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Park Department purchases – This item was postponed to the December 4th Workshop meeting.

Appointment to Park Board – Mayor Heiliger recommended the Board appoint Catherine Eschmann to fill the Ward 2 vacancy on the Park Board and serve a 3-year term. Alderman Owens moved to accept the recommendation. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Ordinances/Resolutions

Bill 18-23 – AN ORDINANCE AMENDING CHAPTER 405, “ZONING REGULATIONS”, OF THE WRIGHT CITY MUNICIPAL CODE TO ADDRESS SOLAR PANEL ARRAYS. Ms. Ogborn read the Bill by title. Alderman Andrews moved to read Bill #18-23 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final passage of Bill #18-23. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1051 of the City of Wright City, Missouri.

Bill 19-23 – AN ORDINANCE AMENDING SECTION 365.070 AND ADOPTING SCHEDULE X OF III OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO STREETS WHERE COMMERCIAL TRAFFIC IS PROHIBITED. Ms. Ogborn read the bill by title. Alderman Hakim moved to postpone this item to the December 14th meeting to add any additional streets to the list. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Bill 20-23 – AN ORDINANCE AMENDING CHAPTER 525 RELATING TO CONSTRUCTION ENTRANCES AND CONSTRUCTION TRAFFIC ON CITY STREETS. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #20-23 a second time. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final passage of Bill #20-23. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
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Alderman Andrews Yea Alderman Arbuthnot Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1052 of the City of Wright City, Missouri.

Resolution R15-23 – A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE RESIDENTIAL SOLID WASTE COLLECTION SERVICES LICENSE AGREEMENT BETWEEN THE CITY OF WRIGHT CITY AND GRACE HAULING, INC. Ms. Ogborn read the Resolution by title. Alderman Hakim moved to approve Resolution R15-23. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim Yea Alderman Owens Yea
Alderman Andrews Yea Alderman Arbuthnot Yea

The motion was approved 4-0.

Reports

Parks – The department is continuing to host basketball clinics, plan for the Christmas Parade and Breakfast with Santa. Brynes and Jones plans to begin the swing set project December 11th.

Public Works – Brennan Hoelscher, the new Public Works Manager, was introduced to the Board.

Building Official – Dominos is ready to open.

Police – The department will participate in the Shop with a Cop event and is raising money for those families to go shopping.

City Hall – Business Licenses have been issued to Domino’s Pizza and CannaCorner.

Treasurer – Continuing work on the 2024 budget spreadsheet and beginning budget amendments. The Board agreed that no budget amendments will be made in 2024 unless approved by the Board.

HR/Payroll – The city has submitted applications for a new insurance quote.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$47,236.45. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews Yea Alderman Hakim Yea
Alderman Arbuthnot Yea Alderman Owens Yea

The motion was approved 4-0.

Announcements

Updates were given on the food drives, Christmas toy drives, and winter shelter training. Mayor Heiliger announced a city unfunded needs list that will be created and available for public viewing.

Final Questions

None

Adjournment

Alderman Andrews moved to adjourn the meeting at 8:00 p.m. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____