

**City of Wright City
Board of Aldermen Meeting
Thursday, January 25, 2024
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Ramiz Hakim, and Alderman Don Andrews present. Alderman Karey Owens was absent. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Director of City Services Mark Strutmann, Police Chief Tom Canavan, Police Lieutenant Aaron Sutton, Police Chaplain Joseph Purl, Treasurer Laura Hutchings, Building Inspector Lance Bauer, and Public Works Director Brennan Hoelscher, and Parks Director Stuart Bruning. Others present were Jason Koch with the Warren County Record, Annie Jensen, Scott Pratt, Kyle Brown, Billy Ivie, Kim Fast, Jerry Cannon, Kim Purl, and James Blair.

Pledge of Allegiance

Mr. Bruning led the Pledge of Allegiance.

Approval of Agenda

Mayor Heiliger made a recommendation to add item 12d. 2024 Blue and Gold Auction Items. Alderman Andrews moved to approve the agenda. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Presentation to Backstoppers

Mayor Heiliger along with members of the National Night Out Committee presented a check to Warren County Backstoppers in the amount of \$6,168.01. The money was raised during the 2023 National Night Out event.

Approval of Minutes

Alderman Hakim moved to approve minutes from the January 11, 2024, meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Financial Reports

None

Public Comments

None

Public Hearing

Amending Title IV to create Chapter 412 “Stream Protection” – Mayor Heiliger opened the hearing for public comments. There being no, Mayor Heiliger closed the hearing.

Recommendations from Planning and Zoning

Conditional Use Permit – 229 East Service Road North – James Blair, the applicant, was present and highlighted his business. The use of the property will be to sell used cars and a CUP is required in C-4 zoning. Mr. Blair plans to have 50-70 cars on the lot at a time and prices will be \$20,000 and less to aim towards first time car buyers. Mr. Blair currently rents spaces at Westplex and would like to open his own location. Alderman Hakim moved to accept the recommendation and approve the application as presented. In addition, refund the applicant the \$200.00 for the application due to misplacement of original documents. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Conditional Use Permit – 113 Veterans Memorial Parkway – Due to the applicant’s absence, Alderman Andrews moved to postpone this item to the February 8, 2024 meeting. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Amending Title IV to create Chapter 412 “Stream Protection” – Alderman Hakim moved to accept the recommendation and proposed Chapter 412 as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Old Business/Recommendations to the Board of Aldermen

American Bank CD- The Board previously approved placing \$2,500,000 million dollars of reserve funds in an 8-month CD with American Bank of Freedom at an interest rate of 5.25% at a Special meeting held on January 5, 2024. After communicating this with American Bank, it was expressed that internal funds moving to the CD would only receive a 4.9% interest rate. Mayor

Heiliger authorized the placing of the funds in an 8-month CD at an interest rate of 4.9%. Alderman Hakim moved to accept the Mayor’s authorization. Alderman Andrews seconded it the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

New Business/Recommendations to the Board of Aldermen

Request for Proposal for Audit Services – Ms. Ogborn informed the Board that Sikich LLP, the city’s auditing firm, has ceased to render any professional services to the City. A notice seeking RFP’s was published and proposals are due February 22, 2024.

Six Month Financial Statement – Ms. Hutchings received the county tax payment but did not have time to include it in the statement provided for the meeting. Alderman Hakim moved to approve the six-month financial with the Mayor auditing a \$704,382.78 adjustment to add the tax payment. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

2023 Local Law Enforcement Block Grant - The City announced that the Police Department was awarded the Local Law Enforcement Block Grant in the amount of \$9,075.00. The funds will be used to purchase two car computers.

2024 Blue and Gold Auction Items – Alderman Andrews moved to auction off naming rights to the street in front of City Hall and two VIP parking spots for Strassenbash. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Ordinances/Resolutions

Resolution R02-24 – A RESOLUTION AUTHORIZING AMERICAN BANK OF MISSOURI TO ISSUE TWO (2) LETTERS OF CREDIT ON BEHALF OF WRIGHT CITY AND APPROVING SIGNING OFFICERS FOR WRIGHT CITY. Ms. Ogborn read the Resolution by title. Alderman Andrews moved to approve Resolution R02-24. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Resolution R03-24 – A RESOLUTION BY THE CITY OF WRIGHT CITY AS SHAREHOLDER OF THE WRIGHT CITY REDEVELOPMENT CORPORATION ELECTING THE 2024 DIRECTORS. Due to a last-minute resignation from a Board Director, the Mayor recommended the item be postponed to the February 8, 2024 meeting. Alderman

Andrews moved to postpone Resolution R-03-24. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Resolution R04-24 – A RESOLUTION AMENDING THE TOTAL FUND AMOUNTS IN THE 2023 FISCAL YEAR BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Hakim moved to approve Resolution R02-24. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Owens	Absent
Alderman Arbuthnot	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Resolution R05-24 – A RESOLUTION AMENDING CERTAIN LINE ITEM AMOUNTS IN THE 2024 BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Hakim moved to approve Resolution R05-24. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Bill #02-24 – AN ORDINANCE VACATING PART OF A PERMANENT UTILITY EASEMENT DEDICATED TO THE CITY OF WRIGHT CITY ON LOT 180 OF AUBURN MEADOWS PLAT 5. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #2-24 a second time. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final passage of Bill #2-24. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Absent	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1054 of the City of Wright City, Missouri.

Resolution R06-24 – A RESOLUTION SETTING A PUBLIC HEARING RELATED TO A VOLUNTARY ANNEXATION PETITION FOR A CERTAIN 10.655 ACRE TRACT OF LAND LOCATED IN WARREN COUNTY. Alderman Hakim moved to approve Resolution R06-24.

Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Absent
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 3-0.

Reports

Parks – Basketball games have been delayed one week due to inclement weather; teams have not been able to practice. The Teddy Bear Tea Party will be February 10, 2024.

Public Works – The Department has been assisting with the park bathroom renovations. The department will attend a Dig Rite safety training in February.

Building Official – The department is starting to address code enforcement violations.

Police – The Department will be hosting Seniors against Scams on February 16, 2024 and attending the Pine Wood Derby at the Lions Club.

City Hall – The draft election ballots have been submitted to the County Clerk’s office. Timelines for new developments are being constructed.

Treasurer – Preparations for the 6-month financial statement have begun.

HR/Payroll – The six-month financial statement has been completed and preparation for audit has begun.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$154,443.43. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0.

Announcements

Pastor Joe provided an update on the food pantry and announced the Fish Fry’s dates. Volunteer spots are available. The Backstoppers event will be Saturday, February 24th.

Final Questions

None

Vote to enter Closed Session

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0. The Board entered executive session at 7:24 p.m.

Alderman Arbuthnot moved to leave closed session at 9:27 p.m. Alderman Andrews seconded

it and roll call was taken with the following vote:

Alderman Owens	Absent	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Adjournment

Alderman Arbuthnot moved to adjourn the meeting at 9:31 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Absent	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

Approved: _____

Date: _____

Attested: _____