

**City of Wright City
Board of Aldermen Meeting
Thursday, March 23, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger, called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens via Zoom, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutchings, Building Inspector Joe Godier, Human Resources Clerk Denise Queen, and Sports Director Eric Burton. Others present were Susan Traylor, Jane Kelly, John Gotschalk, Warren County Emergency Management Director Jim Sharp and two daughters, Jeanne Malinowski, and Adam Rollins with the Warren County Record.

Pledge of Allegiance

Warren County Emergency Management Director, Jim Sharp's two daughters led the Pledge of Allegiance.

Approval of Agenda

Alderman Hakim moved to approve the agenda. Alderman Andrews seconded it, and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the March 9, 2023, meeting. Alderman Hakim seconded it, and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

Financial Reports

None

Public comments/concerns

Jane Kelly with Warren County Fragile and Homeless followed up on the presentation she gave at the February 23, 2023 meeting. Mayor Heiliger has added the discussion to the April 3rd Workshop agenda. John Gotschalk expressed concern of open trailers and campers violating city ordinances in the Spring Hill subdivision.

Public Hearing

None

Recommendations from Planning and Zoning

Conditional Use Permit – Reed’s Rockets – The Board reviewed the recommendation from the Planning and Zoning Commission who unanimously approved the application as presented. The Board discussed concerns with the shipping containers located on the property. Alderman Hakim moved to approve the application with the condition that the storage containers be removed from the property after expiration of the permit or a permanent structure is built. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

Old Business

Ruge tree removal quotes – Pole Cats Tree Service submitted a quote to remove and trim trees in Ruge Park in the amount of \$24,600.00. Alderman Arbuthnot moved to postpone the item to the April 27th meeting to receive more bids. Alderman Hakim seconded it, and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

Special Event Permit - A Special Event Application was submitted by the Wright City Fire Corps to host a meat shoot at The Railhouse Pub. Chief Canavan made a recommendation that the Board approve the permit. Jeanne Malinowski, member of the Wright City Fire Corps presented the application. Alderman Hakim moved to approve the Special Event Permit as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

New Business

Westwoods/Indian Head Lodge Storm Water – Near the intersection of Westwoods Road and Indian Lake Drive is a storm water pipe that discharges water across city sidewalk that then flows into the backyard of 101 Bryan Ridge Drive. The city found that a section of the sidewalk was built on the property of 101 Bryan Ridge Drive. To remove and reposition the 125 feet of

city sidewalk, five trees must be removed. The Board asked Mr. Roettger to go out for bids to remove the five trees.

Zoom connection was lost with Alderman Karey Owens.

Ordinances/Resolutions

Bill 04-23 – AN ORDINANCE AMENDING SECTION 605.250 OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO FOOD TRUCKS. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #04-23 a second time. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final passage of Bill #04-23. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Owens	Absent	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1037 of the City of Wright City, Missouri.

Resolution 06-23 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE CONTRACT WITH THE BILLINGS FUNERAL SERVICES, LLC FOR CEMETERY GRAVE DIGGING SERVICES. Alderman Andrews moved to approve Resolution R06-23. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Absent

The motion was approved 3-0.

Reports

Parks – Basketball and Cheerleading seasons have concluded. Public Water Supply District #2 is looking to raise two manhole covers in Ruge Park. One manhole is located on each ball field. Discussion was postponed to the April 3rd workshop meeting.

Alderman Karey Owens joined via Zoom at 7:29 p.m.

Public Works – A speed limit trailer was placed at the intersection of Westwood's Road and Wildcat Drive. A new drainpipe was installed along the walking trail at Ruge Park to alleviate storm water accumulating behind a resident's home on Kerland Drive. Truck #6 was picked up from the mechanic on Monday, March 29th and there seems to be no problems.

Building Official – Mr. Godier provided an update on the residential and commercial construction.

Police – An identification sign was placed on the Flock Camera located on Wildcat Drive. A special needs group from the Middle School will visit City Hall March 30th, for a presentation on safety conducted by Officer Ninness. Chief Canavan is schedule to graduate Command College on April 7th.

City Hall – Ms. Ogborn is carrying out day to day tasks. Edward Jones has received their business license. Ms. Ogborn will be attending a Warren County Extension Council Workshop on March 30th and 31st in Columbia.

Treasurer – Ms. Hutchings has been assisting Auditors with the 2022 Audit. The Workman’s Comp audit will begin in April.

HR/Payroll – Ms. Queen welcomed back Officer Collin Haney and is continuing HR accreditation courses. City Staff will receive annual lagers statements this month.

City Administrator – Mr. Schuchmann has been on vacation and had no current updates.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$50,572.40. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0.

Announcements

Pastor Joe provided updates on the food pantry and upcoming fish fry. Blue and Gold will be March 18th. Municipal Election is April 4th. First Friday events begin May 5th. The Board reminded everyone of the Fireworks Show and that the city is accepting sponsorships.

Final Questions

Mr. Rollins asked questions regarding Public Water Supply District raising manhole covers at Ruge Park. The Board did not have enough information about the project to respond.

Vote to enter Executive Session

Alderman Hakim moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Arbuthnot seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea via Zoom

The motion was approved 4-0. The Board entered executive session at 7:52 p.m.

Alderman Karey Owens arrived in person at 7:53pm.

Alderman Hakim moved to exit executive session and return to open session at 10:13 p.m.

Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 10:13 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____