

**City of Wright City
Board of Aldermen Meeting
Thursday, April 27, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Director of City Services Kyle Roettger, Treasurer Laura Hutching, and Building Inspector Joe Godier. Others present were Jason Koch with the Warren County Record, Sean and Kim McDonnell, Kelly Hill, and Mary Groeper.

Pledge of Allegiance

Kelly Hill led the Pledge of Allegiance.

Approval of Agenda

Alderman Andrews moved to approve the agenda. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the April 13, 2023, regular meeting and April 17, 2023, special meeting. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Financial Reports

None

Approval of Election Results

Ms. Ogborn read the results of the April 4, 2023, Municipal Election as certified April 7, 2023, by the Warren County Clerk Denise Stotler. The results are for Alderman Ward One – Don Andrews 207 votes, Susan L. Traylor 49 votes: for Alderman Ward Two – Kim Arbuthnot 146

votes: Proposition 1 - 271 yes 192 no. Alderman Owens moved to accept the results of the April 4, 2023, Municipal Election as certified by Ms. Stotler. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Elect President of the Board

Alderman Owens moved to re-appoint Ramiz Hakim President of the Board of Aldermen. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Public Comments

Pastor Joe thanked the Board of Aldermen for serving the community. An online attendee asked when the Bell Road sidewalks would be fixed. Ameren is waiting on materials to install services.

Public Hearing

None

Recommendation from Planning and Zoning

Conditional Use Permit – PB Wright, LLC – The Board reviewed a recommendation from the Planning and Zoning Commission regarding a Conditional Use Permit application from PB Wright, LLC to operate a temporary fireworks stand at 209 East Service Road North. Haley Nye was online to represent PB Wright, LLC. Alderman Hakim moved to approve the application contingent upon approval from the Fire District. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

Old Business

Ruge tree removal quotes – Bids were presented to remove trees in Ruge Park. Polecats Tree Service will donate 50% of the amount the city pays towards the beautification of the park. Jen was available online and state that the work they provide will last 3-5 years. General maintenance will keep the park in good condition. Alderman Owens moved to award the bid to Polecats Tree Service up to \$17,000 for removal of the trees as outlined in the bid. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

Breaker Attachment bids – The breaker attachment approved at the April 13 meeting was sold to another customer. McCoy has provided another model to purchase. Alderman Hakim moved to purchase a Breaker Attachment from McCoy Construction and Forestry in the amount of \$7,500.00. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

New Business

Special Event Permit – First Friday’s – The Downtown Revitalization Committee submitted a special event permit application for the First Friday events. Alderman Owens moved to approve the application as submitted. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

Downtown light pole banners – The Downtown Revitalization Committee presented two banner options for the light poles within the downtown district. Alderman Owens moved to use the train themed banner. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

Kelly Hill said there are a few light poles in the district that did not have banners and asked if the city would be willing to purchase the brackets to outfit them. Mrs. Hill will send Mayor Heiliger the total amount needed and the costs for the brackets.

Wright City Park – Phase 1 Change Order #2 – KCI had a line item in their contract in the event they hit rock during work in Phase 1 of the park project. KCI did not have to use the funds. By approving the change order the contract would reduce by \$16,875.00. Alderman Hakim moved to approve Change Order #2. Alderman Owens seconded it and the voice vote was as follows:

Alderman Arbuthnot	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0

Roelker Road Heavy Construction Damage – Due to the construction of the new high school, Roelker Road has been destroyed. Kolb Grading has placed steel plates along the roadway, and Bump signs have been placed near them. Discussion was postponed to the May 11 meeting.

Ordinance/Resolutions

Resolution R07-23 – A RESOLUTION REMOVING AND ADDING AUTHORIZED SIGNING OFFICERS FOR THE CITY OF WRIGHT CITY’S BANK ACCOUNT AT FIRST STATE COMMUNITY BANK AND DIRECTING THE BANK TO CHANGE SAME. Alderman Hakim moved and Alderman Owens seconded the motion to approve Resolution R07-23. On voice vote, the motion was approved 4-0.

Bill 07-23 – AN ORDINANCE REQUESTING WARREN COUNTY TO AMEND THE WARREN COUNTY ZONING ORDER RELATING TO STORAGE FACILITIES. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #07-23 a second time. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final passage of Bill #07-23. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1040 of the City of Wright City, Missouri.

Reports

Parks – Minutes from the April 24 Park Board meeting were available. Mary Groeper was present and thanked the Board for approving the tree removal at Ruge Park. Bike and Book It will be held at Ruge Park on May 20th at 10:00.

Public Works/Director of City Services – A collapsed culvert pipe at the Broadstone Apartments was fixed. Concrete blocks along West 2nd Street North were leveled. Polecats grinded the stumps along Westwoods and the sidewalk project can move forward. Public Water District will have an update on May 1 regarding the concrete structures on Stuermann Road.

Building Official – Mr. Godier provided an update on the residential and commercial construction. A new water tower will be installed in the industrial park to replace an existing one that contains lead paint.

Police – The Justin Delivers organization has donated \$15,000 for the department to obtain a new K9 officer and send Officer Malta to training. K9 Athena will retire due to health issues and will live with Officer Malta.

City Hall – Ms. Ogborn gave an update on subdivision plats and projects within City Hall.

Treasurer – Ms. Hutchings has been assisting Auditors with the 2022 Audit and will be attending a class on May 3 regarding the grant funds the city received.

HR/Payroll – Ms. Queen is continuing her courses and will train Ms. Hutchings on payroll. She has been conducting phone interviews with Park Director applicants.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$102,738.43. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
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Alderman Arbuthnot Yea Alderman Owens Yea
The motion was approved 4-0.

Announcements

Big Rig day is April 29th from 10am-12pm. City clean-up day will be Saturday, April 29th from 12pm-3pm. The Kiwanis Club will be selling ducks throughout the First Friday events for a Duck Race at the August event. The grand prize is estimated to be \$1,000.00. The food pantry continues to see a large number of families at both the drive thru food pantry and at their location. They are currently in need of canned vegetables. The Girl Scouts April Showers hygiene drive pick-up will be on Saturday, April 29th.

Final Questions

None

Vote to enter Closed Session

Alderman Andrews moved to exit open session and enter closed session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, Section 610.021(2); leasing, purchasing or sales of real estate a and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:15 p.m.

Alderman Owens moved to leave closed session. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 9:30 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____

