

**City of Wright City  
Board of Aldermen Meeting  
Thursday, April 13, 2023  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall. 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutching, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen. Others present were Tom and Bonni Grumpke, Mark Brandt, Marie Hollenbeck, and John Gottschalk.

**Pledge of Allegiance**

Laura Hutchings led the Pledge of Allegiance.

**Approval of Agenda**

Alderman Andrews moved to approve the agenda. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Approval of Minutes**

Alderman Hakim moved to approve the minutes of the March 23, 2023 regular meeting and April 3, 2023 workshop meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Financial Reports**

Alderman Owens moved to approve the March 2023 financial reports. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Public Comments**

Donnie Grumpke who resides at 205 Walnut Ave has purchased lots across the street that is divided by a grass alley that the city owns. Mr. Grumpke asked if the city would be willing to vacate the alley. The City Attorney stated the city will need to confirm there are no utilities located in the alley and that the city does not need to retain it for any reason.

**Public Hearing**

None

**Recommendation from Planning and Zoning**

None

**Old Business**

**Ruge tree removal quotes** - Alderman Hakim moved to postpone discussion until three bids were received. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Westwoods/Indian Head Lodge storm water** – Mr. Roettger presented bids to remove 5 trees at the intersection of Westwoods and Indian Head Lodge road. Alderman Hakim moved to accept the bid from Pole Cats Tree Service in the amount of \$1,935.00. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Stuermann Road Bids** – Mr. Schuchmann presented bids for the Stuermann Road project. Alderman Hakim moved to award the bid to Mid Rivers Asphalt in the amount of \$96,800.00. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**New Business**

**Wright City Cemetery Memorial Society Cemetery Signage** – Marie Hollenbeck asked if the Memorial Society could install signage throughout the Cemetery at no cost to the city. A 135<sup>th</sup> anniversary sign will be placed at the end of the main entrance. Signs roughly 3.5-4ft tall will be placed to label the Blocks and make it easier for visitors to find grave sites. Interpretive signs

will be placed in Blocks 1, 2, 3 and 5 to help tell the history of the those buried in the Cemetery. Funding for the signs will be provided by the Memorial Society and by donations. Arbuthnot moved to approve the signage. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Lake Tucci Manor HOA Special Event Permit** – Alderman Owens moved to approve the Special Event Permit as presented. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**Breaker Attachment bids** – Mr. Roettger presented bids for a Breaker Attachment for the skid steer. Purchasing the attachment is cheaper than continuing to rent it. The attachment will be a used model and does not come with a warranty. Alderman Andrews moved to award the bid to McCoy Construction and Forestry in the amount of \$6,000.00. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

**U.S. Department of Transportation Safe Streets for All Grant** – Application period for the grant has re-opened and Mayor Heiliger recommended the city re-apply. Although the city was denied previously, Tina Zimmerman has spoke with the organization to improve our grant application. Due to previous work for the grant, the proposal is a smaller fee. Alderman Hakim moved to approve the proposal for resubmission. Alderman Arbuthnot seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

### **Ordinance/Resolutions**

**Bill 05-23** – AN ORDINANCE AMENDING SECTION 605.140 OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO SPECIAL EVENTS. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #05-23 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Andrews moved for final passage of Bill #05-23. Alderman Hakim seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
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Alderman Andrews Yea                      Alderman Arbuthnot Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1038 of the City of Wright City, Missouri.

Ordinance 1038 will be on the Workshop Agenda to clarify section B.7 relating to Extraordinary Services. Chief Canavan and Mr. Roettger are to determine at what point we need to charge for city services during special events.

**Bill 06-23** – AN ORDINANCE OF THE CITY OF WRIGHT, MISSOURI, AUTHORIZING FINAL RELEASE OF IMPROVEMENT GUARANTEES FOR “THE SHIRE SUBDIVISION – PLAT 3” AND ACCEPTING MAINTENANCE OF CERTAIN PUBLIC IMPROVMENTS.

Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #06-23 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim Yea                      Alderman Andrews Yea  
Alderman Arbuthnot Yea                      Alderman Owens Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final passage of Bill #06-23. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens Yea                      Alderman Hakim Yea  
Alderman Andrews Yea                      Alderman Arbuthnot Yes

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1039 of the City of Wright City, Missouri.

## **Reports**

**Parks** – Mr. Burton was not present. Minutes from the March 27<sup>th</sup> Park Board meeting were available.

**Public Works** – Concrete blocks were installed along West Second Street North to protect the light poles. Public Water Supply District #2 will be lifting the manhole covers at Ruge Park and will keep them 2” below surface level.

**Building Official** – Mr. Godier provided an update on the residential and commercial construction. The Bell Road sidewalk has been addressed with Adam Pollard. The Gettysburg HOA is preparing to turn it over to the residents. Concerns about the subdivision playgrounds have been brought to the city’s attention.

**Police** – The Department is planning to have training at Liberty Christian Academy in the summer. A de-briefing was held following the active shooter threat at the High School. Chief Canavan has graduated Command College.

**City Hall** – The Mercy Clinic has received their business license. The election results were received and the Alderman will be sworn in at the April 27<sup>th</sup> meeting. Documentation for the 1% Sales Tax Increase has been submitted to the Department of Revenue.

**Treasurer** – Ms. Hutchings has been assisting Auditors with the 2022 Audit.

**HR/Payroll** – Ms. Queen thanked William Ingrassia for 8 years of service. Metso Quotec hosted an in-house job fair due to the closing of the facility and several job descriptions were handed out.

**City Administrator** – Revisions to the Alder Creek Subdivision were submitted. A retention pond has been increased creating the loss of 6 lots but additional greenspace. These plans have been sent off to BFA for review. The city needs to consider updating to the 2021 Building Codes. Mr. Schuchmann received a quote of \$500.00 for the Indian Head Lodge Road title search.

### **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$70,228.90. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

### **Announcements**

The food pantry raised \$16,000 to pay for their rent and utilities for the year. April Showers is April 19<sup>th</sup>. Big Rig day is April 29<sup>th</sup> from 10am-12pm. City clean up day will be Saturday, April 29<sup>th</sup> from 12pm-3pm. The city received a grant in the amount of \$920,928.00 to rehab Diekroeger and Ruge Park.

### **Final Questions**

None

### **Vote to enter Executive Session**

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:07 p.m.

Alderman Arbuthnot moved to exit executive session and return to open session at 9:46 p.m.

Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Adjournment**

Alderman Arbuthnot moved to adjourn the meeting at 9:46 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_