

**City of Wright City  
Board of Aldermen Meeting  
Thursday, January 12, 2023  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Treasurer Laura Hutchings, and Human Resources Clerk Denise Queen. Others present were Susan Traylor, Donald Duckworth, and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Pastor Joe led the Pledge of Allegiance.

**Approval of Minutes**

Alderman Owens moved to approve the minutes of the December 22, 2022, Board of Aldermen meeting and January 3, 2023, Workshop meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

**Financial Reports**

Ms. Hutchings provided the December 2022 Financial Reports. Alderman Hakim had questioned a COVID-19 line item and why the amount was so high. These were the ARPA funds the city received. Alderman Owens moved to approve the report. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Vacant	
Alderman Hakim	Yea	Alderman Owens	Yea

The motion was approved 3-0.

**Public comments/concerns**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning**

None

**Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann is awaiting a final inspection by the Fire Department. Once the inspection passes, a ribbon cutting ceremony will be planned.

**New Business**

**Appointment to Planning and Zoning** – With Nathan Rohr’s resignation, Kim Arbuthnot will be sworn in at the January 26<sup>th</sup> meeting and will continue to serve on the Planning and Zoning Commission as the Board representative. A seat for Ward 2 is now open on Planning and Zoning.

**Police Department Vacation Payout** – Greg Monroe and Robert Parkinson have resigned as Police Officers, submitted, and finished out their two-week notice. Mayor Heiliger had granted to pay out their vacation time during the last payroll cycle and it was brought to the Board for formal approval. Alderman Owens moved to pay out the Vacation time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

**Future Land Use Map** – Mayor Heiliger will have the Planning and Zoning Commission review the Future Land Use Map at the January 17<sup>th</sup> Commission meeting to re-evaluate the zoning of land surrounding the city limits. The goal is to then have a conversation with Warren County Planning and Zoning on steps to rezone those properties.

**Not-for-profit forum** – Mayor Heiliger would like for organizations around our community to come together to create a list of resources for residents when they are in need.

**Six-month financial draft** – Ms. Hutchings provided the six-month financial draft for review. Unless the tax payment is received, this is close to the final draft. Alderman Hakim moved to approve the financial draft. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Hakim	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

**Ordinances/Resolutions**

**Bill 01-23** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, IMPOSING A SECOND SALES TAX FOR GENERAL REVENUE PURPOSES AT THE RATE OF ONE PERCENT (1%), PURSUANT TO SECTION 94.510 RSMO., ON THE RECEIPTS FROM THE SALE AT RETAIL OF ALL TANGIBLE PERSONAL PROPERTY OR TAXABLE SERVICES AT RETAIL WITHIN THE CITY, IF SUCH PROPERTY AND SERVICES ARE SUBJECT TO TAXATION BY THE STATE OF MISSOURI UNDER THE PROVISIONS OF

SECTIONS 144.010 TO 144.525 RSMO.; AND PROVIDING FOR SUBMISSION OF THE PROPOSAL TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION CALLED AND TO BE HELD IN THE CITY ON TUESDAY, APRIL 4, 2023. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #01-23 a second time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim proposed earmarking the funds received from the 1% sales tax to direct accounts. 50% for the general revenue and 50% for capital improvements including roads. Alderman Owens moved to postpone Bill #01-23 for amendments to be made. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Vacant	

The motion was approved 3-0.

### **Reports**

**Parks** – The Public Works Department has been helping strip and wax the floors at the Heiliger Building. Mr. Burton provided an update on Parker, the park cat.

**Public Works** – Mr. Roettger, Mr. Burton, and Mr. Schuchmann met with Bryne & Jones Construction for the swing set project. Jack will be providing configurations. Mr. Roettger met with a Contractor and hopes to have a proposal for Stuerman Road by next meeting.

So far, it appears that the issue with ice in Spring Hill Circle has been resolved since installing the drain.

**Building Official** – Mr. Godier was not present.

**Police** – Chief Canavan was attending Chief’s Command College and was not present.

**City Hall** – The office has begun collecting Contractor’s Licenses. The MOCCFOA luncheon will be held here in Wright City on Thursday, January 19, 2023.

**Treasurer** – Ms. Hutchings has been preparing the six-month financial draft and will begin preparing for the Audit.

**HR/Payroll** – Ms. Queen has mailed W2’s, continuing accreditation courses, and thanked Tyler Sparks and Joseph Godier for their years of service.

**City Administrator** – Mr. Schuchmann has been working on the transition to the new payroll system and ACH direct deposits. He met with Mr. Kirkpatrick in Gettysburg Commons about the creek issue. Mr. Schuchmann reports that the creek is working fine and that the homeowner may build a berm along the property to keep the backyard from eroding.

### **Review/Approval of Bills**

Alderman Andrews moved to pay the bills in the amount of \$32,253.43. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

### **Announcements**

Pastor Joe provided updates on the food pantry and upcoming fish fry. Project Graduation is hosting a Bingo night on February 4<sup>th</sup>. The Wright City FFA is hosting Comedy night on February 25<sup>th</sup>. Blue and Gold will be March 18<sup>th</sup>.

### **Final Questions**

Adam Rollins asked questions regarding the city deficit.

### **Vote to enter Executive Session**

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Hakim seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0. The Board entered executive session at 7: 44p.m.

Alderman Andrews moved to exit executive session and return to open session at 9:20 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Vacant	
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 3-0.

### **Adjournment**

Alderman Andrews moved to adjourn the meeting at 9:20 p.m. Alderman Owens seconded it and the voice vote was as follows:

Vacant		Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 3-0.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Attested: \_\_\_\_\_