

**City of Wright City
Board of Aldermen Meeting
Thursday, December 8, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Aldermen Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Sports Director Eric Burton, Buidling Inspector Joe Godier, and Treasurer Laura Hutchings. Others present were Rod Smith, Adam Rollins with the Warren County Record, Jerry Prouhet, Kathy Kehoe, Alice Windmann, Marie Hollenbeck, and Austin Jones.

Pledge of Allegiance

Joe Godier led the Pledge of Allegiance.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the November 5, 2022, Workshop meeting, November 10, 2022, Board of Aldermen meeting, and December 5, 2022, Workshop meeting minutes. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Financial Reports

The Board questioned line item 10-30-5004 relating to Patrol Officers payroll. Mr. Schuchmann believed there was a coding error with payroll. Alderman Hakim moved to postpone approval of the November financials to the December 22nd meeting for an explanation to be presented.

Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Public comments/concerns

Jerry Prouhet with the Wright City Cemetery Memorial Society asked for an update on the Midwest Petroleum expansion. Mr. Schuchmann stated MoDOT denied the request to purchase the front piece of property located near the right-of-way.

Rod Smith, a resident of the Forest Lakes Subdivision, expressed his concern of the road conditions within the subdivision. Mr. Roettger will meet with Mr. Smith to review the condition of the roads and provide a recommendation to the Board.

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Wright City Municipal Project Status Report – The Police Department is moving right along. Mr. Schuchmann will plan a ribbon cutting at completion of the facility.

New Business

Lions Club Liquor License Application – The Lions Club has applied for a liquor license to sell liquor during the Comedy Night they are co-hosting with the Wright City FFA on February 25th, 2023. Alderman Owens moved to approve the application as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Road Impact Fees – Alderman Hakim is looking for a way to improve the city infrastructure specifically due to new development. The City Attorney stated that impact fees must show a reasonable relationship between the fees assigned and the impact of the development on the streets, stormwater, parks, and whatever else may be involved. The City Attorney advised the Board to do research and have a work session with those who are knowledgeable in impact fees.

Housing Permit Fees – Alderman Hakim is looking for a way to increase revenue for the city but not make it a burden on the residents directly. Discussion was held on increasing building permits. No action was taken.

Business License Fees – Discussion was held on increasing the cost of Business Licenses and charging for contractor’s licenses. The City Attorney stated the code is broad enough to charge anyone who does work in the city. The City will begin implementing contractors’ licenses on January 1, 2023.

2023 Budget – The Board would like to research possible revenue sources before approving the budget. Alderman Rohr moved to postpone discussion to the December 22, 2022, meeting. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Ordinances/Resolutions

None

Reports

Parks – Mr. Burton thanked Public Works for cutting firewood for the Christmas Parade and Yule Log. Mayor Heiliger thanked the Parks department for the holiday events. Discussion was held on the swing sets for Diekroeger Park.

Public Works – The department installed a concrete pad for the dumpster and a sidewalk at City Hall. The Downtown Holiday Banners were hung and lights were put up at City Hall.

Building Official – Mr. Godier provided updates on construction in the city and the new businesses coming to town.

Police – Chief Canavan had nothing to report.

City Hall – Don Andrews and Kim Arbuthnot have filed for Alderman for the April 2023 election.

Treasurer – Ms. Hutchings continues to work on the 2023 budget and will begin end of year procedures

HR/Payroll – Ms. Queen’s report was available for the Board to review.

City Administrator – The 25 acres of the Overland Flow Property is scheduled to close on December 9th. The remaining 5± acres has been staked for the future Public Works Shed. Mr. Schuchmann has been gathering information for the grant writer, Tina Zimmerman, and working on the 2023 budget.

Review/Approval of Bills

The Board questioned what the invoice from Bartlett and West was and it pertained to the Downtown Revitalization project. Alderman Andrews moved to pay the bills in the amount of \$250,397.93. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

Pastor Joe provided an update on the food pantry, Thanksgiving baskets and the Christmas programs. A permit has been issued for the installation of the 15’x32’ walk-in cooler/freezer that was purchased with the ARPA funds awarded to the Food Pantry.

Final Questions

Adam Rollins asked if the accounting of where the money from the sale of the Water and Sewer System has been designated too and what projects have come from that fund.

Vote to enter Executive Session

Alderman Rohr moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021 (1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, Section 610.021(3) RSMo; hiring, firing, disciplining or promoting employees, and Section 610.021(13) RSMo; Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:15 p.m.

Alderman Andrews moved to exit executive session and return to open session at 11:38 p.m. Alderman Rohr seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 11:38 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____