

**City of Wright City
Board of Aldermen Meeting
Thursday, October 13, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger was available via Zoom and asked President of the Board of Aldermen, Ramiz Hakim, to lead the meeting. Alderman Hakim called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger via Zoom, Aldermen Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Sports Director Eric Burton, Buidling Inspector Joe Godier, Treasurer Laura Hutchings, and Human Resources Clerk Denise Queen. Others present were Brittany Rody via Zoom, Adam Rollins with the Warren County Record, Steve Randall and Kurt Daniels with Cochran Engineering, Brad Goss, John Houston, and Robyn Dalton.

Pledge of Allegiance

Chief Canavan led the Pledge of Allegiance.

Approval of Minutes

Alderman Owens moved to approve the minutes of the September 22, 2022, Board of Aldermen meeting, October 3, 2022, Workshop and the revised August 11, 2022, minutes as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Financial Reports

Alderman Andrews moved to approve the September 2022 Financial Reports as presented. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Public comments/concerns

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Wright City Municipal Project Status Report – All of the flooring has been installed and the plumber has been contacted to begin work.

Diekroeger Tree Bids – A bid to cut down 12 trees, 1 at Diekroeger park, and 11 at Ruge Park, was presented to the Board. Alderman Owens moved to award the bid from Polecats Tree Service in the amount of \$5,500.00. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

New Business

Special Event Permit – Brittany Rody – Brittany Rody, available via Zoom, has requested a Special Event Permit for her business’ 1-year anniversary. Alderman Owens moved to approve the permit application as presented. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Old tenant accounts – Landlord Robyn Dalton asked the Board to forgive 5 old water and sewer bills that were left behind from previous tenants. Ms. Dalton claimed she was not notified of the outstanding bills and believed they were billed in error. Ms. Dalton has applied for two occupancy permits that are on hold due to the outstanding balances. Mayor Heiliger stated that the city needs to be responsible for taxpayer money and be consistent. Alderman Rohr moved to deny the request and have Ms. Dalton pay the \$530.16 in total outstanding bills. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Ordinances/Resolutions

Bill 18-22 – AN ORDINANCE AMENDING THE CITY’S OFFICIAL ZONING DISTRICT MAP BY REZONING A CERTAIN 55± ACRE PARCEL TO THE “PDA-R” PLANNED DEVELOPMENT AREA-RESIDENTIAL DISTRICT AND APPROVING A PRELIMINARY DEVELOPMENT PLAN AND PRELIMINARY PLAT RELATED THERETO. Ms. Ogborn read the Bill by title. Alderman Hakim moved to read Bill #18-22 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim stated that the developer has exceeded the required amount of greenspace. Alderman Hakim moved for final reading and passage of Bill #18-22. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1031 of the City of Wright City, Missouri.

Resolution R20-22 - A RESOLUTION APPROVING AN ACADEMY MEMBERSHIP AGREEMENT WITH THE EASTERN MISSOURI POLICE ACADEMY. Alderman Rohr moved to approve Resolution #20-22. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Resolution R21-22- A RESOLUTION FOR AUTHORIZING SUBMISSION OF AN APPLICATION FOR A LAND WATER & CONSERVATION FUND GRANT FOR PARK IMPROVEMENTS. Alderman Owens moved to approved Resolution #21-22. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Bill 19-22 - AN ORDINANCE AMENDING CHAPTER 200 OF THE WRIGHT CITY MUNICIPAL CODE TO REPEAL AND REENACT SECTION 200.080 TO ADD USE AND REPORTING REQUIREMENTS FOR AUTOMATED LICENSE PLATE READERS USED BY THE WRIGHT CITY POLICE DEPARTMENT. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #19-22 a second time. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim would like to make certain the information in the drafted ordinance can be provided from Flock Safety. Alderman Hakim would like a section to be added that protects the city and those who follow this Ordinance in the event the information is not provided from Flock Safety. Alderman Andrews moved to postpone Bill19-22 until the October 27th meeting for it to be reviewed by Flock Safety. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Reports

Parks – Strassenbash was a huge success. The soccer season will be wrapping up in the next few weeks. Discussion was held on the decorating of Diekroeger Park for the Christmas events.

Public Works – Mr. Roettger was not present but a report was given to the Board.

A bracket and flag were installed on the light pole at Kelly Hill’s Insurance office to see if the city light poles would support the Downtown Revitalization Flags. Alderman Hakim will report back in two weeks.

Building Official – Mr. Godier provided an update on construction around the city.

Alderman Hakim asked about the Traffic Study along Westwoods and Wildcat Drive.

Police – Chief Canavan asked the Board to pay an invoice from the Eastern Missouri Police Academy. This allows for the Officers to receive training.

City Hall – Ms. Ogborn will begin working on business license renewals for 2023.

Treasurer – Ms. Hutchings continues with daily tasks.

HR/Payroll – Ms. Queen will assist open enrollment with MCHCP, attended the Career Fair at the High School and welcomed the Park and Public Works new hires.

City Administrator – The Scenic Library has asked the city if they could install and maintain two directions signs for the Library. The City Attorney recommended the city enters into a Memorandum of Understanding. Mayor Heiliger asked for the Library to remove the dead trees on their property. Jim will be on vacation October 17 – October 21, 2022.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$468,240.88. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

Pastor Joe provided updates on a drive through pantry at the Lions Club from 9am-12pm. Due to the election in November, they may have to use a Park. Mayor Heiliger is scheduling a demo with SimpleCity by the end of the month.

Final Questions

Alderman Rohr asked the Police Department to investigate removing a black suburban that has been parked along Veterans Memorial Parkway, across from the Police Department, for a significant amount of time.

Vote to enter Executive Session

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 7: 37p.m.

Alderman Andrews moved to exit executive session and return to open session at 8:17 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Hakim moved to adjourn the meeting at 8:17p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____