

**City of Wright City
Board of Aldermen Meeting
Thursday, January 26, 2023
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Treasurer Laura Hutchings, and Elizabeth Schubert. Others present were Donald Duckworth, Susan Traylor, Rick and Sharon Wischmeyer, Marsha Vogel, Rod Smith, Kayla and Sam Derrington, Jessica and Braden Mackenzie, Pat Arbuthnot, Michelle Petras, Larry Mazella, Jim Sharp, John Gottschalk, Adam Rollins with the Warren County Record, John and Jeanette Woehrl, Jim Seidel, Kathy Kehoe, and Jennifer Pohlmann.

Pledge of Allegiance

Mayor Heiliger led the Pledge of Allegiance.

Approval of Agenda

Alderman Hakim moved to approve the agenda. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

Approval of Minutes

Alderman Owens moved to approve the minutes of the December 31, 2022, special meeting, January 12, 2023 meeting, and January 18, 2023 special meeting. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Vacant		Alderman Owens	Yea

The motion was approved 3-0.

Financial Reports

None

Appointment to Board of Aldermen

Mayor Heiliger made a recommendation to appoint Kim Arbuthnot to fill the vacant seat on the Board of Aldermen for Ward 2. There were no objections from the Aldermen on the appointment. Ms. Ogborn administered the Oath of Office.

Public comments/concerns

Residents of the Forest Lake Subdivision were present and asked the Board questions relating to the condition of their roads and implementing a Neighborhood Improvement District. Alderman Hakim asked for it to be stated for the record that the 2023 budget is 2.63 million dollars.

Public Hearing

None

Recommendations from Planning and Zoning

Letters to Warren County Commissioners - The Planning and Zoning board asked for two letters to be drafted to the Warren County Commissioners and for them to be presented to the Board of Aldermen in hopes to receive support to send the letters. One letter was to petition the Commissioners to change the County Zoning Map, specifically on properties that surround the city limits to prevent a delay in the future growth of the city. The other, was for the Commissions to consider changes to the classification of storage facilities to differentiate between Rural and Commercial facilities and to require Commercial facilities to apply for a Conditional Use Permit. A draft of this letter was provided to the Board. Alderman Hakim will set up a petition for residents to sign in support to submit with the letter.

Old Business

Wright City Municipal Project Status Report – The Police Department has passed the Final Inspection. A ribbon cutting ceremony will be coordinated.

Shower Doors – Alderman Hakim moved to approve the bid from Trinity Glass Works in the amount of \$2,170.00 for shower doors and shelving in the Police Department. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

New Business

Spring Hill Circle Trees – The Board will reach out to a local arborist for assistance in determining the type, amount, and location of trees to backfill the tree line between Spring Hill Circle and the 62-acre park.

National Night Out – The Board of Aldermen agreed to host the National Night Out event for 2023 and 2024.

Park Board Appointment - Kathy Kehoe’s term for Park Board expires January 2023 and has submitted a letter of interest to be re-appointed. Mayor Heiliger made a recommendation to re-

appoint Ms. Kehoe for a 3-year term as it states in the bi-laws. Alderman Hakim moved to accept Mayor Heiliger’s recommendation. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Stuermann Road Bid – Mr. Roettger received an estimation of \$90,000 from Mid River Asphalt to widen Stuermann Road, provide an overlay, and stripe the road. Two water and sewer structures will be replaced by PWSD #2 due to their location being within the new driving surface area. The Board agreed to go out for bid to receive formal proposals.

2023 Blue and Gold – Alderman Owens moved to auction off the naming rights to the street in front of City Hall as well as two reserved parking spots for Strassenbash. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

IIMC Membership and Conference – The item was postponed to the next meeting to allow Ms. Ogborn to determine if it is within the training budget.

Ordinances/Resolutions

Resolution #01-23 – A RESOLUTION APPROVING AND AUTHORIZING THE CONVEYANCE OF TWO (2) TEMPORARY CONSTRUCTION EASMENTS TO VISTA ON THE PARK, LLC. The Board was concerned about the amount of potential trees being removed and would like to visit the site. Alderman Hakim moved to postpone the item to the next meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Reports

Parks – Liz Schubert provided dates for upcoming leagues and events.

Public Works – The department has been working to approve the brine sprayer system for inclement weather and they have stripped and waxed the floors in the Heiliger Building.

Building Official – Mr. Godier was not present. Mr. Schuchmann presented his report.

Police – Chief Canavan reported the Ford Explorer that was previously approved to be purchased in the amount of \$41,906.00 was ready to pick up. Chief Canavan provided updates on two cases that were solved with the use of the Flock Camera System.

City Hall –The MOCCFOA luncheon was held here in Wright City on Thursday, January 19, 2023. Ms. Ogborn provided an update on the University Extension Council.

Treasurer – Ms. Hutchings has been working on scheduling and preparing for the 2022 Audit.

HR/Payroll – Ms. Queen was on vacation.

City Administrator – Mr. Schuchmann has been moving forward with the new payroll system and provided an update on Microsoft 365 and city emails.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$225,376.97. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

Pastor Joe provided updates on the food pantry and upcoming fish fry. Project Graduation is hosting a Bingo night on February 4th. The Wright City FFA is hosting a Comedy night on February 25th. Blue and Gold will be March 18th. The Pauldingville Lodge is hosting the annual Pancake Breakfast on February 11th. The Dave Heiliger Memorial Golf Tournament will be held on September 16, 2023.

Final Questions

None

Vote to enter Executive Session

Alderman Owens moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Arbuthnot	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:14.m.

Alderman Hakim moved to exit executive session and return to open session at 10:00 p.m. Alderman Andrews seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Arbuthnot	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Andrews moved to adjourn the meeting at 10:0? p.m. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Owens Yea

Alderman Arbuthnot Yea

Alderman Andrews Yea

Alderman Hakim Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____