

**City of Wright City  
Board of Aldermen Meeting  
Thursday, August 25, 2022  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Aldermen Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present. City Staff present were City Attorney Paul Rost, City Administrator Jim Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Building Inspector Joe Godier, Treasurer Laura Hutchings, and Human Resources Clerk Denise Queen. Others present were Adam Rollins with the Warren County Record, Patricia “Patsy” Jones, Donald Duckworth, Kathy Kehoe.

**Pledge of Allegiance**

Patsy Jones led the Pledge of Allegiance.

**Approval of Minutes**

Alderman Hakim moved to approve the minutes of the August 10, 2022, Board of Aldermen special meeting and August 11, 2022, regular meeting minutes with an amendment of the August 11<sup>th</sup> minutes clarifying that the drain tile will be installed on Spring Hill Circle in Mr. Roettger’s report. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

**Financial Reports**

None

**Public comments/concerns**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning**

None

**Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann has been working on the electric and wall tile in the bathrooms at the Police Department.

**Indian Head Lodge Road** - Patsy Jones expressed concerns of the condition of Indian Head Lodge Road.

**Downtown Holiday Flags** – The Downtown Revitalization Committee is wanting to order flags for the light poles in the Downtown District to give back to the community for supporting the First Friday Events. The Board asked them to purchase one flag and bracket assembly to verify our light poles can withstand them. Alderman Hakim will report back to the Board.

**New Business**

**Special Event Permit – Homecoming Parade** – Concerns were expressed by the Board with the current street and sidewalk conditions at the intersection of Wildcat Drive and Westwoods Road due to the water main being installed for the park. Mr. Schuchmann will contact KCI to check the status of the project and notify them of the parade. Alderman Rohr moved to approve the Special Event Permit Application as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**2023 MCHCP rates** – Alderman Hakim moved to approve the 2023 MCHCP rates as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

**Easement Encroachment Agreement** – Larry Terbrock, a home builder in the Auburn Meadows subdivision, has a lot that reflects an 8’ foot utility easement on one side of the lot. Due to this utility easement, the type of home he is looking to build will not fit on the lot. The City Attorney has drafted an agreement, at Mr. Terbrock’s expense, allowing Mr. Terbrock to encroach into the utility easement up to 12”. This is a storm water easement and would leave 7’ for the storm water pipe. Alderman Rohr moved to approve the agreement. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Ordinances/Resolutions**

**Bill 16-22** – AN ORDINANCE LEVYING AND IMPOSING AN AD VALOREM TAX FOR THE CALENDAR AND FISCAL YEAR OF 2022 FOR: GENERAL MUNICIPAL PURPOSES; STREET LIGHTING PURPOSES; PUBLIC PARK PURPOSES; AND GENERAL OBLIGATION BOND PURPOSES Ms. Ogborn read the Bill by title. Alderman

Owens moved to read Bill #16-22 a second time. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Rohr moved for final reading and passage of Bill #16-22. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1029 of the City of Wright City, Missouri.

### **Reports**

**Parks** – Mr. Burton stated the trees in Spring Hill Circle were to be removed August 25<sup>th</sup> by Pole Cats. Discussion of removing Ruge Park trees was postponed. Mayor Heiliger will contact David Evan with the School District regarding the use of Ruge Park for Middle School softball games.

**Public Works** – The drain tile at Spring Hill Circle project is hoping to be wrapped up by next week. The tenant of 113 Veterans Memorial Parkway expressed concerns about the entrance of his business off Veterans Memorial Parkway. Bids to stripe Westwoods Road and Bell Road were presented. Alderman Andrews moved to award the bid to Tramar in the amount of \$10,809.60. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Building Official** – Mr. Godier provided updates on commercial projects. The Shire subdivision will be pouring streets next week weather permitting. There has been inquiry about building permits for a Mercy Clinic.

**Police** – Bids for a Ballistic Shield were presented. Alderman Rohr moved to award the bid to Blueridge Armor in the amount of \$4,760.00. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**City Hall** – The Lions Club has submitted the Certificate of Insurance to sell Alcohol at Strassenbash and the Liquor License has been issued. The Wall That Heals will be in Warrenton at the athletic complex September 8<sup>th</sup> – September 11<sup>th</sup>.

**Treasurer** – Ms. Hutchings has completed the 2022 Tax Rate and will begin working on the 2023 budget and Mittler Brothers Chapter 100 Billing.

**HR/Payroll** – Ms. Queen is working on full benefit packages for city employees. Local HR Chapter Discussion was on “New Officer Bill of Rights”.

**City Administrator** – The engineer for the Alder Creek subdivision has submitted an updated plot plan that will be presented to Planning and Zoning on September 19<sup>th</sup>. Mr. Schuchmann is working on 2023 budget preparations.

The Board would like to get voice over IP phone systems at the Parks Department.

**Review/Approval of Bills**

Alderman Hakim questioned checks that happened to be made to two School Board members. The checks were deposit refunds for park facility rentals. Alderman Andrews moved to pay the bills in the amount of \$43,084.90. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

**Announcements**

Food Pantry summer lunch program handed out 1500 lunches. The Dave Heiliger Memorial Foundation golf tournament will be held September 17<sup>th</sup> and are looking for sponsorships. On September 15<sup>th</sup>, Mayor Heiliger and Alderman Hakim are going to the High school to educate students on city government.

**Final Questions**

Adam Rollins asked questions regarding the Mercy Clinic coming to town. Mr. Godier said its very preliminary and just inquiring about building permits.

**Vote to enter Executive Session**

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, and Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:20 p.m.

Alderman Andrews moved to exit executive session and return to open session at 8:53 p.m. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

**Adjournment**

Alderman Andrews moved to adjourn the meeting at 8:53 p.m. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_