

**City of Wright City
Board of Aldermen Meeting
Thursday, May 12, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, Alderman Don Andrews, and Mayor Michelle Heiliger present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Lieutenant Tim Matthews, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Treasurer Laura Hutchings, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen. Others present were Kathi Hurst, Chief Ron MacKnight, Jeff Myers, Chris Berger, Adam Rollins with the Warren County Record, Jenn Olivio, Ann Owen with S&R Animal Control, Ben Brown, Jacob Ritter, his family, and friends.

Pledge of Allegiance

Chief MacKnight led the Pledge of Allegiance.

Mayoral Proclamations

Mayor Heiliger issued a Proclamation to Jacob Ritter and read the following:

Whereas, Jacob Ritter, a resident of Wright City, student of Wright City High School and member of Special Olympics of Missouri, has demonstrated the definition of being a selfless teammate, and

Whereas, The first rule of being a team player is selflessness: the ability to embrace being part of something bigger than yourself and

Whereas, Jacob's Flag Football Team, The Bulldogs, will represent the State of Missouri at the Special Olympics USA games at the ESPN dome in Orlando, Florida, June 5-12, 2022; and

Whereas; Jacob will be the sole participant from the City of Wright City; and

Whereas; Jacob had an individual fundraising goal of \$3,000.00 and raised a total of \$6,950.69; and

Whereas; Jacob raised enough money to cover the remaining costs of two teammates and the remaining costs of the Women's Basketball team; and

Whereas; Jacob was a huge contributor, everyone within the Warren County Handicapped Services will attend the Special Olympic USA games.

NOW, THEREFORE, ON BEHALF OF THE BOARD OF ALDERMEN AND THE

PEOPLE OF THE CITY OF WRIGHT CITY, I MICHELLE HEILIGER, MAYOR OF THE CITY OF WRIGHT CITY, BY VIRTUE OF THE AUTHORITY VESTED IN ME, DO HEREBY OFFICIALLY PROCLAIM MAY 13TH, 2022 AS JACOB RITTER DAY. Given under my hand and seal of the City of Wright City this 12th day of May 2022.

Mayor Heiliger issued a Proclamation for Peace officers Memorial Day and National Police Week and read the following.

WHEREAS, in 1962, President John F. Kennedy signed the first proclamation recognizing May 15th as Peace Officers Memorial Day and the week in which it falls as National Police Week; and

WHEREAS, the members of the Wright City Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Wright City; and

WHEREAS, the health and safety of all Wright City residents and visitors is important to the happiness, prosperity, and well-being of our community.

NOW, THEREFORE, ON BEHALF OF THE BOARD OF ALDERMEN AND THE PEOPLE OF THE CITY OF WRIGHT CITY, I MICHELLE HEILIGER, MAYOR OF THE CITY OF WRIGHT CITY, BY VIRTUE OF THE AUTHORITY VESTED IN ME, DO HEREBY OFFICIALLY PROCLAIM MAY 15TH, 2022 AS PEACE OFFICER MEMORIAL DAY AND MAY 15-21, 2022, AS NATIONAL POLICE WEEK, AND FURTHER, I call upon the residents of the City of Wright City to join me in this declaration of appreciation to the Wright City Police Department and law enforcement agencies nationwide; and honoring those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. Given under my hand and seal of the City of Wright City this 12th day of May 2022.

Approval of Minutes

Alderman Andrews moved to approve the minutes of the April 28, 2022, Board of Aldermen and May 2, 2022, Workshop meeting minutes. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Financial Reports

Alderman Hakim moved to approve the April 2022 Financial Reports. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0

Public comments/concerns

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Wright City Municipal Project Status Report – The open wall inspection was completed and passed. A state bid was presented for 14 tactical police lockers to be installed at the police department. Since it was a state bid, no additional bids were required. Alderman Hakim moved to purchase 14 tactical lockers manufactured by Bradford Systems in the amount of \$21,763.85. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Diekroeger Park Proposal – A bid was previously approved for the base contract with Byrne and Jones Construction. A new proposal was presented with alternative options including an ADA ramp and paving the walking trail in various distances. Ben Brown with Byrne and Jones told the Board that Byrne & Jones are contributing the ramp to the project. The company felt they should have accounted for the ramp in the bid proposed previously. Alderman Rohr moved to select alternative paving option three and add ADA Asphalt Walkway from the parking lot to the basketball court in the amount of \$18,940.00. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

New Business

Jeff Myers – Jeff Myers, candidate for State Representative of District 42 introduced himself to the Board.

Lions Club Liquor Licenses – Austin Jones, member of the Wright City Lion’s club submitted two Liquor License applications. One for the Wright City Parks Bike Show and one for Strassenbash. The Board asked to postpone the applications until applications for the events themselves are presented, approved, and more information is provided on the Bike Show.

S&R Animal Control – Ann Howard with S&R Animal Control was present. Ms. Howard presented a bid to increase the rate for their services to cover the large amount of growth, mileage, and fuel. Discussion was held and Ms. Howard was asked to submit alternatives, such as less visits per month and providing service when needed. Alderman Hakim moved to postpone this item to the June 9, 2022, meeting. Alderman Owens seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Town & County Special Event Permit – Jenn Olivio presented an application for the annual car show at Town & County Garage and asked if she could borrow city barricades to block off First Street between Locust Street and Oak Street. Alderman Rohr moved to approve the application as presented. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0

Timber Trails Special Event Permit – The Timber Trails HOA committee is hosting a block party on Winter Wheat Drive in the back of the subdivision and asked if they could borrow city barricades to block off the street. Insurance has not been provided at this time. Alderman Hakim moved to approve the application pending insurance and signed agreements from the homeowners that will be within the blocked off area. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Ordinance/Resolutions

Bill 09-22 – AN ORDINANCE AMENDING CHAPTER 240 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO CERTAIN ACTIVITIES IN CITY PARKS. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #09-22 a second time. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved for final reading and passage of Bill #09-22. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1022 of the City of Wright City, Missouri.

Resolution R15-22 – A RESOLUTION ACCEPTING A PROPOSAL FROM TMZ MARKETING SERVICES FOR GRANT WRITING SERVICES. Alderman Hakim moved to approve Resolution #15-22. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Reports

Parks – Mr. Burton presented four bids for Ruge Park ball field equipment and made a recommendation to select Pioneer’s bid. Alderman Hakim moved to purchase the equipment from Pioneer in the amount of \$477.10. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0

Public Works – The Board reviewed pictures of stormwater issues at a property in the Kerland Subdivision and a property in the Spring Lakes Subdivision that were brought to Mr. Roettger’s attention. After discussion, the board felt that the city would not be responsible to address the issues.

Building Official – Mr. Godier is staying busy. There has been discussion of current businesses within the city limits expanding. Discussion was held on the status of the Mad Hatter coffee shop and code enforcement issues.

Police – Lieutenant Matthews presented Chief Canavan’s report. Lieutenant provided a summary of the conference he and Chief Canavan attended and the accreditation process. Chief Canavan asked the Board in his report to consider donating the Police Department’s van, that had previously been donated to them, to the Wright City Fire Corps. The van will not fill the purpose it was originally intended for and is no longer a need for the department. Alderman Andrews moved to donate the van to the Wright City Fire Corps. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Chief MacKnight thanked the Police Department and Board for the donation but asked that they amend their motion and donate it to the Wright City Fire Department for insurance reasons. Alderman Andrews rescinded his original motion and moved to donate the van to the Wright City Fire Department. Alderman Owens seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Chief Canavan asked the Board in his report to purchase one 2022 Ford Police Interceptor Utility AWD and the cost to outfit the vehicle. Alderman Andrews moved to purchase one 2022 Ford Police Interceptor Utility AWD in the amount of \$35,285.00 and to outfit the vehicle. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

City Hall – Ms. Ogborn gave updates on the website design, upcoming events, and firework donations.

Treasurer – Ms. Hutchings has been researching software companies. Auditors are still working on the report.

HR/Payroll- Ms. Queen welcomed the new Court Clerk Gail Wesley to the city, acknowledged Tom Canavan, Jim Schuchmann and Joesph Chadd for their years of employment and is continuing her HR training.

City Administrator – Discussion was held on the fireworks contract with A.M. Pyrotechnics.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$33,244.65. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

Mayor Heiliger stated the Emergency Management Committee met on Monday, May 9th and reviewed the County’s Emergency Management Committee’s plan. The first section, relating to the city, is being reviewed and will be discussed at the June 6, 2022, workshop meeting with department heads. Pastor Joe provided an update on the food pantry and they are working on referrals for resources for those in need. Mayor Heiliger stated Warren County received \$7 million in ARPA funding and the application period has opened. Deadline to submit applications is June 1, 2022.

Final Questions

Mayor Heiliger spoke with Commissioner Joe Gildehaus regarding Indian Head Lodge Road and will have someone look at it. Dean Jackson is building a home on Klausmeier Road that will need 300-400 loads of dirt to fill in a cliff side and asked if extra dirt from the 62-acre park could be dumped at his property. The Board at this time does not know if there would be extra dirt available.

Alderman Andrews moved to amend the agenda and add item 17 as Executive Session and re-list Adjournment as item 18. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Vote to enter Executive Session

Alderman Andrews moved to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, Section 610.021(2) RSMo; Leasing, purchasing or sales of real estate, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees and/or, Section 610.021(12) RSMo; any documents related to a negotiated contract until a contract is executed. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 8:59 p.m.

Alderman Andrews moved to exit executive session and return to open session at 9:26 p.m. Alderman Hakim seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Owens moved to adjourn the meeting at 9:27 p.m. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: _____

Attested: _____