

**City of Wright City
Board of Aldermen Meeting
Thursday, April 14, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, Alderman Don Andrews, and Mayor Michelle Heiliger present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton, Treasurer Laura Hutchings, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen. Others present were Rene Yoesel, Phil Desel, Nancy Huster, Dale Reckamp, Ralph Reckamp, Steve Randall with Cochran Engineering, Eric Harris, Adam Rollins with the Warren County Record, Rachel Hakim and children, Dave and Rita, Mary Groeper, Jim and LaDonna Higgins, and Tom Rowlette.

Pledge of Allegiance

Isaiah and Jasper Hakim led the Pledge of Allegiance.

Alderman Hakim moved to amend the agenda and move item 16a. Reckamp family plot to follow item 12. Public comments/concerns. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Hakim moved to approve the minutes of the March 24, 2022, Board of Aldermen and April 4, 2022, Workshop meetings. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Approval of Election Results

Ms. Ogborn read the results of the April 5, 2022, Municipal Election as certified April 8, 2022, by the Warren County Clerk Denise Stotler. The results are for Alderman Ward One – Karey Owens 234 votes: for Alderman Ward Two – Ramiz A. Hakim 269 votes: Mayor – Michelle Heiliger 483 votes. Alderman Hakim moved to accept the results of the April 5, 2022 Municipal

Election as certified by Ms. Stotler. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Adjourn Meeting with Outgoing Board

Alderman Hakim moved to adjourn the meeting of the outgoing Board of Aldermen. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Swear in Newly Elected Officials

Mr. Ogborn administered the Oath of Office to Alderman Karey Owens, Alderman Ramiz Hakim, and Mayor Michelle Heiliger.

Call Meeting to Order of New Board and Roll Call

Mayor Heiliger called the meeting of the Board of Aldermen to order.

Roll Call

Ms. Ogborn called roll with Mayor Michelle Heiliger, Alderman Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews present.

Elect President of the Board

Alderman Rohr moved to name Alderman Hakim President of the Board of Aldermen. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Financial Reports

Alderman Owens moved to approve the March 2022 Financial Reports. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Public comments/concerns

Nancy Houser, resident of 407 East North First Street addressed concern of the stormwater creating a trench in her front yard. Alderman Hakim and Mr. Roettger will visit the site on April 15, 2022.

Rene Yoesel - Rene Yoesel, candidate for State Representative of District 42 introduced herself to the Board.

Reckamp family plot – David and Ralph Reckamp would like to install a concrete curb around their family plot in Block 2 of the Cemetery at their cost. Approval was received from the Memorial Society. Alderman Hakim moved to approve the request. Alderman Rohr seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Public Hearing

None

Recommendations from Planning and Zoning

Amending Chapter 410 – Alderman Hakim expressed concerns of the verbiage and requirements the city is request of developers. Alderman Hakim would like to explore increasing building permit fees.

Old Business

Wright City Municipal Project Status Report – A list of contractors was presented to the Board on upcoming work in the Police Department. Mr. Schuchmann will go out for bids. Alderman Andrews asked if the parking lot will be re-paved. Mr. Schuchmann suggested incorporating this project into the downtown engineering due to the stormwater system needing to be replaced.

Diekroeger Playground Surfacing – The Board was presented with a bid from Sofsurfaces. Mr. Schuchmann informed the Board of a contractor who would be meeting Mr. Roettger on April 15, 2022. Alderman Hakim moved to postpone this item to the April 28th Board meeting. Alderman Rohr seconded and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Amend Chapter 250 – Alderman Owens moved to postpone this item to allow the Park Board to review and approve the changes. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

LPR Cameras – After discussion, Alderman Hakim moved to purchase two License Plate Reader (LPR) Cameras in the amount of \$5,700.00 and to evaluate in nine months if this was an asset to the department. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Owens	Nay	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 3-1.

Memorial Society – The Memorial Society has requested to construct a memorial brick garden to honor those resting in Potter’s Field with unmarked graves. Alderman Hakim moved to approve the request. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Fireworks contract – Mr. Schuchmann presented the Fireworks contract with A.M. Pyrotechnics, LLC to the Board for review.

New Business

Disposal of Records – Alderman Hakim moved to destroy the list of records that have met their retention schedule. Alderman Owens seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

School Partnerships – Alderman Owens met with Dr. Berger and Mr. Brooks with the School District on exploring government apprenticeships and mock government activities. The next step is for Mr. Brooks and Dr. Berger to meet with Guidance Counselor Abigail Jackson on incorporating this into government curriculum.

Annexation Petition – Wright City R-II School District – Steve Randall with Cochran Engineering was present.

2nd Annual Wright City Job Fair – The 2nd Annual Wright City Job Fair will be hosted on June 2nd, 2022, from 1:00 p.m. – 6:30 p.m. at Diekroeger Park.

University Extension Council – Alderman Hakim moved to appoint Abbie Ogborn to the Council. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Upgrade payroll software – Mr. Schuchmann presented HR-Hub a more streamline process for city payroll that would add an additional \$4,310.00 to the annual software payment. The Board would like for Ms. Hutching and Ms. Queen to gather a list of other software companies and bids and present to the Board in September 2022.

Ordinance/Resolutions

Bill #04-22 – AN ORDINANCE AMENDING CHAPTER 410 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO SUBDIVISION AND LAND DEVELOPMENT. Ms. Ogborn read the Bill by title. Due to lack of say, Bill #04-22 died.

Resolution #09-22 – A RESOLUTION AMENDING THE PERSONNEL POLICY OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Owens moved to approve Resolution #09-22. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

Bill #05-22 – AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY HOUSTON HOMES LLC/ML LAND HOLDING, LLC LOCATED IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION. Ms. Ogborn read the Bill by title. Alderman Rohr moved to read Bill #05-22 a second time. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. Ms. Ogborn read the Bill a second time by title. Alderman Rohr moved for final reading and passage of Bill #05-22. Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1017 of the City of Wright City, Missouri.

Resolution #10-22 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AGREEMENT WITH THE A.M. PYROTECHNICS, LLC FOR FIREWORKS DISPLAY SERVICES. Alderman Rohr moved to approve Resolution #10-22. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Resolution #11-22 – A RESOLUTION SETTING A PUBLIC HEARING RELATED TO A VOLUNTARY ANNEXATION PETITION FOR A CERTAIN 84.21 ACRE TRACT OF LAND LOCATED IN WARREN COUNTY. Alderman Rohr moved to approve Resolution #11-22. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Reports

Parks – Mr. Burton thanked the Public Works department for opening the park bathrooms. The Easter Egg Hunt is scheduled for Saturday, April 16th. Mayor Heiliger thanked the department for all the information on Facebook.

Public Works – Mr. Roettger presented bids for a joint sealer. Alderman Hakim moved to award the bid to SealMaster in the amount of \$3,054.00 for an MA-10 Melter Applicator and a pallet of Crack Sealer Supply. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Mr. Roettger will be going out for bid for a 2” overlay of the intersection of Bell Road and Westwoods Road and Bell Road, from that intersection to the North Service Road.

Mayor Heiliger asked for MODOT’s new area representative to meet the Board.

Building Official – Mr. Godier has been addressing code enforcement issues.

Police – Chief Canavan reported that SRO Officer Woldolph has been doing a great job. Once school ends, a Memorandum of Understanding will be drafted with the School District outlining the expectations and requirements for an SRO officer.

City Hall – Ms. Ogborn asked to attend the Missouri Municipal League Elected Officials Training Conference June 9th and June 10th, 2022. Alderman Hakim moved to approve the training request. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Owens	Yea	Alderman Hakim	Yea
Alderman Andrews	Yea	Alderman Rohr	Yea

The motion was approved 4-0.

A letter from Sikich, LLP, the city auditing firm, regarding Financial Statement Audit Risk Communication was presented to the Board of Aldermen.

Treasurer – Ms. Hutchings has been attending ARPA webinars to learn how to report the used funds.

HR/Payroll- Ms. Queen has advertised for the Court Clerk position, updated the Board on N.I.M.S completion and HR training courses.

City Administrator – Mr. Schuchmann added to Ms. Hutchings report regarding the ARPA webinars. The city will be receiving its seconded payment by the end of 2022. The total amount the city will receive in ARPA funds is \$877,872.58.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$64,631.85. Alderman Hakim seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Andrews	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0.

Announcements

The Dave Heiliger Memorial Foundation donated to Jacob Ritter to attend the Special Olympic USA Games and Mayor Heiliger asked the community to help raise the additional \$2,000.00 needed for the team to attend. Pastor Joe gave updates on the food pantry and invited everyone to the fish fry on April 15th. Gens Automotive is hosting a job fair through April 15th for a mechanic.

Final Questions

Alderman Andrews expressed concern with the intersection of Wildcat Drive and Westwoods Road where children cross walking to school and mentioned the thought of a 3-way stop sign.

Vote to enter Executive Session

Alderman Owens moved and Alderman Rohr seconded the motion to exit open session and enter executive session for the purpose of dealing with relating to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, Section 610.021(2) RSMo; Leasing, purchasing or sales of real estate, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees and/or, Section 610.021(12) RSMo; any documents related to a negotiated contract until a contract is executed. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Rohr	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board entered executive session at 9:07 p.m.

Alderman Hakim moved to exit executive session and return to open session at 9:48 p.m.

Alderman Owens seconded it and roll call was taken with the following vote:

Alderman Owens	Yea	Alderman Rohr	Yea
Alderman Andrews	Yea	Alderman Hakim	Yea

The motion was approved 4-0.

Adjournment

Alderman Owens moved to adjourn the meeting at 9:50 p.m. Alderman Rohr seconded it and the voice vote was as follows:

Alderman Rohr	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Andrews	Yea

The motion was approved 4-0.

Approved: _____

Attested: _____

