

**City of Wright City
Board of Aldermen Meeting
Thursday, March 24, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Ramiz Hakim, Alderman Don Andrews, Alderman Karey Owens, and Mayor Michelle Heiliger present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger, Sports Director Eric Burton via Zoom, Treasurer Laura Hutchings, Building Inspector Joe Godier, and Human Resources Clerk Denise Queen via Zoom. Others present were Mark Brandt, Mary Groeper, Lisa Dunn with Flock Safety, Nathan Buehule, Curtis and Shannan Reel, Joan & Jeff McMullin, Tammy M., Kathy Kehoe, and Adam Rollins with the Warren County Record.

Pledge of Allegiance

City Clerk Abbie Ogborn led the Pledge of Allegiance.

Mayor Heiliger made the recommendation to amend the agenda and move item 11a. LPR Cameras to follow Public Hearings. Alderman Andrews moved and Alderman Rohr seconded the motion to amend the agenda as recommended. On voice vote, the motion was approved 4-0.

Approval of Minutes

Alderman Hakim moved and Alderman Andrews seconded the motion to approve the minutes of the March 10 and March 16, 2022, Board of Aldermen meetings as presented. On voice vote, the motion was approved 4-0.

Financial Reports

None

Public Comments/Concerns

None

Public Hearing

Amending Chapter 410 – Mayor Heiliger opened the public hearing to hear public comments on amending Chapter 410. Alderman Hakim addressed builders concerns with the proposed changes to cul-de-sacs and that utility companies may not be able to comply. A local developer proposed the idea of taking some of the Aldermen to surrounding developments to see what the

proposed changes would look like in real life. Mr. McMullin, a local developer stated he was in favor of the changes. There being no other comments from the public, Mayor Heiliger closed the public hearing.

Annexation of 55± acres – Highway F - Mayor Heiliger opened the public hearing to hear public comments on an annexation petition from Houston Homes to annex 55 ± into the city limits. The property is located just south of Peruque Creek on Highway F. Nathan Buehule with Cochran Engineering was present on behalf of Houston Homes. There being no comments from the public, Mayor Heiliger closed the public hearing.

LPR Cameras- Chief Canavan presented a quote from Flock Safety for License Plate Reading Cameras to be installed within the city limits to help reduce crime rate. The cameras would face towards the rear of vehicles, take a series of still shot images, and caption vehicle descriptions and license plate numbers. The cameras qualify to be purchased with ARPA funds. After further discussion, Alderman Hakim moved and Alderman Owens seconded the motion to postpone this item to the April 14th, Board meeting. On voice vote, the motion was approved 4-0.

Recommendations from Planning and Zoning

Conditional Use Permit – 13480 Veterans Memorial Parkway - Shannon and Curtis Reel presented their business idea to the Board to have track equipment rental and sales for now, and in the future, lease a section of the property for trailer sales. The Reel's plan to open around June 2022 and place a temporary office on site. The temporary office permit would be need to be reviewed and renewed every 6-months to comply with city Ordinance. Discussion was held of the paved lot requirements for customers and employees, and the use of a gravel lot for tract equipment. The Board also discussed allowing aired tire equipment (trailers, man lifts) to be placed on the gravel as they are moved by and loaded with tract equipment. The Board asked for Mr. McMullin, current property owner, to get a time frame from Gateway Fiber on how long their materials may be stored at this location. Alderman Hakim moved and Alderman Andrews seconded the motion to approve the Conditional Use Permit for 13480 Veterans Memorial Parkway, allow up to 6-months to pave a parking lot after the issuance of a Business License and allow a temporary office for 6-months. On voice vote, the motion was approved 4-0.

Amending Chapter 410 – Alderman Hakim moved and Alderman Owens seconded the motion to postpone this item to the April 14th, Board meeting. On voice vote, the motion was approved 4-0.

C-5 Downtown District Boundaries – Alderman Hakim moved and Alderman Owens seconded the motion to hold a public hearing on expanding the C-5 Downtown District. On voice vote, the motion was approved 4-0.

Old Business

Wright City Municipal Project Status Report – Progress is being made at the Police Department. A list of contractors will be presented at the April 14th, meeting.

Website Proposals – Ms. Ogborn recapped a meeting she had with Simple City to discuss their Front Desk system and website. Ms. Ogborn stated that Revize would be the best choice for the city. Alderman Hakim moved and Alderman Andrews seconded the motion to award the contract to Revize. On voice vote, the motion was approved 4-0.

Diekroeger Playground Surfacing – Alderman Hakim presented a donation idea for local businesses that would place their name on a plaque by the playground. Mr. Schuchmann is meeting with engineers on Monday, March 28th for this project.

Amend Section 250 – Kathy Kehoe, Secretary of the Park Board, presented the updated proposed amendments to Section 250. Some items listed are addressed in other locations in the code book. The City Attorney will review the proposed amendments for the Park Board meeting on Monday, March 28th. Alderman Hakim moved and Alderman Andrews seconded the motion to postpone this item to the April 14th, meeting. On voice vote, the motion was approved 4-0.

New Business

LPR Cameras – The Agenda was amended to move this item to be discussed following the public hearings. See notes above.

Grave digger contract – A contract between the City of Wright City and Billings Funeral Services, LLC for Cemetery grave digging services was presented for review. There were no questions from the Board.

Ordinance/Resolutions

Resolution R08-22 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AGREEMENT WITH THE BILLINGS FUNERAL SERVICES, LLC, FOR CEMETERY GRAVE DIGGING SERVICES. Alderman Rohr moved and Alderman Hakim seconded the motion to approve Resolution R08-22. On voice vote, the motion was approved 4-0.

Bill 04-22 – AN ORDINANCE AMENDING CHAPTER 410 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO SUBDIVISION AND LAND DEVELOPMENT. Alderman Hakim moved and Alderman Andrews seconded the motion to postpone this item to the April 14th, meeting. On voice vote, the motion was approved 4-0.

Reports

Parks – Mr. Burton was available via Zoom and gave dates for upcoming events and recapped the basketball and cheerleading programs that have come to an end. Mayor Heiliger gave kudos on the programs.

Public Works – Mr. Roettger is continuing with concrete slab replacements city wide. The department has worked to level graves in the Cemetery and is meeting with Green Horizons next week to discuss scheduling and maintenance of the city Cemetery.

Building Official – Mr. Godier has approved the first display home for the Shires Phase 3. Inspections and permits are beginning to increase with the nice weather.

Police – A computer was added to the Police Department. AQM, the current IT provider, can cover the computer at an additional \$480.00 per year and the contract was presented for review. Upon review by the City Attorney, the indemnification clause needs to be removed. Alderman Owens moved and Alderman Andrews seconded the motion to continue with AQM contingent upon removing the indemnification clause out of the proposed contract. On voice vote, the motion was approved 4-0.

City Hall – Ms. Ogborn provided a summary of the Missouri City Clerks and Finance Officer Association (MoCCFOA) spring institute attended the week before.

Alderman Owens asked the Board if they would be interested in having an intern through the Wright City High School at City Hall. Alderman Owens will get more information.

Treasurer – Ms. Hutchings has been helping the auditors the past week and stated it went well. The workman’s comp audit is scheduled for the beginning of April.

HR/Payroll – Ms. Queen was available via Zoom and her report was available in the packet.

City Administrator – Mr. Schuchmann praised Ms. Hutchings for her work during the audit and stated the auditors were satisfied with the audit. Mr. Schuchmann has had several conversations with individuals annexing into and developing in the city limits.

Bills

Alderman Owens asked why a bill was being paid for the Forest Lake gate repair. Mr. Schuchmann stated a snowplow had slid into the gate during a winter storm. Alderman Andrews moved and Alderman Rohr seconded the motion to approve and pay the bills in the amount of \$99,219.45. On voice vote, the motion was approved 4-0.

Announcements

Mayor Heiliger thanked those in attendance at the Blue and Gold event. \$140,000 was raised. The Food Pantry is continuing to see a need for social services and is looking into a summer lunch program. Mayor Heiliger stated meet the candidate night is Monday, March 28th at 6:30 p.m. at the Library.

Final Questions

None

Vote to enter Executive Session

Alderman Hakim moved and Alderman Owens seconded the motion to exit open session and enter executive session for the purpose of dealing with matters pursuant to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney, Section 610.021(2) RSMo; Leasing, purchasing or sales of real estate, Section 610.021(3) RSMo; hiring, firing, disciplining, or promoting employees

and/or, Section 610.021(12) RSMo; any documents related to a negotiated contract until a contract is executed. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Rohr	Yea

The motion was approved 4-0. The Board entered executive session at 9:12 p.m.

Alderman Hakim moved and Alderman Owens seconded the motion to exit executive session and return to open session. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board returned to open session at 10:12 p.m.

Adjournment

Alderman Hakim moved and Alderman Rohr seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: _____
Mayor

Attested: _____
City Clerk