

**City of Wright City  
Board of Aldermen Meeting  
Thursday, February 10, 2022  
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Karey Owens, Alderman Ramiz Hakim, Alderman Don Andrews, and Mayor Michelle Heiliger present. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Public Works Director Kyle Roettger, Police Chaplain Joseph Purl, Treasurer Laura Hutchings, Sports Director Eric Burton, and Human Resources Clerk Denise Queen. Others present were Lorri Blanks, Donnie Bishop, Kathy Kehoe, David Parcel, Julie Parcel, John Gottschalk, Nick Birkemeier, Tom Lindewirth, and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Mr. Burton led the Pledge of Allegiance.

**Approval of Minutes**

Alderman Hakim asked for additional verbiage after “The City Attorney and Mayor can introduce legislation” that would read “with an Alderman assigned to sponsor the bill” under New Ordinance Procedure in the January 27 minutes. Alderman Hakim moved and Alderman Andrews seconded the motion to approve the minutes of the January 27, 2022, Board of Aldermen meeting, as amended, and the February 7, 2022, Workshop. On voice vote, the motion was approved 4-0.

**Financial Reports**

Alderman Owens moved and Alderman Andrews seconded the motion to approve the January 2022 Financial reports. On voice vote, the motion was approved 4-0.

**Public Comments/Concerns**

John Gottschalk, resident of 59 Spring Hill Circle, asked what the city could do about 624 Westwoods Road. Mayor Heiliger explained to Mr. Gottschalk that the home was condemned and the city has a process to follow and has no control over the Court system. Mr. Gottschalk asked what the city could do about a home in his subdivision that has repetitive police presence. Chief Canavan said the department is aware of the situation and that it is up to the Landlord on whether the tenants remain at the property. Mr. Parcel asked for something in writing stating the tree line. Ms. Ogborn informed Mr. Parcel that he could receive a copy of the meeting minutes through a sunshine request.

David Parcel, resident of Spring Hill Circle, asked for clarification on the new Wright City 62ac Park protected tree line previously approved. Alderman Hakim said this stemmed from a Facebook post he had made and apologized for posting 20 feet when it should have been 25 feet. Alderman Hakim stated city employees will be present as the fence is installed marking the 25 feet non disturbance zone.

Nick Birkemeier, resident of 51 Spring Hill Circle, asked if a large tree that is further than the 25 foot non disturbance zone and acts as a barrier for future development could be kept. Alderman Hakim will speak with the contractors and will let Mr. Birkemeier know if it is feasible.

Tom Lindewirth, resident of 44 Spring Hill Circle, addressed his concern of the ice that continues to form in front of his house. Mr. Schuchmann explained that this summer, a drain tile will be installed.

### **Public Hearing**

None

### **Recommendations from Planning and Zoning**

**Conditional Use Permit – 510 Veterans Memorial Parkway** – The applicant, Louie Schaper, was present. Alderman Hakim asked questions regarding employee and equipment parking and the type of business that will be operating at the location. Mr. Schaper will have an excavation company and the tract equipment will be parked on gravel. Mr. Schaper plans to re-surface the existing parking lot where his employees will be parking. Alderman Rohr moved and Alderman Owens seconded the motion to accept Planning and Zoning’s recommendation as presented that included a condition that the parking lot is paved within 6-months. On voice vote, the motion was approved 4-0.

### **Old Business**

**Wright City Municipal Project Status Report** – Public Works has been assisting in tearing out walls at the Police Department.

**62-acre Park Stream Credits** – The agreement that was previously approved was presented to the Board with new contract language that had been added by the City Attorney. The check was previously approved and is on hold until the agreement is approved. The contract must be in place before moving earth. Mr. Schuchmann informed the Board of what the Stream Credits and the Land Learning Foundation are for.

### **New Business**

**Ruge walking trail**– The city had applied for this matching grant in 2019 but was not selected. To apply for the grant, the Board would approve a resolution applying for federal assistance. Due to an ongoing list of higher priority projects, the Board agreed to contribute 20% if awarded.

**Appointments to Board of Adjustment** – There is a vacancy on the Board of Adjustment. Mayor Heiliger was given one recommendation prior to the meeting and will have a conversation with that individual. The Board had no other recommendations.

### **Ordinance/Resolutions**

**Resolution #R04-22** – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AGREEMENT WITH THE LAND LEARNING FOUNDATION FOR PURCHASE OF STREAM CREDITS. Alderman Rohr moved and Alderman Andrews seconded the motion to approve Resolution R04-22. On voice vote, the motion was approved 4-0.

**Resolution #R05-22** – A RESOLUTION AUTHORIZING THE CITY OF WRIGHT CITY TO APPLY FOR FEDERAL ASSISTANCE FROM THE RECREATIONAL TRAILS PROGRAM FOR THE PURPOSE OF RUGE PARK TRAIL

PROJECT. Alderman Rohr moved and Alderman Andrews seconded the motion to contribute 20% if awarded and approve Resolution R05-22. On voice vote, the motion was approved 4-0.

### **Reports**

**Parks** – Mr. Burton thanked Mr. Roettger and his department for patching holes and painting walls in the Wil Heiliger Activity Building. The Teddy Bear Tea Party required pre-registration and is filled. Mr. Burton has been communicating with the City of Warrenton on expanding programs into Warren County. In person baseball, softball, & t-ball signs up are scheduled for Saturday, February 26, 2022, from 8am-1pm at the Heiliger Activity Building.

**Public Works** – Mr. Roettger thanked Mr. Burton for snowplowing during the recent storm. Another streetlight was knocked down on West Second Street by Grief Brothers making the total number of poles down to four. Through investigation, there have been no witnesses to see the light poles hit. Chief Canavan asked for assistance from the City Administrator and Board to help resolve the issue.

**Building Official** – Mr. Godier has been out of the office recovering from an injury obtained during the recent snowstorm. Mr. Schuchmann has been covering inspections and issuing permits.

**Police** – Chief Canavan thanked those who snowplowed the Police Department. Chief Canavan applied for the Chief's Command College but has not heard if he has been accepted. The Board was presented with three quotes to equip the 2019 Dodge Charger received at the end of 2021. Alderman Hakim moved and Alderman Owens seconded the motion accept the bid from A&W Communications, Inc. in the amount of \$5,887.07. On voice vote, the motion was approved 4-0.

**City Hall** – Ms. Ogborn provided an update on the 2022 Business License Renewals. Instructions are being created to make the FEMA training process easier for city employees. The City Registration Day for UTV's and golfcarts that was cancelled due to the recent snowstorm and has been rescheduled for Saturday, February 26, 2022, from 8am-1pm at the Heiliger Activity Building.

**Treasurer** – Auditors will be at City Hall starting Monday, March 21, 2022. Ms. Hutchings will spend the next few weeks gathering documents and information for the auditors.

**City Administrator** – Mr. Schuchmann thanked the Board for closing City Hall two days during the snowstorm to keep the employees safe. City Staff has been working diligently this week to catch up. Mr. Schuchmann said the city is becoming busier.

**HR/Payroll** – Ms. Queen informed the board about social security. A department head meeting was held where they discussed the NIMS training and how it would be completed.

### **Bills**

Alderman Hakim asked who the vendor BOK Financial was. Mr. Schuchmann stated this is the Bank of Oklahoma for the 2016 GO Bonds for the City Hall and Police Department renovations. Alderman Hakim moved and Alderman Rohr seconded the motion to approve and pay the bills in the amount of \$148,894.92. On voice vote, the motion was approved 4-0.

### **Announcements**

Mayor Heiliger thanked everyone in the community who came together and provided food and drinks for the snowplow drivers and first responders during the recent snowstorm. After the winter season, any leftover food will be given to the Food Pantry. Chief Canavan thanked those involved who set up the break station and to all those who donated.

**Final Questions**

None

**Vote to enter Executive Session**

Alderman Andrews moved and Alderman Hakim seconded the motion to exit open session and enter executive session for the purpose of dealing with matters pursuant to Section 610.021(1) RSMo; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney and Section 610.021(2) RSMo; leasing, purchasing or sales of real estate. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Rohr	Yea

The motion was approved 4-0. The Board entered executive session at 7:43 p.m.

Alderman Andrews moved and Alderman Rohr seconded the motion to exit executive session and return to open session. Roll call was taken with the following vote:

Alderman Andrews	Yea	Alderman Hakim	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 4-0. The Board returned to open session at 8:09 p.m.

**Adjournment**

Alderman Andrews moved and Alderman Owens seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_  
City Clerk