

**City of Wright City
Board of Aldermen Meeting
Thursday, January 13, 2022
City Hall, 636 Westwoods Road**

Mayor Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr via Zoom, Alderman Karey Owens, Alderman Ramiz Hakim and Mayor Michelle Heiliger present. Alderman Don Andrews was absent. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Police Chief Tom Canavan, Public Works Director Kyle Roettger, Police Chaplain Joseph Purl, Treasurer Laura Hutchings, Sports Director Eric Burton, and Human Resources Clerk Denise Queen. Others present were Mary and Thomas Canavan, Paola Rodriguez, Dan Rowden, Pat and Kim Arbuthnot, Jim Sharp, Adam Rollins, Jeanette, and Jeanette Woehrle, Christine Zika, Officers and staff of the Wright City Police Department, Peggy Sherman, and Adam Rollins with the Warren County Record.

Alderman Owens moved and Alderman Hakim seconded the motion to amend the agenda and move item 11b. Bill #01-22 to follow the Pledge of Allegiance. On voice vote, the motion was approved 3-0.

Pledge of Allegiance

Retired Mayor Dan Rowden led the Pledge of Allegiance.

Bill #01-22 – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPOINTING THOMAS J. CANAVAN AS POLICE CHIEF. Ms. Ogborn read the Bill by title. Alderman Hakim moved and Alderman Owens seconded the motion to read Bill #01-22 a second time. On voice vote, the motion was approved 3-0. Ms. Ogborn read the Bill a second time by title. Alderman Hakim moved and Alderman Owens seconded the motion for final reading and passage of Bill #01-22. Roll call was taken with the following vote:

Alderman Andrews	Absent	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Rohr	Yea

The motion was approved 3-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #1013 of the City of Wright City, Missouri.

City Clerk Abbie Ogborn swore in Thomas J. Canavan for the office of Police Chief.

Alderman Hakim moved and Alderman Owens seconded the motion to take a recess and allow those present to congratulate Chief Canavan. On voice vote, the motion was approved 3-0.

Alderman Owens moved and Alderman Hakim seconded the motion to reconvene. On voice vote, the motion was approved 3-0.

Approval of Minutes

Alderman Hakim moved and Alderman Owens seconded the motion to approve the minutes of the December 13, 2021, December 29, 2021, and January 4, 2022, Board of Aldermen Meetings. On voice vote, the motion was approved 3-0.

Financial Reports

Alderman Owens moved and Alderman Hakim seconded the motion to approve the December 2021 financial reports. On voice vote, the motion was approved 3-0.

Public Comments/Concerns

None

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann looks forward to continuing renovations at the police department.

2020 Park Losses – Mayor Heiliger asked Ms. Hutchings to learn about and inform the Board on how the city will track and reconcile the ARPA funds. A report on the projects completed by the ARPA funds and the amount spent, if any, is due April 2022.

Chapter 440 “PDA” – Alderman Hakim and Alderman Owens presented their amendments to Ordinance 1010 that would amend Chapter 440 in relation to Planned Development Areas. These amendments will be presented to the Planning and Zoning Commission for review at their January meeting.

New Business

Website Proposals – Ms. Ogborn presented a price comparison for the Board. The Board asked for additional information regarding a secured portion for employees.

6-month Financial – A draft of the 6-mo financial report was presented to the Board of Aldermen. Alderman Hakim moved and Alderman Owens seconded the motion to approve the financial report. On voice vote, the motion was approved 3-0.

Ordinance/Resolutions

Resolution R1-22 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AGREEMENT WITH KCI CONSTRUCTION COMPANY FOR CONSTRUCTION SERVICES RELATED TO PHASE 1 OF THE PARK PROJECT. Alderman Owens moved and Alderman Hakim seconded the motion to approve Resolution R1-22. On voice vote, the motion was approved 2-0. Alderman Rohr abstained.

Reports

Parks – Basketball and Cheerleading registration closed. Baseball registration opens Friday, January 14. The Parks Foundation is looking at placing a Free Little Library on Diekroeger Park once the new playground equipment is installed. Alderman Hakim asked for the Foundation to present this idea to the Park Board for their approval and then present the idea to the Board of Aldermen.

Public Works – The department is prepared for the winter weather approaching and asked the Board to post on their social media platforms asking residents to park their vehicles on their driveways. A report was presented on the need for a new dump truck. Alderman Hakim will meet with Mr. Roettger to review the report.

Building Official – Mr. Schuchmann has hit a slow period for permits. The selective nice days over the last two weeks have resulted in a number of inspections.

Police – Chief Canavan will be sending draft policy updates to the City Attorney for review. These policies are needed for the department to apply for and receive grants. Chief Canavan's first focus in office is to get the department updated on the new crime reporting software. All police officer's will be required to be fingerprinted. Anytime an officer was arrested the Chief would be notified immediately.

City Hall – Ms. Ogborn asked the Board whom they would like to complete inspections for UTV and Golf Cart permits to verify they are compliant with city ordinance. The Board agreed that Ms. Ogborn would conduct the inspections. The Board also agreed that any UTV or Golf Cart entering the city limits would be required to obtain a permit.

Treasurer – Ms. Hutchings has been working on the 6-month financial draft. Anticipates receiving a list from the auditors during the month of February.

City Administrator – Year end roll over went well. Ending payroll, the last working day of the year, gives time to complete all end of year tasks before rolling the books over to the new year. Boonslick Regional Planning Commission provided the 2020 census numbers. There are 2, 420 residents residing on the north side of Highway 70 and 2, 461 residents residing on the south side of Highway 70. Ward 1 and Ward 2 will remain the same at this time. Tornado sirens should be installed over the next couple weeks. A&W Communication installed an additional antenna at the police department.

HR/Payroll – Ms. Queen reviewed highlights of her written report and has been updating all the employee files.

Bills

Alderman Hakim moved and Alderman Rohr seconded the motion to approve to pay the bills in the amount of \$140,975.64. On voice vote, the motion was approved 3-0.

Announcements

Pastor Joe thanked the Board for allowing him to provide updates on the Food Pantry. The annual fish fries will be hosted at UCC Church and begin March 4th.

On Friday, January 21st, Liberty Christian, and Wright City High School basketball teams will play for the Mayor's cup. Mayor Heiliger invited the public to attend.

Final Questions

Peggy Sherman asked if Public Water Supply District #2 would be increasing their rates this year. Alderman Hakim stated that when the system sold in 2018 that the rates would not be raised for 5 years. Ms. Sherman also asked about the condition of a house on Westwood’s Road.

Vote to enter Executive Session

Alderman Hakim moved and Alderman Owens seconded the motion to exit open session and enter executive session for the purpose of dealing with matters pursuant to privileged communications between the City’s representatives and its attorney (Section 610.021(1) RSMo); leasing, purchasing or sales of real estate (Section 610.021(2) RSMo) and hiring, firing, disciplining, or promoting employees (Section 610.021(3) RSMo).

Alderman Andrews	Absent	Alderman Owens	Yea
Alderman Hakim	Yea	Alderman Rohr	Yea

The motion was approved 3-0. The Board entered executive session at 7:38 p.m.

Due to an internet outage, Alderman Rohr rejoined the meeting via telephone.

Alderman Hakim moved and Alderman Owens seconded the motion to exit executive session and return to open session. Roll call was taken with the following vote:

Alderman Andrews	Absent	Alderman Hakim	Yea
Alderman Rohr	Yea	Alderman Owens	Yea

The motion was approved 3-0. The Board returned to open session at 9:19 p.m.

Adjournment

Alderman Owens moved and Alderman Hakim seconded the motion to adjourn the meeting at 9:19 p.m. On voice vote, the motion was approved 3-0.

Approved: _____
Mayor

Attested: _____
City Clerk