

CITY OF WRIGHT CITY JOB DESCRIPTION

Parks and Recreation Maintenance Worker

Status: Part Time

Department: Parks and Recreation

Immediate Supervisor: Parks Director

Responsibilities

- **Must be available evenings and weekends**
- **Performs general labor to improve, repair and maintain park areas, playground, athletic fields, trails, lights and other park related items.**
- **Responsible for the care and maintenance of grounds to include: applying fertiizers, herbicides, and pesticides, planting floral and vegetation for beautification, monitoring health of trees including removal and pruning.**
- **Operates and performs minor maintenance to light and heavy equipment, power tools, motorized equipment and vehicles.**
- **Inform department head if low on cleaning and maintenance supplies**
- **Assist with all community events.**
- **Re-stocking all facilities with needed supplies and cleanliness**
- **Arrive to work on time and when scheduled.**
- **Interact with the public in a polite manner.**
- **Complete all duties assigned in a timely manner.**
- **Maintain acceptable appearance at all times.**
- **Enforce all park rules.**
- **Follow all proper safety and sanitary guidelines.**
- **Make decisions in an effective and efficient manner.**
- **Follow all policies and procedures of the City of Wright City Parks and Recreation.**
- **Maintain good working relationship with other employees, general public and other city departments.**
- **Put away all tools clean and in proper location.**
- **Inform department head if tools are damaged and need of repair.**
- **Ability to lift 50 pounds or more.**
- **Ability to work 85% outdoors, 15% indoors.**
- **Performs other work duties as assigned.**

