

**City of Wright City  
Board of Aldermen Meeting  
Thursday, September 10, 2020  
City Hall, 636 Westwoods Road**

Mayor Rowden, called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Alderman Kerry Lambright via Zoom, Alderman Ramiz Hakim, Alderman Michelle Heiliger, and Mayor Rowden present. Alderman Nathan Rohr was absent. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Treasurer Stephanie Hampton, Police Chief Matt Eskew, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger and Acting Parks Director Joshua Cole. Others present were Donald Andrews, Marie Hollenbeck, Jerry Prouhet, Alice Windmann, Rosalie Blaue, Shirley Ross, Natalie Denando and Vince Timberlake with Meridian Waste and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden asked Alderman Heiliger to lead the Pledge of Allegiance.

**Approval of Minutes**

Alderman Hakim moved and Alderman Heiliger seconded the motion to approve the minutes of the August 27, 2020, Board of Aldermen Meeting requesting that the word insurance is changed to policy. On voice vote, the motion was approved 3-0.

**Financial Reports**

Alderman Hakim moved and Alderman Lambright seconded the motion to approve the Financial Reports for August 2020. On voice vote, the motion was approved 3-0.

**Responses to Previous Comments/Concerns**

None

**Open meeting to Public Comments/Concerns**

Natalie Denando with Meridian Waste asked if she should speak or wait. Mayor Rowden asked her to wait and speak when the Agenda item was discussed.

**Public Hearing**

None

**Recommendations from Planning and Zoning**

None

**Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann said work is continuing at the Police Department and stated there a few minor details outstanding and Phase 1 would be complete.

**Cemetery Trees** – Alice Windmann with the Memorial Society said the group voted to pay one half of the cost to treat the declining trees in the Cemetery but would not pay to trim or top the trees. Alice also recommended not to choose Hansen’s Tree service due to problems they encountered in the past. Marie said Hoette Farms treated the trees last year and this year. After discussion, Alderman Hakim moved and Alderman Heiliger seconded the motion to accept the bid from Hoette Farms and Nursery, INC in the amount of \$5,500.00 with the City paying one half in the amount of \$2,750.00 and the Memorial society paying one half in the amount of \$2,750.00 and have said amount paid to the City before a contract was signed. On voice vote, the motion was approved 3-0.

### **New Business**

**Special Permit Application** – A special permit application was presented to the Board for a Halloween Kid Party in the Falcons Crest Subdivision. After discussion, the Board would like Amber McNeil, the applicant to appear in person for questions to be answered. Alderman Hakim moved and Alderman Heiliger seconded the motion to table this item to the next Board meeting. On voice vote, the motion was approved 3-0.

**Tax Deferral** – The Social Security Deferment Order was put in place to give employers the opportunity to defer withholding starting September 1, 2020. Alderman Heiliger said this is not a good investment for our employees. Alderman Hakim moved and Alderman Heiliger seconded the motion to not participate in the Social Security Deferment Program. On voice vote, the motion was approved 3-0.

**Policy for small deposit refunds** – This policy gives office staff the power to refund small deposits paid of amounts not exceeding \$200.00. Alderman Heiliger moved and Alderman Lambright seconded the motion to approve the Policy for small refunds of deposits paid. On voice vote, the motion was approved 3-0.

**Trash bids** – Natalie Denando with Meridian Waste spoke regarding the current trash contract and what the City is proposing in the trash bid packet. Vince Timberlake with Meridian informed the Board that they now offer single stream recycling and Mr. Schuchmann asked the Board if they would like to include this as an option in the bid packet. Alderman Heiliger moved and Alderman Lambright seconded the motion to authorize Mr. Schuchmann to change the bid sheet to reflect single stream recycle and place it out for bid. On voice vote, the motion was approved 3-0.

**Board of Adjustment – Nomination for an alternate – Michael Baryo** – Mayor Rowden nominated Michael Baryo as an alternate on the Board of Adjustment. Alderman Hakim moved and Alderman Lambright seconded the motion to approve the nomination of Michael Baryo. On voice vote, the motion was approved 3-0.

**Police Department Server Bids** – Chief Eskew said the current servers need replaced and presented the Board with bids. After discussion, Alderman Heiliger moved and Alderman Hakim seconded the motion to approve AQM Computer Service’s bid of \$20,114.00 and the monthly reoccurring fee of \$319.00 as well as selling the 3 current servers. On voice vote, the motion was approved 3-0.

**Ordinances/Resolutions** - None

## **Reports**

**Parks** – Maintenance of parks continues, fall soccer opening weekend was good and thanked those who sponsored kids who could not afford to play. Mr. Cole said Jose was doing well and he re-activated Sarah Oliver for concessions and Leo Kniffen for weekend help. The Park Board has a new Volunteer Recognition Program and awarded Dawn Bruning for all her hard work in the parks.

**Public Works** – Mr. Roettger said culvert pipes have been addressed and the department is finishing up placing asphalt on Stuerman Road.

**Building Official** – August building reports were in the packet.

**Police** – Chief Eskew is looking for a part time Code Enforcement Officer and two search warrants were completed and successful. Alderman Hakim said he would like the Code Enforcement Officer to look as much like a civilian as possible, no uniform or badge.

**City Hall** – Ms. Ogborn and Ms. Hampton are working on pending occupancy inspections and Ms. Ogborn is beginning work on the 2020 Business Licenses.

**Treasurer** – Nothing to report.

**City Administrator** – Mr. Schuchmann said daily operations are running as usual.

## **Review/Approval of Bills**

Alderman Lambright moved and Alderman Heiliger seconded the motion to pay the bills in the amount of \$70,427.75 On voice vote, the motion was approved 3-0.

## **Announcements**

Alderman Heiliger said Pastor Joe did a great job with the 9/11 service once again. Mayor thanked everyone for the work they put into it. Pastor Joe added that next year will be even bigger as it is the 20-year anniversary.

## **Final questions**

Don Andrews asked how Trunk or Treat was going to be this year. Jeanette Woehrlé thanked those who had a hand in getting Stuerman Road fixed.

## **Vote to enter Executive Session**

Alderman Lambright moved and Alderman Hakim seconded the motion to exit open session and enter executive session pursuant to Section 610.021 RSMo of the Missouri Open Meetings and Records Law and subject to a motion duly made and adopted, the Board of Aldermen may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (Section 610.021(1) RSMo); leasing, purchasing or sales of real estate (Section 610.021(2) RSMo); hiring, firing, disciplining or promoting employees (Section 610.021(3) RSMo); and/or any documents related to

a negotiated contract until a contract is executed (Section 610.021(12) RSMo). Roll call was taken with the following vote:

Alderman Heiliger	Yea	Alderman Lambright	Yea
Alderman Hakim	Yea	Alderman Rohr	Absent

The motion was approved 3-0. The Board entered executive session at 8:02 p.m.

Alderman Hakim moved and Alderman Heiliger second the motion to exit executive session and return to open session at 9:10 p.m. Roll call was taken with the following vote:

Alderman Lambright	Yea	Alderman Heiliger	Yea
Alderman Hakim	Yea	Alderman Rohr	Absent

The motion was approved 3-0.

**Adjournment**

Alderman Heiliger moved and Alderman Hakim seconded the motion to adjourn the meeting at 9:10 p.m. On voice vote, the motion was approved 3-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_