

**City of Wright City  
Board of Aldermen Meeting  
Thursday, July 23, 2020  
City Hall, 636 Westwoods Road**

Mayor Rowden called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Alderman Nathan Rohr, Alderman Michelle Heiliger, Alderman Ramiz Hakim and Mayor Dan Rowden. Alderman Kerry Lambright was absent. City Staff present were City Attorney Paul Rost, City Administrator James Schuchmann, City Clerk Abbie Ogborn, Treasurer Stephanie Hampton, Police Chief Matthew Eskew, Police Chaplain Joseph Purl, Public Works Superintendent Kyle Roettger and Acting Parks Director Joshua Cole. Others present were Maria Beyer, Gerald Beyer, George Eckhoff, Krishna Kunapareddy, Alice Windmann, Jerry Prouhet, Marie Hollenbech, Nola Pfuhl, Jackie Nierman, Frank Ellis, David McKinny, Adam Rollins with the Warren County Record and Jason Crady attended via zoom.

**Pledge of Allegiance**

Mayor Rowden asked Ramiz Hakim to lead the Pledge of Allegiance.

**AGENDA**

Aldermen Hakim moved and Alderman Rohr seconded the motion to amend the Agenda and make Executive Session item 17 and make Adjournment item 18. On voice vote, the motion was approved 3-0.

**Approval of Minutes**

Alderman Hakim moved and Alderman Heiliger seconded the motion to approve the minutes of the July 9, 2020, Board of Aldermen Meeting. On voice vote, the motion was approved 3-0.

**Financial Reports**

None

**Responses to Previous Comments/Concerns**

No questions or comments were made by those present and Mr. Schuchmann had no questions or hands raised via Zoom.

**Open meeting to Public Comments/Concerns**

Justin Crady spoke via Zoom to voice his concern regarding a stop work order on his property for installing a pool and retaining wall without a prior permit. Mr. Crady had applied for a Variance to be seen by the Board of Adjustment and did not understand the need for a brand-new survey of his property. Mr. Schuchmann said the existing survey does not show the location of new improvements and the distance from the property lines and stated that this document is all the Board of Adjustment

will receive and need to confirm these improvements are on Mr. Crady's property line. Mr. Crady closed with saying he will get the survey done and over to the City.

### **Public Hearing**

**City of Wright City Comprehensive Plan** - Krishna Kunapareddy with Boonslick Regional Planning Commission spoke regarding the 2020 Comprehensive Plan. Ms. Kunapareddy said once the final draft is reviewed, the Wright City Planning and Zoning Commission will be adopting the master plan and the Board of Aldermen will approve. Alderman Heiliger asked how often the Comprehensive Plan is reviewed and Mayor Rowden answered that it can be reviewed every year by the Board if we notice the City moving forward, or a specific area is seeing growth and development. With no other comments, Mayor Rowden closed the Public Hearing.

### **Recommendations from Planning and Zoning**

**City of Wright City Comprehensive Plan** – Mayor Rowden said Planning and Zoning accepted the proposed plan on Monday, July 20, 2020 and will re-review at their next meeting.

### **Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann said a lot of progress was completed at the Police Department. The generator was installed and the Police Department has begun the process of moving over from phase 2 to phase 1.

### **New Business**

**Cemetery Trees** – Mr. Schuchmann made a recommendation to accept the bid from Pole Cats Tree Service in the amount of \$6,375.00 to remove two large trees in the City Cemetery. Alderman Hakim said at last meeting it was discussed that the cost would be split evenly between the City and the Memorial Society. Alderman Hakim moved and Alderman Heiliger seconded the motion to accept the bid from Pole Cats Tree Service of \$6, 375.00 and the City pay \$3,187.50 and collect the same amount of \$3,187.50 from the Memorial Society and that someone from the Memorial Society is on site during the removal of the trees. On voice vote, the motion was approved 4-0.

**Payment Agreement account #200892006** – Alderman Rohr moved and Alderman Hakim seconded the motion to accept the Payment Agreement as presented. On voice vote, the motion was approved 3-0.

**6-month Financial** – Alderman Hakim moved and Alderman Rohr seconded the motion to approve the 6-month Financial report. On voice vote, the motion was approved 3-0.

**Vacation Roll Over Request** – Alderman Heiliger moved and Alderman Rohr seconded the motion to approve Abbie Ogborn's 24 hours of vacation time to be rolled over and used by August 19<sup>th</sup>, 2020. On voice vote, the motion was approved 3-0.

**Lions Club permit fee** – Alderman Heiliger moved and Alderman Rohr seconded the motion to grant the Lions Club Picnic License for October 2 and October 3, 2020 and to waive the \$25.00 License fee. On voice vote, the motion was approved 3-0.

**Park Rental – Maria Beyer** – Maria Beyer with Papa's Cuban Café spoke to the Board with her interest in hosting a food and wine festival at Diekroeger Park. After discussion, Maria asked to meet with Chief

Eskew and Mr. Cole to discuss additional planning. Alderman Hakim thanked Ms. Beyer for choosing Wright City for the event.

**Record Plat – Hickory Trails Phase 1, Plat 3** – Mr. Schuchmann said the preliminary plat was submitted and approved in 2006. This Phase was annexed into the City as Planned Development Area (PDA) which explains the smaller lot sizes. Alderman Rohr moved and Alderman Heiliger seconded the motion to approve the Record Plat. On voice vote, the motion was approved 3-0.

**Special Permit – Woofstock** – Wanda Thomas submitted a Special Permit Application for Woofstock on Saturday, August 22, 2020 from 10am-2pm at Diekroeger Park. Alderman Heiliger moved and Alderman Rohr seconded the motion to approve the Special Permit Application upon receiving payment and copy of Insurance required. On voice vote, the motion was approved 3-0.

**Appoint Planning and Zoning member** – Mayor Rowden recommended to appoint Nathan Hamilton to the Planning and Zoning Commission. Alderman Hakim moved and Alderman Heiliger seconded the motion to appoint Nathan Hamilton to the Commission. On voice vote, the motion was approved 3-0.

**GWCEDC Representatives** – Mr. Schuchmann said there is a seat available on the Greater Warren County Economic Development Council now that we increased the annual payment that we contribute to them. Alderman Hakim moved and Alderman Rohr seconded the motion to appoint Alderman Michelle Heiliger to join Mr. Schuchmann as a representative on the GWCEDC. On voice vote the motion was approved 2-0. Alderman Heiliger abstained.

**Liquor License distance** – After discussion between Mr. Schuchmann and the Board, Mayor Rowden made a recommendation to table this item and to discuss at workshop after researching more information and to get a letter of approval from the High Roads School for businesses to sell liquor near them.

**Landlord bill account #300016001** – George Eckhoff asked the Board why he was receiving a 10-year-old bill for previous tenants. Alderman Hakim moved and Alderman Rohr seconded the motion to write off \$47.43 and hold Mr. Eckhoff responsible for \$47.43 and have city staff provide a letter stating the account is considered paid in full. On voice vote, the motion was approved 3-0.

**Building permit violations** – Mr. Schuchmann said the City has residents who start or have already completed projects without receiving approval and it is costing the City money due to the extra work City Staff has to do and is looking at charging a fine to these residents. Alderman Heiliger wants to make sure that residents know that we require permits for projects. This item was tabled to discuss at workshop.

**Write off request account #400094007** – Alderman Hakim moved and Alderman Rohr seconded the motion to deny the write off request and hold the landlord responsible to pay the penalty fees and all outstanding account balances. On voice vote, the motion was approved 3-0.

**Fat Heads Car Show** – Frank Ellis informed the Board that MODOT approved shutting down the City Street for the Car Show and that he received his insurance certificate.

**New Pavilion Rental Rules** – Alderman Heiliger moved and Alderman Hakim seconded the motion to table this item to workshop to allow time for the Board to read the suggested changes. On voice vote, the motion was approved 3-0.

**New Heiliger Activity Building rules** - Alderman Heiliger moved and Alderman Hakim seconded the motion to table this item to workshop to allow time for the Board to read the suggested changes. On voice vote, the motion was approved 3-0.

### **Ordinances/Resolutions**

None

### **Reports**

**Parks** – Mr. Cole reviewed highlights of his written report including current and upcoming projects, events, reservations, and soccer registrations. Mr. Schuchmann said the new sink for Diekroeger Park was ordered which is handicapped assessable and that we may potentially upgrade all other bathrooms in the parks. Mr. Cole said 3 trees have died in Diekroeger Park and the Parks Foundation is looking into purchasing a Christmas Tree to replace those trees in memory of Curt Kehoe.

**Public Works** – Mr. Roettger recommended the Board accept the bid from St. Louis Bobcat to rent a 24-inch planer for 1 week. Alderman Rohr moved and Alderman Hakim seconded the motion to accept the bid from St. Louis Bobcat. On voice vote, the motion was approved 3-0. Mr. Roettger said Jake Trittler has put in his two-week notice and is now taking applications for a full-time employee.

**Building official** – None

**Police** – Chief Eskew reviewed highlights of his written report, mentioned his department is still taking precautions regarding COVID-19 and reminded residents that 63390 is a large zip code.

**City Hall** – Ms. Ogborn informed the Board of tasks that were completed over the last several weeks.

**Treasurer** – Ms. Hampton spoke with Auditors to create a special fund for park donations to keep separate from general revenue. This will help parks know what is being brought in and taken out.

**City Administrator** – Mr. Schuchmann said Charter Spectrum contacted him about getting high speed fiber internet in the city.

### **Review/Approval of Bills**

Alderman Hakim moved and Alderman Heiliger seconded the motion to pay the bills in the amount of \$65,194.00. On voice vote, the motion was approved 3-0.

### **Announcements**

Alderman Hakim said he had received calls regarding the exit 200 overpass and site distance. Mr. Schuchmann said the City cannot do anything as this is MODOT property and recommended to direct future calls to MODOT.

### **Final Questions**

None

### **Vote to enter Executive Session**

Alderman Heiliger moved and Alderman Hakim seconded the motion to exit open session and enter executive session for the purpose of dealing with matters related to Legal actions, causes of action,

litigation or privileged communications between the City’s representatives and its attorney, pursuant to Section (610.021(12)), RSMo. Roll call was taken with the following vote:

Alderman Heiliger	Yea	Alderman Hakim	Yea
Alderman Rohr	Yea	Alderman Lambright	Absent

The motion was approved 3-0. The Board entered executive session at 8:35 p.m.

Alderman Rohr moved and Alderman Heiliger seconded the motion to exit executive session and return to open session at 9:09 p.m. Roll Call was taken with the following vote:

Alderman Hakim	Yea	Alderman Rohr	Yea
Alderman Heiliger	Yea	Alderman Lambright	Absent

The motion was approved 4-0.

**Adjournment**

Alderman Rohr moved and Alderman Hakim seconded the motion to adjourn the meeting at 9:10 p.m. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_