

**City of Wright City  
Board of Aldermen Meeting  
Thursday, April 13, 2017  
City Hall, 203 Veterans Memorial Parkway**

Mayor David Heiliger called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Heiliger, Alderman John O'Connor, Alderman Dan Rowden and Alderman James Toothman present. Alderman Thomas Dixon was absent.

City staff present were City Clerk/Treasurer Karen Girondo, Public Works Superintendent Larry Janish, Police Chief Matthew Eskew, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl and Police Officer James Hepperman.

Others present were Nathan Rohr, Angie Reynolds, Joe Grunwaldt, Frank Ellis, Fred Mueller, Ron Smith, Matt Jaspering, both of Public Water Supply District No. 2 of St. Charles County and Adam Rollins of the Warren County Record.

**Pledge of Allegiance**

Mr. Rohr led the Pledge of Allegiance.

**Approval of Minutes**

Alderman Rowden moved and Alderman O'Connor seconded the motion to approve the minutes of the March 23, 2017, Board of Aldermen meeting. On voice vote, the motion was approved 3-0.

**Approval of Election Results**

Ms. Girondo read the results of the April 4, 2017, municipal election as certified April 7, 2017, by Warren County Clerk Barbara Daly. The results are: for Alderman Ward One – Dan Rowden 57 votes; for Alderman Ward Two – James Toothman 53 votes, Nathan Rohr 84 votes, Amanda Werremeyer 11 votes and Nathan Essary 2 votes. Alderman Rowden moved and Alderman O'Connor seconded the motion to approve the results of the April 4, 2017, municipal election as certified by Ms. Daly. On voice vote, the motion was approved 3-0.

**Adjourn Meeting with Outgoing Board**

Alderman Rowden moved and Alderman Toothman seconded the motion to adjourn the meeting of the outgoing Board of Aldermen. On voice vote, the motion was approved 3-0.

**Proclamation**

Mayor Heiliger presented a proclamation to Mr. Toothman for his seven years of service as an alderman from Ward Two.

### **Swearing-in Newly Elected Alderman**

Ms. Girondo administered the oath of office to newly elected Aldermen Dan Rowden and Nathan Rohr.

### **Call Meeting to Order of New Board and Roll Call**

Mayor Heiliger called the meeting of the Board of Aldermen to order. Ms. Girondo called roll with Mayor Heiliger, Alderman O'Connor, Alderman Rowden and Alderman Rohr present. Alderman Dixon was absent.

### **Elect President of the Board**

Alderman O'Connor moved and Alderman Rohr seconded the motion to re-elect Alderman Rowden president of the Board of Aldermen. On voice vote, the motion was approved 3-0.

### **Financial Reports**

Alderman Rowden moved and Alderman O'Connor seconded the motion to approve the February 2017 financial reports. On voice vote, the motion was approved 3-0.

### **Responses to Previous Comments/Concerns**

None

### **Open Meeting to Public Comments/Concerns**

Frank Ellis, an organizer of the Fathead Car Show, announced this year's event will be July 29 at Diekroeger Park. Proceeds from the event will be donated to a charity or public service group, he said.

### **Public Hearing**

None

### **Recommendations from Planning and Zoning Commission**

None

### **Old Business**

**Wright City Municipal Project Status Report** – Ms. Girondo presented results of the mold inspection and laboratory analysis conducted by Environmental Operations, Inc. of the building located at 636 Westwoods Road. The analysis indicated a high level of Aspergillus/Penicillium within the building, and officials recommended several steps be taken to remove the mold before the building is renovated as the city hall. Ms. Girondo also reported construction bids for the project were opened that afternoon and are under review by the engineers and architects.

**Sewer Proposals** – None

**Fred Mueller** – Mr. Mueller proposed as an alternative to erecting a fence around the storage container located on his property at 101 North Locust Street he be required to install siding and a

roof on the container. The Aldermen agreed the fence is required under terms of the conditional use permit approved by the Planning and Zoning Commission and the Board of Aldermen. Mr. Mueller indicated he will move the storage container.

### **New Business**

**Hire Prosecuting Attorney** – Mayor Heiliger recommended the Board appoint Andrew Bailey as the city’s prosecuting attorney effective May 1, 2017. Alderman Rowden moved and Alderman O’Connor seconded the motion to hire Andrew Bailey to provide professional services as the city’s prosecuting attorney effective May 1, 2017. On voice vote, the motion was approved 3-0.

**Training Request Municipal Judge** – Alderman Rowden moved and Alderman Rohr seconded the motion to approve a request from the municipal judge to attend the annual Missouri Municipal Judges Conference May 24-26, 2017. On voice vote, the motion was approved 3-0.

**Park – Hire Umpires** – Mayor Heiliger recommended to raise the hourly wage for seasonal part-time employees from \$7.65 to \$7.70 to comply with the new minimum wage regulations. Alderman Rowden moved and Alderman O’Connor seconded the motion to accept the Mayor’s recommendation and raise the hourly wage for seasonal, part-time employees to \$7.70. On voice vote, the motion was approved 3-0. Mayor Heiliger recommended the wage of all individuals who have completed one year of umpiring duties and are beginning their second year as umpires this spring be increased from \$20 per game to \$25 per game. Alderman Rowden moved and Alderman O’Connor seconded the motion to approve the Mayor’s recommendation and raise the wage of all individuals beginning their second year of umpiring duties from \$20 per game to \$25 per game. On voice vote, the motion was approved 3-0. Mayor Heiliger recommended Parks Department part-time employee Jake Meneau’s wage be raised to \$10 per hour. Alderman Rowden moved and Alderman Rohr seconded the motion to approve the Mayor’s recommendation and raise Jake Meneau’s wage to \$10 per hour. On voice vote, the motion was approved 3-0. Mayor Heiliger recommended Greg Hobusch be employed as an umpire at a wage of \$25 per game and Lilly Sargent and Colin Schlapper be employed as umpires at a wage of \$20 per game. Alderman Rowden moved and Alderman Rohr seconded the motion to approve the Mayor’s recommendation and employ Greg Hobusch as an umpire at a wage of \$25 per game and Lilly Sargent and Colin Schlapper at a wage of \$20 per game. On voice vote, the motion was approved 3-0.

**Write-off Account** – Ms. Girondo reported an incorrect reading was taken on utility account #10002000 when the water was shut off resulting in an over-charge. The account holder is requesting this over-charge be written off, she said. Alderman Rowden moved and Alderman O’Connor seconded the motion to write off \$196.40 on Account #10002000. On voice vote, the motion was approved 3-0.

**Park Building Fee** – Alderman Rowden moved and Alderman O’Connor seconded the motion to waive the rental fee for the Wil Heiliger Activity Building for the June 3 retirement celebration for Wright City High School teacher Sue Wright. On voice vote, the motion was approved 3-0.

**Firearm Purchase Request** – Chief Eskew requested authorization to purchase eight Glock .22 firearms to issue to the city’s part-time police officers. Alderman Rowden moved and Alderman Rohr seconded the motion to approve the purchase of eight Glock .22 firearms at a cost of \$3,337.00. On voice vote, the motion was approved 3-0.

**Training Request Police** – Alderman Rowden moved and Alderman O’Connor seconded the motion to approve a request for Det. Thomas Canavan to attend firearms instructor training at a cost of \$897.00. On voice vote, the motion was approved 3-0.

**Vacation Carryover Request Police** – Alderman Rowden moved and Alderman O’Connor seconded the motion to allow Det. Canavan to carry over forty hours of vacation time. On voice vote, the motion was approved 3-0.

**Bids for Well #4 Repair** – Mr. Janish presented bids from Flynn Drilling Company of Troy, Midwest Hydro Drilling and Services, Inc. of St. Clair and Brotcke Well and Pump of Fenton for the repair of well #4. Alderman Rowden moved and Alderman Rohr seconded the motion to accept the low bid of \$4,500.00, plus materials as needed, from Flynn Drilling Company. On voice vote, the motion was approved 3-0.

**UB Payment Agreement Status Report** – Alderman Rowden moved and Alderman O’Connor seconded the motion to approve the UB Payment Agreement Status Report. On voice vote, the motion was approved 3-0.

**UB Adjustment Report for March** – Alderman Rowden moved and Alderman Rohr seconded the motion to approve the UB Adjustment Report for March. On voice vote, the motion was approved 3-0.

**Occupancy Inspections on New Homes** – Ms. Girondo asked for clarification on occupancy inspections for new construction. The Aldermen agreed the occupancy inspections on unoccupied, new homes are valid for six months.

### Ordinance/Resolutions

**Bill #5-17- AN ORDINANCE AUTHORIZING SALE OF APPROXIMATELY 1.95 ACRES REAL PROPERTY LOCATED AT 13200 VETERANS MEMORIAL PARKWAY.** Ms. Girondo read the bill by title. Alderman Rowden moved and Alderman Rohr seconded the motion to read Bill #5-17 a second time. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Rohr	Yea	Alderman Dixon	Absent

The motion was approved 3-0. Ms. Girondo read the bill a second time. Alderman Rowden moved and Alderman O’Connor seconded the motion for final reading and passage of Bill #5-17. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Rohr	Yea	Alderman Dixon	Absent

The motion was approved 3-0. Mayor Heiliger then put the question “Shall Bill #5-17 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Rohr	Yea	Alderman Dixon	Absent

The motion was approved 3-0. The bill having the majority vote of the members present was adopted. Said bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #908 of the City of Wright City, Missouri.

**Resolution #R2-17 – A RESOLUTION AUTHORIZING THE MAYOR TO BEGIN NEGOTIATIONS WITH PUBLIC WATER SUPPLY DISTRICT NO. 2 OF ST. CHARLES COUNTY FOR THE SALE OF THE CITY’S SEWER AND/OR WATER SYSTEMS.** Ms. Girondo read the Resolution by title. Alderman Rowden moved and Alderman O’Connor seconded the motion to approve Resolution #R2-17. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Rohr	Yea	Alderman Dixon	Absent

The motion was approved 3-0.

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board of Aldermen for their signatures and approval and then duly signed and becomes Resolution #R2-17 of the City of Wright City, Missouri.

**Reports**

**Parks** – Mr. Kehoe gave highlights of park activities and reported the largest turnout ever for the Easter egg hunt April 8.

**Public Works** – Superintendent Janish went over his written report with an update on the Well Abandonment Project.

**Building Official** – A written report on the Building Permits was given to the Board.

**Police** – Chief Eskew reviewed highlights of his department’s calls for service, arrests and investigations.

**City Hall/Treasurer/Economic Development** – Ms. Girondo reviewed highlights of her written report. She reported the contractor has been given the notice to proceed on the construction of the Bell Road/Wildcat Drive sidewalk project and has until July 5 to complete the project. She said she has received several inquiries from individuals interested in opening a business in Wright City.

**Review/Approval of Bills**

Alderman O’Connor moved and Alderman Rowden seconded the motion to approve the bills as presented in the amount of \$92,121.23 with the exception of the bill for \$3,000 from Cochran Engineering. On voice vote, the motion was approved 3-0.

**Final Questions**

None

**Vote to Enter Closed Session** – Alderman Rowden moved and Alderman O’Connor seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMO, leasing purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore, pursuant to Section 610.021(2), RSMo and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to Section 610.021(3) RSMo. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Rohr	Yea	Alderman Dixon	Absent

The motion was approved 3-0.

The Board returned to open session from executive session.

**Adjournment** – Alderman Rowden moved and Aldermen O’Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 3-0.

Approved: 

Attested: 