

**City of Wright City  
Board of Aldermen Meeting  
Thursday, December 14, 2017  
City Hall, 203 Veterans Memorial Parkway**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Terry Lambright, Alderman Nathan Rohr and Alderman Thomas Dixon present. Alderman John O'Connor was absent.

City staff present were City Clerk/Treasurer Karen Girondo, Public Works Superintendent Larry Janish, Police Chief Matthew Eskew, Project Manager James Schuchmann, City Attorney Paul Rost, Parks Director Curt Kehoe, Police Chaplin Joseph Purl and Officer James Hepperman. Also present were Ramiz Hakim, James Toothman, Cheryl Lambright and Adam Rollins of the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden asked Mr. Rollins to lead the Pledge of Allegiance.

**Approval of Minutes/Financial Reports**

Alderman Dixon moved and Alderman Lambright seconded the motion to approve the minutes of the November 9, 2017, Board of Aldermen meeting. On voice vote, the motion was approved 3-0. Alderman Rohr moved and Alderman Dixon seconded the motion to approve the October 2017 financial report. On voice vote, the motion was approved 3-0.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

Mayor Rowden thanked the Wright City Lions Club for placing the lighted cedar tree at the corner of Elm Avenue and Veterans Memorial Parkway for Christmas.

**Public Hearing**

None

**Recommendations from Planning and Zoning Commission**

None

## Old Business

**Wright City Municipal Project Status Report** – Mr. Schuchmann reported the public works department removed the trees along the property line, and grading for the ballfields has begun. Inside the building, the walls of offices have been framed, and the firewall has been installed between the Board of Alderman chambers and offices. He said he has been in contact with Ameren regarding the company's rebate program for the installation of LED lighting. Plumbing bids will soon be accepted, he reported. Mr. Schuchmann presented four bids for bullet resistant wall material – AmorCore, \$368.00 per sheet; RM Supply, \$501.25 per sheet; Negwer Supply, \$599.00 per sheet; and FBM Supply, \$685.00 per sheet. Alderman Dixon moved and Alderman Lambright seconded the motion to allow Mr. Schuchmann to purchase from AmorCore the material required to install the bullet resistant material at the clerical windows of the city hall and police department and on the Board of Alderman dias and behind it with the cost not to exceed \$15,000. On voice vote, the motion was approved 3-0.

**Sewer Proposals Status** – Ms. Girondo reported the City has received the appraisal report for the municipal water and sewer systems. Mr. Rost reported a draft contract has been received from St. Charles Public Water Supply District No. 2 for the purchase of the City's water and sewer systems, and the two entities are now in price negotiations.

**Welcome to Wright City Sign** – Mr. Janish reported he is working with officials from MoDOT to install the "welcome to Wright City sign" near the Interstate 70 exit ramps.

**Adjustment Request Account #201020003** – Alderman Rohr moved and Alderman Dixon seconded the motion to deny the request by utility account holder #201020003 for an adjustment in the water bill. On voice vote, the motion approved 3-0.

## New Business

**2018 MOPERM Invoices and Coverage** – Ms. Girondo presented information regarding property and liability coverage for 2018 from MOPERM. Alderman Dixon moved and Alderman Rohr seconded the motion to accept the coverage as presented at a cost of \$62,488.00. On voice vote, the motion was approved 3-0.

**2018 Calendar Approval** – Ms. Girondo presented the proposed 2018 calendar for the City. The calendar lists all city board and commission meeting dates, municipal division court dates, holidays and employee pay days. Alderman Rohr moved and Alderman Lambright seconded the motion to approve the 2018 calendar as presented. On voice vote, the motion was approved 3-0.

**Destruction of Electronic Equipment** – The Aldermen instructed Ms. Girondo to prepare a list of electronic equipment that is outdated or no longer in working order and present it to the Board for approval to destroy the equipment.

**RACO Invoice** – Alderman Rohr moved and Alderman Lambright seconded the motion to pay an invoice submitted by RACO for \$2,415.00 for an alarm system that notifies the public works department if something is wrong at one of the wells, lift stations or the wastewater treatment plant. On voice vote, the motion was approved 3-0.

**Transfer of Money from Project Fund to General Fund** – Alderman Dixon moved and Alderman Rohr seconded the motion to transfer \$5,424.52 from the municipal project bond account to general revenue to cover recent payroll expense on the building project. On voice vote, the motion was approved 3-0.

**UB Balance Adjustment Report for November** – Alderman Rohr moved and Alderman Dixon seconded the motion to approve the UB balance adjustment report for November. On voice vote, the motion was approved 3-0.

**UB Payment Agreement Status Report** – Alderman Rohr moved and Alderman Lambright seconded the motion to approve the UB payment agreement status report. On voice vote, the motion was approved 3-0.

**UB Payment Agreement Request #300110004** – Alderman Dixon moved and Alderman Rohr seconded the motion to table a payment agreement request from UB account holder #300110004. On voice vote, the motion was approved 3-0.

**Website and Emails** – Ms. Girondo presented proposals submitted by MSW Interactive Designs, LLC and the Missouriian Media Group for designing and hosting the City’s website. Alderman Rohr moved and Alderman Dixon seconded the motion to accept the proposal submitted by MSW Interactive Designs, LLC at a cost of \$2,300.00 for ten pages and server setup fee and a \$30 monthly charge for hosting and updating the site. On voice vote, the motion was approved 3-0.

**GWCEDC Request** – Officials reviewed a letter from the Greater Warren County Economic Development Council requesting the City appoint a representative to serve on a committee to pursue a vocational and technical community college for the county. Alderman Rohr moved and Alderman Dixon seconded the motion to appoint Mayor Rowden as the City’s representative on the committee. On voice vote, the motion was approved 3-0.

**UB Payment Agreement Request Account #100311001** – Alderman Rohr moved and Alderman Dixon seconded the motion to approve a payment agreement request by UB account holder #100311001. On voice vote, the motion was approved 3-0.

### **Ordinance/Resolutions**

**Resolution #R6-17** – A RESOLUTION ADOPTING AN ANNUAL BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI, FOR FISCAL YEAR BEGINNING ON JANUARY 1, 2018, AND APPROPRIATING FUNDS PURSUANT THERETO. Ms. Girondo read the Resolution. Alderman Rohr moved and Alderman Dixon seconded the motion to approve Resolution #R6-17 by title. Roll was taken with the following vote:

Alderman O’Connor	Absent	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 3-0.

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board of Alderman for their signatures and approval and then duly signed and becomes Resolution #R6-17 of the City of Wright City, Missouri.

### **Reports**

**Parks** – Mr. Kehoe reported baseball and softball sign-ups for the 2018 season will begin in January. Mayor Rowden recommended Tina Perry of Ward One and Julia Ramey of Ward Two be appointed to the Wright City Park Board. Alderman Dixon moved and Alderman Rohr seconded the motion to accept the Mayor’s recommendation and appoint Tina Perry and Julia Ramey to the Wright City Park Board. On voice vote, the motion was approved 3-0.

**Public Works** – Mr. Janish reviewed highlights of his written report. Alderman Rohr moved and Alderman Dixon seconded the motion to allow Kenny Robinett to carry over three days of vacation. On voice vote, the motion was approved 3-0.

**Building Official** – The Aldermen reviewed the written building report.

**Police** – Chief Eskew reported the number of calls, arrests and incidents his department has handled.

**City Hall/Treasurer/Economic Development** – Ms. Girondo reviewed highlights of her written report.

**Review/Approval of Bills**

Alderman Dixon moved and Alderman Rohr seconded the motion to approve payment of bills in the amount of \$39,447.69. On voice vote, the motion was approved 3-0.

**Final Questions**

Ms. Lambright reported the Wright City Food Pantry furnishing Thanksgiving baskets to 30 families and will provide Christmas baskets to 40 families. A trivia night is planned May 18 to benefit the food pantry, she said.

**Vote to Enter Executive Session**

Alderman Rohr moved and Alderman Lambright seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMo; leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore, pursuant to Section 610.021(2), RSMo; and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:


Alderman O’Connor	Absent	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 3-0.

The Board returned to open session from Executive Session.

**Adjournment**

Alderman Dixon moved and Alderman Rohr seconded the motion to adjourn the meeting. On voice vote, the motion was approved 3-0.

Approved: 

Attested: 