

**City of Wright City  
Board of Aldermen Meeting  
Thursday, November 9, 2017  
City Hall, 203 Veterans Memorial Parkway**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman John O'Connor, Alderman Kerry Lambright, Alderman Nathan Rohr and Alderman Thomas Dixon present. City staff present were City Clerk/Treasurer Karen Girondo, Public Works Superintendent Larry Janish, Police Chief Matthew Eskew, Project Manager James Schuchmann, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl and Officer James Hepperman. Also present were Bart Korman of Lewis-Bade, Inc., Scott Schroeder, Ramiz Hakim and Adam Rollins of the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden asked Mr. Korman to lead the Pledge of Allegiance.

**Approval of Minutes/Financial Reports**

Alderman O'Connor noted in the minutes of the October 26, 2017, Board of Aldermen meeting the word "moved" was omitted from the motion approving the parking training request. Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the minutes of the October 26, 2017, Board of Aldermen meeting as corrected. On voice vote, the motion was approved 4-0.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning Commission**

None

**Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann reported the trusses have been received and the framing of the offices and mechanical deck has begun. Alderman Dixon

moved and Alderman O'Connor seconded the motion to accept the bid from Monday Security Corporation for three cashier windows at a cost of \$2,465.00 and authorize Mr. Schuchmann to sign the proposal. On voice vote, the motion was approved 4-0. Mr. Schuchmann said a storage container is needed to store materials inside the building that must be moved to allow for interior construction. He presented three bids for the rental of a storage container for six months: \$1,038.00 from Pac-Van; \$1,259.00 from AT&S; and \$1,290.00 from River-Roads. Alderman Rohr moved and Alderman O'Connor seconded the motion to accept the bid for \$1,038.00 from Pac-Van. On voice vote, the motion was approved 4-0. Mr. Schuchmann said he expected to be accepting bids for electrical, plumbing and heating and air conditioning work in December.

**Sewer Proposals Status** – Ms. Girondo said she has no new information.

**2018 Budget** – Ms. Girondo said she has been preparing the 2018 municipal budget and suggested the Aldermen meet to review expected receipts and requested expenditures. The Aldermen agreed to schedule a budget meeting for 6:30 p.m. November 15, 2017.

### New Business

**Proclamation for Shop Small Saturday** – Mayor Rowden read a proclamation designating November 25 as “Shop Small Saturday” in Wright City.

**Water Line – Osage Guns and City Site** – Alderman Dixon moved and Alderman Rohr seconded the motion to purchase materials for a water main and sewer force main for lots 13200 and 13230 Veterans Memorial Parkway from Boehmer Brothers Utility Supply at a cost of \$4,503.39. On voice vote, the motion was approved 4-0. City workers will install the sewer force main, and Osage Guns will install the water main.

**Training Request – Court Clerk** – Alderman O'Connor moved and Alderman Rohr seconded the motion to allow the municipal court clerk to attend training sponsored by the Office of State Courts Administrators December 1 in Jefferson City at no cost to the City. On voice vote, the motion was approved 4-0.

**Transfer of Money from Project Fund to General Fund** – Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the transfer of \$2,763.22 payroll and benefits expense for the period October 15 through October 28 from the general revenue fund and \$462.66 from the park fund to the building project fund. On voice vote, the motion was approved 4-0.

**End of Month Bills** – Ms. Girondo asked the Board to consider authorizing the payment of bills at the end of November since the Board will not have a regularly scheduled meeting until December 14. Alderman O'Connor moved and Alderman Dixon seconded the motion to allow the payment of bills at the end of November. On voice vote, the motion was approved 4-0.

**UB Balance Adjustment Report for October** – Alderman Rohr moved and Alderman Dixon seconded the motion to approve the UB Balance Adjustment Report for October. On voice vote, the motion was approved 4-0.

**UB Payment Agreement Status Report** – Alderman Dixon moved and Alderman Lambright seconded the motion to approve the UB Payment Agreement Status Report. On voice vote, the motion was approved 4-0.

**Concrete Street Slabs** – Mr. Janish reported he will soon have bids to replace several concrete street slabs. Alderman Rohr moved and Alderman O'Connor seconded the motion authorizing Mr. Janish to accept the lowest and best bid for the concrete street slabs not to exceed \$16,000.00. On voice vote, the motion was approved 4-0.

**Adjustment Request for UB Account #201020003** – Alderman Dixon moved and Alderman Rohr seconded the motion to postpone a decision on a request from UB account holder #201020003 for an adjustment in the sewer charge. On voice vote, the motion was approved 4-0.

**Adjustment Request for UB Account #300037002** – Mayor Rowden recommended the Aldermen waive the sewer charge of \$314.52 for UB account holder #300037002 because of a

leaking water pipe on the property. Alderman Rohr moved and Alderman Lambright seconded the motion to waive the sewer charge of \$314.52 for UB account #300037002. On voice vote, the motion was approved 4-0.

**Adjustment Request for UB Account #100134002** – Ms. Girondo presented a request from UB account holder #100134002 to waive a portion of the sewer charge because the homeowner’s irrigation system was inadvertently tied into the home’s water meter. A separate meter for the irrigation system has now been installed. Alderman Rohr moved and Alderman Lambright seconded the motion to waive \$207.63 in sewer usage for UB account #100134002. On voice vote, the motion was approved 4-0.

### Ordinance/Resolutions

**Bill #24-17** – AN ORDINANCE AMENDING SCHEDULE VI OF TITLE III OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO STREETS WHERE PARKING IS PROHIBITED. Ms. Girondo read the bill by title. Alderman Rohr moved and Alderman Lambright seconded the motion to read Bill #24-17 a second time. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girondo read the bill a second time. Alderman Rohr moved and Alderman Dixon seconded the motion for final reading and passage of Bill #24-17. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Rowden then put the question “Shall Bill #24-17 be passed and become an Ordinance?”. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #927 of the City of Wright City, Missouri.

**Resolution #R4-17** – A RESOLUTION AMENDING THE PERSONNEL POLICY OF THE CITY OF WRIGHT CITY. Ms. Girondo read the Resolution. Alderman Rohr moved and Alderman Dixon seconded the motion to approve Resolution #R4-17 by title. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #R4-17 of the City of Wright City, Missouri.

**Bill #25-17** – AN ORDINANCE RENAMING CHAPTER 525 OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI AND AMENDING PORTIONS THEREOF BY REPEALING ARTICLES II AND III AND ENACTING TWO NEW ARTICLES IN THEIR PLACE. Ms. Girondo read the bill by title. Alderman Dixon moved and Alderman Lambright seconded the motion to read Bill #25-17 a second time. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girondo read the bill a second time. Alderman Dixon moved and Alderman O'Connor seconded the motion for final reading and passage of Bill #25-17. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Rowden then put the question "Shall Bill #25-17 be passed and become an Ordinance?". Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon present to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #928 of the City of Wright City, Missouri.

### **Reports**

**Parks** – Mr. Kehoe reviewed upcoming holiday events at the parks.

**Public Works** – Mr. Janish reviewed highlights of his written report and the projects his department has completed recently.

**Building Official** – None

**Police** – Chief Eskew reviewed highlights of his department's calls, arrests and investigations. He reported the department hosted a MULES user class conducted by the Missouri State Highway Patrol, and he conducted an all staff meeting November 8 regarding record management and computers.

**City Hall/Treasurer/Economic Development** – Ms. Girondo reviewed highlights of her written report including several meetings she attended and her work on the 2018 budget.

### **Review/Approval of Bills**

Alderman O'Connor moved and Alderman Lambright seconded the motion to approve payment of bills in the amount of \$125,291.47. On voice vote, the motion was approved 4-0.

### **Final Questions**

None

### **Vote to Enter Executive Session**

Alderman Dixon moved and Alderman Lambright seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney pursuant to Section 610.021(1), RSMo; leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore, pursuant to Section 610.021(2), RSMo; and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

The Board returned to open session from Executive Session.

**Adjournment**

Alderman Dixon moved and Alderman O'Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: 

Attested: 