

**City of Wright City  
Board of Aldermen Meeting  
Thursday, March 12, 2020  
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri.

**Roll Call**

City Clerk Abbie Ogborn called the roll with Mayor Rowden, Alderman Kerry Lambright, Alderman Thomas Dixon, Alderman John O'Connor and Alderman Nathan Rohr present. City staff present were City Attorney Paul Rost, Deputy City Clerk/Admin Consultant Karen Gironde, City Administrator James Schuchmann, Chief Matthew Eskew, Police Chaplain Joseph Purl, Parks Director Curt Kehoe, Public Works Superintendent Kyle Roettger, Officer James Hepperman, and Treasurer Stephanie Hampton. Others present were Randy Lewis, and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden led the Pledge of Allegiance.

**Approval of Minutes**

Alderman O'Connor moved and Alderman Rohr seconded the motion to approve the minutes of the February 27, 2020, Board of Alderman Meeting. On voice vote, the motion was approved 4-0.

**Financial Reports**

Alderman Dixon moved and Alderman Lambright seconded the motion to approve the financial reports for February 2020. On voice vote, the motion was approved 4-0.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

None

**Public Hearing**

None

**Recommendations from Planning and Zoning Commission**

None

## **Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann said the open wall inspection passed and drywall is being installed in phase 1 of the Police Department. Mr. Schuchmann had gone out for bids on the Acoustical Ceiling at the Police Department and recommended Bi-State Acoustics. Based on Mr. Schuchmann’s recommendation, Alderman Lambright moved and Alderman O’Connor seconded the motion to accept Bi-State Acoustics’ bid in the amount of \$10,350.00. On voice vote, the motion was approved 4-0. Mr. Schuchmann also went out for bids on doors and locks for the Police Department and recommended Total Lock and Security. Based on Mr. Schuchmann’s recommendation, Alderman Rohr moved and Alderman Dixon seconded the motion to accept Total Lock and Security’s bid in the amount of \$35,277.00.

## **New Business**

**Bids for Compact Track Loader & Low-Profile Trailer** – Alderman Rohr moved and Alderman Dixon seconded the motion to allow the Street Department to purchase the John Deere 331G Trac Loader in the amount of \$57,900.00. On voice vote, the motion was approved 4-0. Alderman Rohr moved and Alderman O’Connor seconded the motion granting the purchase of a 20’ Hall Trailer Trailerman w 2’ Dovetail and 10,000lb axles in the amount of \$7,795.00. On voice vote, the motion was approved 4-0.

**Write off request Account # 400127007** – Mr. Nixon is an employee of Meridian Waste and as of November 1, 2019 he was eligible to receive free trash collection. Based on the City’s research proving we were not billed for services at this residence, Alderman Rohr moved and Alderman Lambright seconded the motion to approve the write off request. On voice vote, the motion was approved 4-0.

**Vacation roll over request** – Marie Hollenbeck has asked the Board to roll over 61.75 vacation hours until the end of July 2020. Alderman Rohr moved and Alderman O’Connor seconded the motion to approve the vacation roll over request. On voice vote, the motion was approved 4-0

**Penalty write off request Account # 100309002** – Alderman Lambright moved and Alderman Rohr seconded the motion to write off the \$20.00 late penalty. On voice vote, the motion was approved 4-0.

**Bank Signatures** – Ms. Hampton has asked the Board to remove and add authorized signing officers for the City of Wright City City’s bank account at American Bank. Alderman Dixon moved and Alderman O’Connor seconded the motion. On voice vote, the motion was approved 4-0.

**City Hall AC unit – IT room** – Mr. Schuchmann informed the Board of a freak accident that took place causing the Air Conditioning unit needing to be replaced and recommended the proposal from Servant Heating and Air Conditioning. Based on the recommendation from Mr. Schuchmann, Alderman Rohr moved and Alderman O’Connor seconded the motion to accept the proposal from Servant Heating and Air Conditioning in the amount of \$2,171.42. On voice vote, the motion was approved 4-0.

## Ordinance/Resolutions

**Resolution #R2-20** – A RESOLUTION ACCEPTING THE MAYOR’S APPOINTMENT OF REBECCA A. RICHARDSON AS AN ASSISTANT PROSECUTING ATTORNEY. Alderman Rohr moved and Alderman Lambright seconded the motion to approve Resolution #R2-20. On voice vote, the motion was approved 4-0.

**Resolution #R3-20** – A RESOLUTION REMOVING AND ADDING AUTHORIZED SIGNING OFFICERS FOR THE CITY OF WRIGHT CITY CITY’S BANK ACCOUNT AT FIRST STATE COMMUNITY BANK AND DIRECTING THE BANK TO CHANGE SAME. Alderman O’Connor moved and Alderman Rohr seconded the motion to approve Resolution #R3-20. On voice vote, the motion was approved 4-0.

## Reports

**Parks** - Mr. Kehoe said the spring soccer season will start Saturday, March 28<sup>th</sup> and run for 8 weeks. 8,000 eggs have been dropped off to the Wright City High School National Honor Society to begin filling with candy for the Easter Egg Hunt on Saturday, April 4<sup>th</sup>. Mr. Schuchmann added that Joshua Cole will be starting on Monday, March 16<sup>th</sup>, 2020 as the Parks Assistant Superintendent.

**Public Works** - Mr. Roettger highlighted key points of his written report and mentioned they have replaced the truck mirror that had been damaged.

**Building Official Report** – Nothing to report.

**Police** – Chief Eskew said over the last two weeks they have had 899 calls for service. The Police vehicles that were purchased have been picked up and are waiting to be outfitted. Chief mentioned he will be approaching the Board in the next meeting or so with a list of vehicles to sell.

**City Hall** – Ms. Ogborn informed the Board of a new business that has applied for a Business License and Occupancy inspection at 100 North West 2<sup>nd</sup> Street Suite C and the two public hearings for the March 26<sup>th</sup> Board of Alderman Meeting. Ms. Ogborn has also created a calendar for the City website allowing the public to view the availability of the park facilities for reservations.

**Treasurer** – Ms. Hampton said Auditor week is over but they will be requesting documents over the next few weeks and we should get results back by June. She mentioned she is in the process of cleaning up old files that the City no longer needs.

**City Administrator** – Mr. Schuchmann said he attended a meeting with Chief Eskew and Mayor Rowden regarding Covid-19. At this time no cases have been reported in Warren County and that City Hall is doing what they can to be cognizant of Covid-19. Mr. Schuchmann said a meeting at 10 am on Wednesday March 18, 2020 will be held at City Hall to discuss the tornado sirens with surrounding community representatives.

## Review/Approval of Bills

Alderman O’Connor moved and Alderman Rohr seconded the motion to pay the bills in the amount of \$83,771.57. On voice vote, the motion was approved 4-0.

**Announcements**

None

**Final Questions**

None

**Vote to enter Executive Session**

Alderman Lambright moved and Alderman O'Connor seconded the motion to exit Regular Session and enter Executive Session to discuss business for the purpose of dealing with matters related to legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney pursuant to Section 610.021(1), RSMo; leasing, purchasing or sales of real estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman Dixon	Yea
Alderman O'Connor	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to Open Session from Executive Session.

**Adjournment**

Alderman O'Connor moved and Alderman Dixon seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_