

**City of Wright City  
Board of Aldermen Meeting  
Thursday, February 13, 2020  
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Nathan Rohr, Alderman Thomas Dixon, Alderman Kerry Lambright and Alderman John O'Connor. City staff present were City Clerk Karen Girondo, City Administrator James Schuchmann, Officer Tom Canavan, Police Chaplain Joseph Purl, Parks Director Curt Kehoe, Public Works Superintendent Kyle Roettger, and Abbie Ogborn. Others present were Patsy Jones, Tina Perry, Julia Ramey, Kevin Gallagher, Rob Swanson, Michelle Heiliger, Ramiz Hakim and Adam Rollins with the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden led the Pledge of Allegiance.

**Approval of Minutes/Financial Reports**

Alderman Dixon moved and Alderman Lambright seconded the motion to approve the minutes of the January 23, 2020, Board of Alderman Meeting and February 3, 2020, Special Board of Alderman Meeting. On voice vote, the motion was approved 4-0. Ms. Girondo said there were no financial reports.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

Tina Perry, Rob Swanson, Patsy Jones, Julia Ramey and Kevin Gallagher members of the Park Board, addressed the Board to see the status of the new park land. They would like to schedule a meeting with Mr. Schuchmann and Mayor Rowden to discuss their responsibilities as the Park Board. The Park Board mentioned they are collecting the fee to send in their application to become a 501c3 organization.

**Public Hearing**

None

**Recommendations from Planning and Zoning Commission**

None

## Old Business

**Wright City Municipal Project Status Report** – Mr. Schuchmann said the Electric 120 Volt Circuits are 100% installed in Phase 1. The plumber started on February 13, 2020 and plans to begin the rough-in next week. Mr. Schuchmann anticipates having all data cable locations and the open wall inspection completed by the next meeting. Only two bids have come in for doors and waiting on a third.

## New Business

**Bids for Compact Track Loader & Low-Profile Trailer** – Mr. Schuchmann said bids were opened on Monday, February 10, 2020. At this time, they do not have a bid to recommend to the Board. He is looking for a piece of equipment that can take attachments, specifically a planner and is looking into demoing the products prior to purchasing.

**Police Car Purchases** – Officer Canavan asked the Board to purchase three police cars to replace two - 2015 Ford Interceptors and one - 2013 Chevy Impala. Alderman Dixon moved and Alderman O'Connor seconded the motion to purchase three police vehicles and the proper equipment in the amount of \$58,523.36. On voice vote, the motion was approved 4-0.

**Payment Agreement Acct #203048001** – Alderman Dixon moved and Alderman O'Connor seconded the motion approving the payment agreement with the condition of the resident making a \$100.00 payment on Friday, February 14, 2020. On voice vote, the motion was approved 4-0.

**Request to Waive Late Fees** – Alderman Lambright moved and Alderman Rohr seconded the motion to waive the late fee. On voice vote, the motion was approved 4-0.

**Park Late Fees** – Mr. Kehoe asked the Board to waive the \$25.00 late fee on Baseball and Soccer registration forms because he is struggling with numbers this year. Alderman Rohr recommended to extend sign ups through February and apply late fees beginning on March 1<sup>st</sup> every year. Alderman Rohr moved and Alderman Lambright seconded the motion to change the date for assessing late fees. On voice vote, the motion was approved 4-0.

**Blue & Gold** – Mr. Girondo reminded the Board that Blue and Gold Scholarship Fundraiser will be on March 21, 2020 and the City has one table reserved. Mr. Schuchmann asked the Board if they would be interested in auctioning off the naming of the drive located in front of City Hall. Alderman Rohr moved and Alderman Lambright seconded the motion of auctioning off the naming of the drive with City review/approval of the name. On voice vote, the motion was approved 4-0.

**Resignation and Appointment** – Ms. Girondo presented a letter to the Mayor and Alderman announcing her resignation as City Clerk/Treasurer and asked to be appointed to Deputy Clerk / Consultant until March 27, 2020. Alderman Rohr moved and Alderman Dixon seconded the motion appointing Ms. Girondo as Deputy Clerk / Consultant. On voice vote, the motion was approved 4-0.

**Request to Waive Late Fees #200935004** – Alderman Dixon moved and Alderman Rohr seconded the motion to waive the late fee. On voice vote, the motion was approved 4-0.

**Request to Write off Account #101202003** – Alderman Dixon moved and Alderman Lambright seconded the motion to write off the outstanding balance on the closed account. On voice vote, the motion was approved 4-0.

**Request to Waive Late Fees #100383001** – Alderman Rohr moved and Alderman Dixon seconded the motion to waive the late fee. On voice vote, the motion was approved 4-0.

**Request to Waive Late Fees #100237001** – Alderman Dixon moved and Alderman Lambright seconded the motion to waive the late fee. On voice vote, the motion was approved 4-0.

**Ordinance/Resolutions**

**Bill #2-20** – AN ORDINANCE GRANTING FOR A PERIOD OF TWENTY (20) YEARS TO CUIVRE RIVER ELECTRIC COOPERATIVE, INC., A CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT PERMISSION AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, EXCAVATE FOR, PLACE, MAINTAIN, OPERATE, AND USE ITS POLES, TOWERS, WIRES, CONDUITS, CONDUCTORS, MANHOLES, UNDERGROUND VAULTS, MAINS, SERVICE PIPES AND OTHER EQUIPMENT AND APPLIANCES IN CONNECTION THEREWITH IN ALONG, ACROSS, OVER AND UNDER THE STREETS, ROADS, ALLEYS SIDEWALKS SQUARES, BRIDGES AND OTHER PUBLIC PLACES IN THE CITY OF WRIGHT CITY AND AREAS DEDICATED TO THE CITY FOR PUBLIC UTILITY USE, FOR THE PURPOSE OF TRANSMITTING, FURNISHING AND DISTRIBUTING ELECTRICITY FOR LIGHT, HEAT, POWER AND OTHER PURPOSES WITHIN AND THROUGH SAID CITY, PRESCRIBING THE TERMS AND CONDITIONS OF SUCH GRANT, IMPOSING CERTAIN OBLIGATIONS UPON THE GRANTEE, ITS SUCCESSORS AND ASSIGNS, SUCCESSIVELY, IN CONNECTION THEREWITH, AND PROVIDING THAT THIS ORDINANCE SHALL NOT BE EFFECTIVE UNLESS AND UNTIL SUCH GRANT BE APPROVED BY THE BOARD OF ALDERMEN OF THE CITY. Ms. Girondo read the Bill by title. Alderman Lambright moved and Alderman Dixon seconded the motion for a second reading of the Bill. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman Rohr moved and Alderman Dixon seconded the motion for final reading and passage of Bill #2-20. Roll call was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance # 981 of the City of Wright City, Missouri.

**Bill #3-20** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPOINTING ABBIE OGBORN AS THE CITY CLERK FOR WRIGHT CITY. Ms. Girondo read the Bill by title. Alderman Rohr moved and Alderman Lambright seconded the motion for a second reading of the Bill. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman O'Connor moved and Alderman Lambright seconded the motion for final reading and passage of Bill #3-20. Roll call was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance # 982 of the City of Wright City, Missouri.

**Bill #4-20** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPOINTING STEPHANIE HAMPTON AS THE CITY TREASURER FOR WRIGHT CITY. Ms. Girondo read the Bill by title. Alderman Dixon moved and Alderman Lambright seconded the motion for a second reading of the Bill. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman O’Connor moved and Alderman Rohr seconded the motion for final reading and passage of Bill #4-20. Roll call was taken with the following vote:

Alderman Dixon	Yea	Alderman Lambright	Yea
Alderman O’Connor	Yea	Alderman Rohr	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance # 983 of the City of Wright City, Missouri.

**Bill #5-20** – AN ORDINANCE APPOINTING A PROSECUTING ATTORNEY AND AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KEITH P. FREIE FOR PROSECUTING ATTORNEY SERVICES. Ms. Girondo read the Bill by title. Alderman Lambright moved and Alderman Dixon seconded the motion for a second reading of the Bill. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman Dixon moved and Alderman O’Connor seconded the motion for final reading and passage of Bill #5-20. Roll call was taken with the following vote:

Alderman Rohr	Yea	Alderman O’Connor	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance # 984 of the City of Wright City, Missouri.

## Reports

**Parks** - Mr. Kehoe mentioned the low number of registrations for both Baseball and soccer, he reviewed upcoming events at the park, the successful Teddy Bear Tea Party and Chevy Youth Baseball will be donating a Check for \$500.00 along with equipment/gear once again this year.

**Public Works** – Mr. Roettger reviewed highlights of his written report, and the work his department has been completing since the last meeting including fixing potholes and replacing/adding street signs. The department plans to fix a broken storm sewer pipe at 42 Appaloosa Way within the next week, weather permitting.

**Building Official Report** – Nothing to report.

**Police** – In the absence of Police Chief Matt Eskew, Officer Canavan reviewed highlights off the written report. He mentioned that employee evaluations are being completed and will be turned over by the end of the month. Officer Lackey is currently in the acting Detective roll and doing a good job. Officer Filson is filling the acting Corporal Roll and Officer Houston is filling the acting Sargent roll.

**City Hall/Treasurer/Economic Development** – Ms. Girondo said everything is booked back to 2019 and she is waiting on 2019 Financials. Stephanie has been receiving emails from the Auditors and has been preparing documents/information for them.

**City Administrator** – Mr. Schuchmann mentioned he has received several calls about businesses interested in coming to Wright City. He stated it looks promising and an exciting time.

**Review/Approval of Bills**

Alderman Dixon moved and Alderman O’Connor seconded the motion to pay the bills in the amount of \$167,974.91. On voice vote, the motion was approved 4-0.

**Announcements**

Ms. Girono thanked everyone who was a part of creating the Hometown makeover video to submit. She stated the video and message was a good representation of the City.  
Pastor Joe said the food pantry received 100 pieces of coats/jackets from the Coat Drive and were able to hand out twenty-five so far. He also mentioned that some officers will be traveling to Jefferson Barracks to place a wreath on Craig Finnigan’s grave site.

**Final Questions**

None

**Vote to enter Executive Session**

Alderman O’Connor and Alderman Rohr seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMo; leasing, purchasing or sales of real estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman Dixon	Yea
Alderman O’Connor	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to open session from Executive Session.

**Adjournment**

Alderman Lambright moved and Alderman Dixon seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_