

**City of Wright City  
Board of Aldermen Meeting  
Thursday, November 14, 2019  
City Hall, 636 Westwoods Road**

Mayor Dan Rowen called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Nathan Rohr, Alderman John O'Connor, Alderman Thomas Dixon and Alderman Kerry Lambright present. City staff present were City Clerk/Treasurer Karen Girondo, City Administrator James Schuchmann, Police Chief Matthew Eskew, Public Works Superintendent Kyle Roettger, Parks Director Curt Kehoe, City Attorney Paul Rost, Abbie Ogborn, Police Chaplain Joseph Purl and Officer James Hepperman. Others present were Kathy Reynolds, Mackenzie Reynolds, Keith Reynolds, Andrew Reynolds, Jamie Reynolds, Austin Reynolds, Shelley Reynolds, Kim Purl, Jeanette Woehrle, Tom Glorizer, Joe Reynolds and Adam Rollins of the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden led the Pledge of Allegiance.

**Approval of Minutes/Financial Reports**

Alderman Dixon moved and Alderman O'Connor seconded the motion to approve the minutes of the October 10, 2019, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Alderman Lambright moved and Alderman O'Connor seconded the motion to approve the minutes of the October 24, 2019 and November 4, 2019, Board of Aldermen meetings. On voice vote, the motion was approved 4-0. The Aldermen reviewed the October financial reports, and Mayor Rowden said the reports would be accepted as presented.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

Ms. Purl updated the Aldermen on attempts to open warming centers here during inclement weather. At this time, she said, plans are to work with centers in St. Charles County to serve persons in the Wright City area and provide warming centers locally in the future.

**Public Hearing**

None

**Recommendations from Planning and Zoning Commission**

None

## **Old Business**

**Wright City Municipal Project Status Report** – Mr. Schuchmann said a new furnace has been installed, and he is seeking electrical and plumbing bids.

**Budget 2020** – Ms. Girondo and Mr. Schuchmann said work continues on the proposed 2020 budget.

## **New Business**

**Eagle Scout Project** – Austin Reynolds reported on the completion of his Eagle Scout Project at Dieckroeger Park. He supervised the installation of a welcome sign at the park and the landscaping of the area around the sign. Twenty-two volunteers spent a total of 91 hours assisting with the project, he said. Total cost of the materials was \$1,007.69. He thanked Mr. Kehoe for his assistance and cooperation.

**Girl Scout Project-Ga-Ga Ball** – Mackenzie Reynolds presented a proposal to construct a ga-ga ball pit at one of the City's parks as part of her Girl Scout Silver Award project. She explained the rules for playing ga-ga ball and construction of the wooden octagonal pit. She said the best location for the pit is the playground area behind City Hall. Alderman Rohr moved and Alderman Dixon seconded the motion to permit Mackenzie Reynolds to proceed with the construction of the ga-ga ball pit on the park grounds at City Hall. On voice vote, the motion was approved 4-0.

**Coyotes** – Mr. Schuchmann said he is seeking bids from wildlife extermination companies to address complaints the City is receiving regarding coyotes in several residential areas.

**Payment Agreement Request Account #100070005** – Alderman Rohr moved and Alderman Dixon seconded the motion to approve a payment agreement request for utility account holder #10007005. On voice vote, the motion was approved 4-0.

**Write Off Request** – Alderman Rohr moved and Alderman O'Connor seconded the motion to write off outstanding balances due on utility account holders 100209002, 500013002 and 10081002. On voice vote, the motion was approved 4-0.

**UB Adjustment Report October** – Alderman Rohr moved and Alderman Dixon seconded the motion to approve the October utility billing adjustment report. On voice vote, the motion was approved 4-0.

**End of Month Bills** – Alderman Lambright moved and Alderman Rohr seconded the motion to allow payment of all bills that are due prior to the Board of Aldermen's next meeting December 12. On voice vote, the motion was approved 4-0.

**Vacation Request** – Alderman Lambright moved and Alderman Rohr seconded the motion to allow Denise Queen to carry over sixteen hours of vacation until the end of January 2020. On voice vote, the motion was approved 4-0.

## **Ordinance Resolutions**

**Resolution #R13-19** – A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI, ON APRIL 7, 2020 Ms. Girondo read the Resolution by title. Alderman Rohr moved and Alderman O'Connor seconded the motion to approve Resolution #R13-19. On voice vote, the motion was approved 4-0.

**Resolution #R14-19** – A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN BAX ENGINEERING CO. FOR CERTAIN PARK DESIGN AND ENGINEERING SERVICES Ms. Girondo read the Resolution by title. Alderman Lambright moved and Alderman Dixon seconded the motion to approve Resolution R14-19. On voice vote, the motion was approved 4-0.

**Bill #22-19 AN ORDINANCE ACCEPTING PORTIONS OF CERTAIN STREETS, RIGHT-OF-WAY, STORM SEWERS AND RELATED EASEMENTS AS SHOWN ON AUBURN MEADOWS SUBDIVISION PLATS ONE THROUGH FIVE** Ms. Girondo read the Bill by Title. Alderman Lambright moved and Alderman Rohr seconded the motion to read Bill #22-19 a second time. On voice vote, the motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman Rohr moved and Alderman Dixon seconded the motion for final reading and passage of Bill #22-19. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0. The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and the duly signed becomes Ordinance #978 of the City of Wright City.

### **Reports**

**Parks** – Mr. Kehoe reviewed upcoming events at the parks including the Christmas Parade December 5. He said the tree that was planted in memory of Mayor David Heiliger will be replaced by the tree farm.

**Public Works** – Mr. Roettger reviewed highlights of his written report. He said the department his working on a system that will allow it to treat the roads with a brine or salt and water mixture when inclement weather is predicted.

**Building Official** – Alderman Rohr moved and Alderman O'Connor seconded the motion to approve the building official's report. On voice vote, the motion was approved 4-0.

**Police** – Chief Eskew said the addition of another officer requires the purchase of a radar unit at a cost of \$2,214.00 and a watch guard camera at a cost of \$5,745.00 which includes installation. Alderman Rohr moved and Alderman Dixon seconded the motion to approve the purchase of a radar unit and watch guard camera. On voice vote, the motion was approved 4-0. The Chief also reviewed highlights of calls, incidents and stops his department handled.

**City Hall/Treasurer/Economic Development** – Ms. Girondo reviewed highlights of her written report. She said she plans to send out business license renewals for 2020 within the next week.

**City Administrator** – Mr. Schuchmann said during the street improvement project on East South First Street a storm sewer was found setting on a gas line and caused a delay in the project as the issue was resolved. The storm water project at the WCW property has been completed, he said, however, the parking lot paving project is not completed.

### **Review/Approval of Bills**

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve payment of bills in the amount of \$91,907.63. On voice vote, the motion was approved 4-0.

### **Announcement**

Mayor Rowden said it is a community goal to raise enough funds to allow the food pantry to provide seventy food baskets at Christmas. He said Unite Wright City plans to provide 125 food baskets at Thanksgiving, and the Chamber of Commerce is sponsoring a toy drive. He also reported staff at City Hall is providing Christmas gifts for a family.

**Vote to Enter Executive Session**

Alderman Lambright moved and Alderman O'Connor seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, cause of action, litigation or privileged communications between the City's representatives and its attorney pursuant to Section 610.021(1), RSMo; and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to open session from executive session.

**Adjournment**

Alderman Lambright moved and Alderman Dixon seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_