

**City of Wright City
Board of Aldermen Meeting
Thursday, September 12, 2019
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Nathan Rohr, Alderman John O'Connor and Alderman Kerry Lambright present. Alderman Thomas Dixon was absent. City staff present were City Clerk/Treasurer Karen Girondo, City Administrator James Schuchmann, Public Works Director Rob Hamlin, Police Chief Matt Eskew, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl, Abbie Ogborn and Officer James Hepperman. Also present were Jeanette Woehrle, William Schaffer and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mayor Rowden led the Pledge of Allegiance.

Approval of Minutes and Financial Reports

Alderman Rohr moved and Alderman O'Connor seconded the motion to approve the minutes of the August 22, 2019, Board meeting and the September 3, 2019, special Board meeting. On voice vote, the motion was approved 3-0. Alderman O'Connor moved and Alderman Lambright seconded the motion to approve the August financial reports. On voice vote, the motion was approved 3-0.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

Ms. Woehrle thanked the City for repairing the streets in Falcon's Crest.

Public Hearing

None

Recommendations from Planning and Zoning Commission

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann said a portion of the sewer line that serves the police department building will need to be replaced.

Band Festival Parade – Mr. Schaffer presented a request to close Westwoods Road from Bell Road to immediately past Wildcat Drive and Wildcat Drive from Westwoods Road to immediately past the north entrance to West Elementary School from 8:20 to 9:40 a.m. September 28 for the Wright City Wildcat Pride Marching Festival. Alderman Rohr moved and Alderman O'Connor seconded the motion to approve the road closures as presented from 8:20 to 9:40 a.m. September 28. On voice vote, the motion was approved 3-0.

New Business

MCHCP for 2020 – Alderman O'Connor moved and Alderman Lambright seconded the motion to approve the PPO750 employee health insurance plan from MCHCP for 2020. On voice vote, the motion was approved 3-0.

Vacation Carryover Request – Alderman O'Connor moved and Alderman Lambright seconded the motion to allow Mr. Kehoe to carry over 160 vacation hours until the end of the year. On voice vote, the motion was approved 3-0.

New Park Board Member – Alderman Rohr moved and Alderman Lambright seconded the motion to appoint Rob Swanson to the Park Board. On voice vote, the motion was approved 3-0.

Payment Agreement Request Account #101079007 – Alderman Lambright moved and Alderman Rohr seconded the motion to approve a payment agreement submitted by utility account holder #101079007. On voice vote, the motion was approved 3-0.

Penalty Write Off Request Account #s 20862003 and 200862004 – Alderman Rohr moved and Alderman O'Connor seconded the motion to waive the penalties assessed on utility accounts 20862003 and 20086004. On voice vote, the motion was approved 3-0.

Letter from Beverly Swan – The Aldermen reviewed a letter from Ms. Swan regarding a notice she received concerning outstanding accounts on three residences she owns. Ms. Swan informed city officials she does not own two of the properties, and she said she believes landlords should not be responsible for outstanding bills of their tenants. Alderman Rohr moved and Alderman O'Connor seconded the motion to notify the current owners of the properties at 401 Veterans Memorial Parkway Lot 2 and 39 Fir Tree Lane they are responsible for the outstanding utility balances and inform Ms. Swan she is responsible for the balance due on the property she owns at 29967 Highway J. On voice vote, the motion was approved 3-0.

August Utility Adjustment Report – Alderman Rohr moved and Alderman Lambright seconded the motion to approve the August utility adjustment report.

Cemetery Trees – Mr. Schuchmann said two oak trees in the city cemetery are in decline. Alderman Rohr moved and Alderman O'Connor seconded the motion to table discussion of possible removal of the trees. On voice vote, the motion was approved 3-0.

2020 Budget – Ms. Girondo said budget preparation work continues and she has estimated year-end totals. These will be forwarded to the department heads, she said.

Training Request – Alderman Rohr moved and Alderman O'Connor seconded the motion to allow the municipal court clerk to attend a regional training October 25 at St. Peters at no cost to the City. On voice vote, the motion was approved 3-0.

Payment Agreement Request Account #201513402 – Alderman Lambright moved and Alderman O'Connor seconded the motion to approve a payment agreement submitted by utility account holder #201513402. On voice vote, the motion was approved 3-0.

Penalty Write Off Request Account #200203004 – Alderman Rohr moved and Alderman Lambright seconded the motion to deny a request from account holder #200203004 to waive \$20.00 in penalties. On voice vote, the motion was approved 3-0.

Penalty Write Off Request Account #204019003 – Alderman Lambright moved and Alderman Rohr seconded the motion to waive \$20.00 in penalty fees assessed on account #204109003. On voice vote, the motion was approved 3-0.

Penalty Write Off Request Account #101134001 – Alderman Rohr moved and Alderman O’Connor seconded the motion to waive \$20.00 in penalty fees assessed on account #101134001. On voice vote, the motion was approved 3-0.

East First Street South Bids – Mr. Schuchmann said the City received one bid on the East South First Street project. The bid of \$580,580.58 submitted by Sweetens Concrete Services, LLC of Wentzville is \$80,000 more than the engineer’s estimated cost of the project. Mayor Rowden recommended the City negotiate with the company to bring the costs down to the \$500,000.00 estimate. Alderman Lambright moved and Alderman Rohr seconded the motion to authorize Mr. Schuchmann to negotiate the costs of the project with Sweetens Concrete Services. On voice vote, the motion was approved 3-0.

Shop Small Saturdays – Alderman Rohr moved and Alderman O’Connor seconded the motion to have the City work with the Chamber of Commerce in the promotion of Shop Small Saturdays. On voice vote, the motion was approved 3-0.

Ordinance/Resolutions

None

Reports

Parks - Mr. Kehoe said recent heavy rainfalls caused some damage to the walking trail at Ruge Park and a flower garden at Diekroeger Park. He said more than 100 children are enrolled in the fall soccer program. He said park staff are finalizing plans for the fall festival October 5.

Public Works – Mr. Hamlin reviewed highlights of his written report and projects the department has completed.

Building Official – Alderman O’Connor moved and Alderman Rohr seconded the motion to accept the building official’s report. On voice vote, the motion was approved 3-0.

Police – Chief Eskew reviewed calls, incidents and arrests handled by his department. He also thanked Pastor Purl and the Nazarene Church for organizing the 9-11 remembrance service.

City Hall/Treasurer/Economic Development – Ms. Gironde reviewed highlights of her written report. She reminded Aldermen of the Strassenbash parade September 21 and asked if they planned to participate. Alderman Rohr moved and Alderman O’Connor seconded the motion to participate in the parade and ride in Alderman Dixon’s truck. On voice vote, the motion was approved 3-0.

City Administrator – Mr. Schuchmann said he has been speaking with Tom Glosier regarding the streets in Auburn Meadows and Mr. Glosier is obtaining all the necessary documents to turn the streets over to the City. He said he and the Mayor attended the Governor’s Conference on Economic Development and he and the human resources clerk attended a LAGERS seminar. He reported WCW3 is ready to begin work on the interior of its building but has not submitted a renovation plan to the City.

Review/Approval of Bills

Alderman O’Connor moved and Alderman Lambright seconded the motion to approve payment of bills in the amount of \$119,861.95. On voice vote, the motion was approved 3-0.

Announcement

Pastor Purl reminded officials of the 100 People Who Care program September 13. He also said a toy drive will begin October 1.

Final Questions

None

Vote to Enter Executive Session

Alderman Lambright moved and Alderman O'Connor seconded the motion to exit regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney pursuant to Section 610.021(1), RSMo; and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Absent	Alderman Lambright	Yea

The motion was approved 3-0.

The Board returned to open session from executive session.

Adjournment

Alderman O'Connor moved and Alderman Rohr seconded the motion to adjourn the meeting. On voice vote, the motion was approved 3-0.

Approved: _____

Attested: _____