

**City of Wright City  
Board of Aldermen Meeting  
Thursday, August 8, 2019  
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Rohr, Alderman O'Connor, Alderman Dixon and Alderman Lambright present. City staff present were City Clerk Karen Girondo, City Administrator James Schuchmann, Public Works Director Rob Hamlin, Police Chief Matthew Eskew, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl, Abbie Ogborn and Michael Holmes. Others present were Todd Plumb, Patrick Randolph and Adam Rollins of the Warren County Record.

**Pledge of Allegiance**

Mayor Rowden asked Chief Eskew to lead the Pledge of Allegiance.

**Approval of Minutes and Financial Reports**

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the minutes of the July 25, 2019, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Ms. Girondo said the July financial reports were not available.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

Mr. Plum and Mr. Randolph addressed the Board regarding an individual who has moved into a vacant residence at 305 Lake Tucci without an occupancy permit and has no electric or water at the house. They also said an individual appears to be living in a vehicle that is parked at the residence. Mr. Plum and Mr. Randolph asked the City to take action to address the issue. Mr. Schuchman reported the police department has issued citations daily to the individual occupying the house. Mayor Rowden said the City is doing everything it can to resolve the matter.

**Public Hearing**

**2019 Tax Rates** – Mayor Rowden opened the public hearing regarding the proposed tax rates for 2019 - \$.4970 for the general fund; \$.0923 for the park fund; \$.1846 for the street light fund; \$.2016 for the debt service fund. There being no comments from the public, the Mayor closed the hearing.

**Recommendations from Planning and Zoning Commission**

None

## Old Business

**Wright City Municipal Project Status Report** – Mr. Schuchmann reported the renovation work is moving forward.

**South First Street Project** – Mr. Schuchmann reported George Butler Associates has the engineering plans prepared for the South First Street project, and requested the Board open the project up for bids. Alderman Dixon moved and Alderman O'Connor seconded the motion to advertise the South First Street project for bids with a bid opening of September 10 at 2 p.m. and awarding of the bid September 12. On voice vote, the motion was approved 4-0.

## New Business

**Purchasing Policy** – The Aldermen discussed the local preference section of the proposed purchasing policy. Alderman Lambright moved and Alderman O'Connor seconded the motion to accept Section 4b of the policy giving the purchasing authority to give preference to a local vendor in awarding such purchase in the amount not to exceed 2 percent of low bid for project awards up to \$500,000.00; 1 percent of the low bid amount for project awards greater than \$500,000.00 and up to \$1,000,000.00; and .66 percent of the low bid amount for project awards in excess of \$1,000,000.00. On voice vote, the motion was approved 4-0.

**Utility Adjustment Report for July** – Alderman Dixon moved and Alderman Rohr seconded the motion to approve the July utility adjustment report. On voice vote, the motion was approved 4-0.

**Payment Agreement Request Account # 30062003** – Alderman O'Connor moved and Alderman Rohr seconded the motion to approve the payment agreement submitted by account holder #30062003 and to suspend further penalties. On voice vote, the motion was approved 4-0.

**Write Off Penalties Old Accounts** – Alderman Rohr moved and Alderman O'Connor seconded the motion to table the write off of penalties on old accounts until the next meeting. On voice vote, the motion was approved 4-0.

**Trash Account #100050001** – Alderman Dixon moved and Alderman O'Connor seconded the motion to check with the trash hauling company and if it is not providing service to account holder #100050001 to issue a credit on the outstanding balance. On voice vote, the motion was approved 4-0.

**Penalty Write-off Request Account #201500202** – Alderman Dixon moved and Alderman Rohr seconded the motion to deny a request filed by account holder #201500202 to waive the penalty fees assessed. On voice vote, the motion was approved 4-0.

**Payment Agreement Request Account #101072002** – Alderman Lambright moved and Alderman Rohr seconded the motion to accept the payment agreement request submitted by account holder #101072002 with the payments to begin August 18, 2019. On voice vote, the motion was approved 4-0.

**Special Event Permit for Woofstock** – Alderman Rohr moved and Alderman O'Connor seconded the motion to issue a special event permit to Concerned Citizens for Animal Care to hold Woofstock August 24, 2019, from 9 a.m. to 2 p.m. at Diekroeger Park. On voice vote, the motion was approved 4-0.

**Cemetery Mowing** – Mr. Hamlin reported his department does not have the manpower to mow the cemetery as needed. He said the mowing and trimming requires at least 40 man hours to complete. He recommended the Board contract out the mowing for the remainder of this year. He submitted two bids – Green Horizons, LLC, \$590.00 per mowing; Absolute Lawn Perfection, \$1,200.00 per mowing. Alderman Rohr moved and Alderman Dixon seconded the motion to accept the bid of Green Horizons, LLC for \$590.00 per mowing for the remainder of 2019 with the total costs not to exceed \$5,000.00. On voice vote, the motion was approved 4-0.

**ATTI Shadow Tracker Request** – Mr. Hamlin presented a proposal from Advanced Tracking Technologies, Inc. for GPS vehicle monitoring service of three public works department vehicles. The cost is \$224.50 for the initial activation, first/last month of service and shipping followed by a monthly service fee of \$53.85 over a 36-month period. Alderman O'Connor moved and Alderman Rohr seconded the motion to enter into a 36-month agreement with Advanced Tracking Technologies, Inc. for GPS vehicle monitoring services. On voice vote, the motion was approved 4-0.

### **Ordinance/Resolutions**

**Resolution #R11-19** A RESOLUTION AMENDING THE PURCHASING POLICY OF THE CITY OF WRIGHT CITY, MISSOURI Alderman Dixon moved and Alderman Rohr seconded the motion to approve Resolution #R11-19 with Subsection 4b to replace subsection 4a. On voice vote, the motion was approved 4-0.

### **Reports**

**Parks** – Mr. Kehoe reported on upcoming activities at the park. He said general park cleanup continues and the electrical outlets at the pavilion are being updated. The new playground equipment has been delivered and will be installed August 19.

**Public Works** – Mr. Hamlin reviewed his written report. Alderman Rohr said the sidewalk at the former Rite Sole building has heaved up.

**Building Official** – Alderman O'Connor moved and Alderman Lambright seconded the motion to accept the building official's report. On voice vote, the motion was approved 4-0.

**Police** – Chief Eskew reviewed highlights of his department's calls for services, incidents and arrests. He said Off. Matt Binder is attending training. Alderman Rohr moved and Alderman O'Connor seconded the motion to allow Det. Chris Beard to carry over four hours of vacation. On voice vote, the motion was approved 4-0. Mayor Rowden thanked the officers for their participation in National Night Out held recently in Truesdale.

**City Hall/Treasurer/Economic Development** – Ms. Girondo reviewed highlights of her written report.

**City Administrator** – Mr. Schuchmann reported a plan for Third Street parking has been submitted and will be presented at the next Board meeting.

### **Review/Approval of Bills**

Alderman Dixon moved and Alderman O'Connor seconded the motion to approve payment of bills in the amount of \$65,959.10. On voice vote, the motion was approved 4-0.

### **Announcement**

The Mayor announced there is a government conference in St. Charles September 4, 5 and 6 and recommended he and Mr. Schuchmann attend the conference. The registration fee is \$335.00. Alderman O'Connor moved and Alderman Dixon seconded the motion to authorize the Mayor and City Administrator to attend the government conference. On voice vote, the motion was approved 4-0.

### **Final Questions**

Pastor Purl reported the summer lunch program will conclude August 14. He said Meridian Waste Solutions is purchasing and serving the bag lunches for the final day.

**Vote to Enter Executive Session**

Alderman Rohr moved and Alderman O'Connor seconded the motion to exit open session and enter executive session for the purpose of dealing with matters related to the hiring, firing, promoting or disciplining of a city employee pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O'Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to open session from Executive Session.

**Adjournment**

Alderman Dixon moved and Alderman O'Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_