

**City of Wright City
Board of Aldermen Meeting
Thursday, July 11, 2019
City Hall, 636 Westwoods Road**

Board President Thomas Dixon called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Alderman Thomas Dixon, Alderman John O'Connor, Alderman Kerry Lambright and Alderman Nathan Rohr present. Mayor Dan Rowden was absent. City staff present were City Clerk/Treasurer Karen Girondo, City Administrator James Schuchmann, Public Works Superintendent Rob Hamlin, Det. Sgt. Thomas Canavan, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl, Assistant City Treasurer Stephanie Hampton, Abbie Ogborn and Officer James Hepperman. Others present were Kim Purl, Jen Savoie, Greg Savoie and Adam Rollins of the Warren County Record

Pledge of Allegiance

Alderman Dixon asked Pastor Purl to lead the Pledge of Allegiance.

Approval of Minutes and Financial Reports

Alderman O'Connor moved and Alderman Lambright seconded the motion to approve the minutes of the June 17, 2019, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Alderman Lambright moved and Alderman Rohr seconded the motion to approve the June financial reports. On voice vote, the motion was approved 4-0.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

None

Public Hearing

None

Recommendations from Planning and Zoning Commission

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann reported Servant Heating and Air Conditioning has begun installing the HVAC system on the south side of the building.

He said he has been talking to representatives of door companies regarding interior and exterior door options.

Conditional Use Permit for GRS Logistics, LLC – Mr. Savoie reported he has removed all vehicles/trailers related to his business from the site of his residence at 509 Wild Oats Drive. Alderman Rohr moved and Alderman O’Connor seconded the motion to approve his request for a conditional use permit to operate a home office for his business GRS Logistics, LLC at 509 Wild Oats Drive. On voice vote, the motion was approved 4-0.

New Business

WCW 3 – Mr. Schuchmann said plans for the abandonment of Third Street adjacent to the WCW 3 property and conversion of the street into a parking area have been sent to engineers at BFA for review.

Auburn Meadows Subdivision Roads – Mr. Schuchmann reported the owners/developers of Auburn Meadows are obtaining cost estimates on the street and storm water repairs needed to bring the streets and storm water systems up to city standards.

Agape/Operation Food Search Summer Lunch Program – Ms. Girondo said the director of Agape contacted her regarding the City’s participation in the summer lunch program offered by Agape and Operation Food Search. Pastor Purl said the local food pantry is providing lunch to about 40 children this summer. Alderman Lambright moved and Alderman O’Connor seconded the motion to not participate in the Agape lunch program. On voice vote, the motion was approved 4-0.

Request for Removal of Late Charges Account #200821002 – Alderman O’Connor moved and Alderman Lambright seconded the motion to waive \$60.00 in late fees assessed on utility account #200821002. On voice vote, the motion was approved 4-0.

UB Adjustment Report for June – Alderman Rohr moved and Alderman O’Connor seconded the motion to approve the June UB adjustment report. On voice vote, the motion was approved 4-0.

Ordinance/Resolutions

None

Reports

Parks – Mr. Kehoe reported the final softball/baseball games for the summer are this evening. He said the annual end-of-year party will be July 13. Registration for fall soccer leagues is underway, he said.

Public Works – Mr. Hamlin reviewed his written report. He suggested renting a brush chipper from NuWay for \$1,100.00 per week. Alderman Rohr moved and Alderman Lambright seconded the motion to rent a brush chipper. On voice vote, the motion was approved 4-0.

Building Official – None

Police – Det. Sgt. Canavan reviewed highlights of the Department’s written report. He said code violations are being investigated and the appropriate action taken. He reported an officer was assaulted but not injured.

City Hall/Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report. She reported city sales tax and franchise tax collections, along with fine collections, are down 5 percent during the first six months of 2019, and building permits are down 8 percent. She said the City received its 2019 assessed valuation from the County Clerk and valuation totals \$64,517,072. This is the first time the assessed valuation has exceeded \$60,000,000, she said.

New construction assessed valuation totaled \$4,921,324. She reported Ms. Hampton began work July 8 and has been working with her while also learning operations of the front desk area. **City Administrator** – Mr. Schuchmann reported the property owner has poured a concrete parking lot for St. Louisiana BBQ, however, some improvements are still needed. Public Water Supply District #2 has contracted with a Michigan company to dismantle the downtown water tower, he said. Engineers have presented preliminary drawings for new sidewalks along a portion of the North Outer Road and Elm Avenue. The county’s emergency management director met with the municipal group to discuss storm siren improvements, he said. He reported standing water remains at the former Rite Sole building and a portion of the roof has caved in. The Aldermen instructed Mr. Schuchmann to proceed with issuing citations to the property owners for the building code violations. He said the new playground equipment will be shipped by August 1.

Review/Approval of Bills

Alderman O’Connor moved and Alderman Lambright seconded the motion to approve payment of bills in the amount of \$67,748.44. On voice vote, the motion was approved 4-0.

Announcement

Pastor Purl reported the food pantry served 39 persons the past Saturday.

Final Questions

In response to a question regarding possible donation of the old playground equipment, Mr. Kehoe said the equipment does not comply with current standards and is not suitable for donation.

Vote to Enter Executive Session

Alderman O’Connor moved and Alderman Lambright seconded the motion to exit open session and enter executive session for the purpose of dealing with matters related to legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMo. Roll was taken with the following vote:

Alderman Rohr	Yea	Alderman O’Connor	Yea
Alderman Dixon	Yea	Alderman Lambright	Yea

The motion was approved 4-0.

The Board returned to open session from executive session.

Adjournment

Alderman O’Connor moved and Alderman Lambright seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: _____

Attested: _____