

**City of Wright City
Board of Aldermen Meeting
Thursday, March 14, 2019
City Hall, 636 Westwoods Road**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen Chambers of the City Hall, 636 Westwoods Road, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman John O'Connor, Alderman Kerry Lambright, Alderman Nathan Rohr and Alderman Thomas Dixon present. City staff present were City Clerk/Treasurer Karen Girondo, City Administrator James Schuchmann, Public Works Superintendent Kenny Robinett, Police Chief Matthew Eskew, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl, Abbie Ogborn and Officer James Hepperman. Others present were Kevin Gallagher, David VanLeer of Cochran Engineering and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Alderman Lambright to lead the Pledge of Allegiance.

Approval of Minutes and Financial Reports

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the minutes of the February 14, 2019, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Ms. Girondo said the January financial report is not available.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

Mr. Gallagher expressed concerns about drainage problems at 114 Plymouth. He said no one is living in the residence constructed on the lot and no yard has been established. The Aldermen requested City officials investigate the drainage issues.

Public Hearing – Continuance of Annexation Hearing

Public Hearing – 35 Plus Acres at Corner of Bell Road and Westwoods Road – Mayor Rowden opened the continuation of the hearing begun February 28, 2019, on the annexation of 35 plus acres submitted by Osage Funds LLC. Hearing no comments from the public, Mayor Rowden closed the hearing.

Recommendations from Planning and Zoning Commission

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann said recent winds caused some power interruptions and the back-up battery for the computers in the City Hall did not function properly. He proposed the City purchase a back-up generator.

Groeper Subdivision – Alderman Rohr moved and Alderman O'Connor seconded the motion to approve a boundary adjustment plat for part of blocks 1 and 2 of Meier's Addition as submitted by Jack and Mary Groeper. On voice vote, the motion was approved 4-0.

New Business

Vacation Carry-over Request – Alderman Rohr moved and Alderman Dixon seconded the motion to allow Marie Hollenbeck to carry over 51.25 hours of vacation time. On voice vote, the motion was approved 4-0.

Teen Cert Program – Alderman Lambright moved and Alderman O'Connor seconded the motion to table action on participation in the Teen Cert program. On voice vote, the motion was approved 4-0.

Annex Petition – The Mayor said Resolution R7-19 pertains to the annexation petition.

Third Street Proposal – Alderman Lambright moved and Alderman Dixon seconded the motion to table a proposal regarding Third Street. On voice vote, the motion was approved 4-0.

Umpire Pay – Mr. Kehoe asked the Aldermen to consider establishing another pay level for umpires with at least four years of service to the City and suggested the pay be set at \$30.00 per game for such individuals. Alderman Dixon moved and Alderman Lambright seconded the motion to set the pay rate for individuals with at least four years of experience serving as an umpire in Wright City at \$30.00 per game. On voice vote, the motion was approved 4-0.

Bids for Mower and Tractor for Public Works – Mr. Robinett presented the four bids the City received for the purchase of a lawn mower. All bids were for a Grasshopper model 329 mower. The bids were: \$12,428.00 from Henderson Implement Company of Fulton; \$11,925.00 from Mordt Tractor of Warrenton; \$12,743.00 from Heavy Duty Equipment of Chesterfield; and \$13,204.75 from Dave Holum of Moundridge, KS. Mayor Rowden recommended the Board accept the bid of Mordt Tractor. Alderman Rohr moved and Alderman Dixon seconded the motion to accept the bid of \$11,925.00 submitted by Mordt Tractor. On voice vote, the motion was approved 4-0.

Mr. Robinett said the City received two bids for the purchase of a tractor. The bids for a Kubota L3301 DT were \$20,595.00 from Mordt Tractor of Warrenton and \$20,244.40 from Heavy Duty Equipment of Chesterfield. Mayor Rowden recommended the Board accept the bid submitted by Mordt Tractor and keep the purchase within the County. Alderman O'Connor moved and Alderman Rohr seconded the motion to accept the bid of \$20,595.00 submitted by Mordt Tractor. On voice vote, the motion was approved 4-0.

Contract for Testing Materials at the Police Department – Mr. Schuchmann said some materials found at the former City Hall building require testing for possible contaminants. Environmental Operations will conduct the testing at an estimated cost of \$1,184. Mayor Rowden recommended the Board authorize the expenditure of up to \$3,000.00 for the testing. Alderman Lambright moved and Alderman Dixon seconded the motion to approve a contract with Environmental Operations with the cost not to exceed \$3,000.00. On voice vote, the motion was approved 4-0.

Trash Fee Discussion – The Alderman discussed including an administrative fee on the trash bill and also setting a fee for delinquent trash bill payments. Alderman O'Connor moved and Alderman Dixon seconded the motion to establish a \$20.00 late fee for delinquent payments and to require landlords to be responsible for trash bills. On voice vote, the motion was approved 4-0. Alderman O'Connor moved and Alderman Dixon seconded the motion to authorize collection of

a \$1.00 monthly administrative fee for each trash bill. On voice vote, the motion was approved 4-0.

PWSD #2 Request for Test Hole Boring and Easements – Mr. VanLeer presented plans for test hole boring by Public Water Supply District #2 of St. Charles County on the City’s new park property to allow for the construction of sewer lines. City officials objected to any plans to remove trees for the lines, and told Mr. VanLeer the City did not want any trees damaged during the boring or installation of the lines. Alderman Dixon moved and Alderman Rohr seconded the motion to permit the test boring by Cochran Engineering on the city park land provided no trees were damaged. On voice vote, the motion was approved 4-0.

Rental of Space in City Hall – Alderman Dixon moved and Alderman Rohr seconded the motion to table the rental of space in City Hall and discuss the matter at the upcoming Workshop. On voice vote, the motion was approved 4-0.

Fireworks Show – Mr. Schuchmann presented a proposal from W.W. Carter’s Outfitters EVPP, LLC to provide a community fireworks display at a cost of \$7,000.00. Company officials said if the City enters into a three-year contract they will provide 3 percent additional product at no cost and will provide 10 percent additional product if payment is received 120 days in advance of the show. Alderman Rohr moved and Alderman O’Connor seconded the motion to approve a three-year contract with W.W. Carter’s Outfitters EVPP, LLC and ask the company to grant the City a grandfather clause on the 120-day payment this year. On voice vote, the motion was approved 4-0.

Ordinance/Resolutions

Resolution R7-19 – A RESOLUTION SETTING A PUBLIC HEARING REGARDING A VERIFIED PETITION FOR ANNEXATION OF THE RIGHT-OF-WAY OF WESTWOODS ROAD IN THE CITY LIMITS OF WRIGHT CITY, MISSOURI. Mayor Rowden read the Resolution. Alderman Rohr moved and Alderman Dixon seconded the motion to approve Resolution R7-19. On voice vote, the motion was approved 4-0.

Bill #2-19 – AN ORDINANCE AUTHORIZING THE CITY OF WRIGHT CITY, MISSOURI, TO JOIN SHOW ME PACE, PURSUANT TO SECTIONS 67.2800 TO 67.2835, RSMO, THE “PROPERTY ASSESSMENT CLEAN ENERGY ACT,” AND STATING THE TERMS UNDER WHICH THE CITY WILL CONDUCT ACTIVITIES AS A MEMBER OF SUCH DISTRICT, AND APPROVING A RELATED COOPERATIVE AGREEMENT AND BYLAWS. Ms. Girondo read the Bill by title. Alderman Rohr moved and Alderman Lambright seconded the motion to read Bill #2-19 a second time. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girondo read the Bill a second time. Alderman Rohr moved and Alderman O’Connor seconded the motion for final reading and passage of Bill #2-19. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Rowden then put the question “Shall Bill #2-19 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rohr	Yea
Alderman Lambright	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and then duly signed becomes Ordinance #958 of the City of Wright City, Missouri.

Reports

Parks – Mr. Kehoe reported 50 children have registered for the spring soccer league and 130 children are registered for the baseball and softball leagues. He said he has secured sponsors for all the teams and will receive a \$3,000 donation from the Chevy Baseball Program. He reviewed upcoming events and meetings at the park.

Public Works – Mr. Robinett reviewed highlights of his written report, and said employees have been cutting brush along Roelker Road and patching potholes.

Building Official – None

Police – Chief Eskew reviewed the number of calls, investigations and arrests handled by his department.

City Hall/Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report. She said she expects the annual audit report will be available in June.

City Administrator – Mr. Schuchmann said he is working with officials from Meridian Waste to establish a timeline for implementation of the dual stream recycling system. He submitted a drawing for relocation of the storm sewer at Lot 37 of Falcons Crest by Bax Engineering. Alderman Dixon moved and Alderman O'Connor seconded the motion to authorize the city administrator to proceed obtaining the documents and easement for the storm sewer. On voice vote, the motion was approved 4-0.

Mr. Schuchmann said Lewis and Bade, Inc. submitted a bid of \$7,000 to design a sidewalk along northern Elm Street and a portion of the North Outer Road to Westwoods Road. The project to replace the existing sidewalk is estimated to cost \$60,000 to \$75,000. Mayor Rowden recommended the Aldermen proceed with design of the project in preparation for bidding.

Alderman O'Connor moved and Alderman Lambright seconded the motion to authorize Lewis and Bade, Inc. to design construction of a sidewalk along the corner of Elm Street and the North Outer Road to Westwoods Road. On voice vote, the motion was approved 4-0.

Mr. Schuchmann reported the Planning and Zoning Commission will consider revised wording regarding cul de sacs in the City's ordinances. He said requests for qualifications have been sent to engineering firms for street design of Westwoods Road and East First Street South. He asked the Aldermen if they wished to solicit requests for qualifications from engineering firms for the physical design of the new city park. Alderman Dixon moved and Alderman O'Connor seconded the motion to solicit RFQs for the physical layout design of the new city park. On voice vote, the motion was approved 4-0.

Mr. Schuchmann reported on sidewalk issues on Veterans Memorial Parkway at 111 Cherry Street. He said he will contact the Missouri Department of Transportation regarding the issue, and the Aldermen agreed to place the matter on the agenda for the upcoming workshop. He reported 280 responses to the comprehensive plan survey have been received. The goal is 500 responses, he said.

Review/Approval of Bills

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve payment of bills in the amount of \$59,840.56. On voice vote, the motion was approved 4-0.

Announcements

Mayor Rowden reminded officials of the 100 People Who Care event March 15 and the Blue and Gold Banquet March 23. Pastor Purl gave an update on the local food pantry. Ms. Girondo said plans are being made for the litter cleanup day, the large item pickup and the city-wide garage sale.

Final Questions

None

Adjournment

Alderman Lambright moved and Alderman O'Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0.

Approved: _____

Attested: _____