

**City of Wright City
Board of Aldermen Meeting
Thursday, September 27, 2018
City Hall, 203 Veterans Memorial Parkway**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman John O'Connor, Alderman Kerry Lambright and Alderman Thomas Dixon present. Alderman Nathan Rohr was absent. City staff present were Ms. Girondo, Public Works Superintendent Kenny Robinett, Project Manager James Schuchmann, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl and Officer James Hepperman. Also present was Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Mr. Kehoe to lead the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman Dixon moved and Alderman Lambright seconded the motion to approve the minutes of the September 13, 2018, Board of Aldermen meeting. On voice vote, the motion was approved 3-0. Alderman Dixon moved and Alderman O'Connor seconded the motion to approve the August financial reports. On voice vote, the motion was approved 3-0.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

None

Public Hearing

Mayor Rowden opened a public hearing regarding a proposal to amend Section 430.100.A.6a and Section 430.100.A.6b of the city code pertaining to signs. There being no comments on the proposed amendment, Mayor Rowden closed the hearing.

Recommendations from Planning and Zoning Commission

Alderman Lambright moved and Alderman O'Connor seconded the motion to amend Section 430.100.1.6a and Section 430.100.1.6b of the city code pertaining to signs as recommended by the Planning and Zoning Commission. On voice vote, the motion was approved 3-0.

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann reported the delivery of some door frames and the flooring in the new city hall building. The road and parking area concrete work should be finished in the coming two days, he said. The concrete will need to cure seven to ten days before traffic will be allowed on it, he said. Mr. Schuchmann asked the Aldermen to consider a change order for an emergency lock set for a door that was omitted from the original bid specifications to H & G Door at a cost of \$2,100.00. Mayor Rowden recommended approval of the change order. Alderman Dixon moved and Alderman O'Connor seconded the motion to approve an expenditure of \$2,100.00 to H & G Door for an emergency lock set. On voice vote, the motion was approved 3-0. Mayor Rowden recommended Aldermen approve a bid of \$1,550.00 from Sweetens Concrete Services for the installation of concrete bollards. Alderman O'Connor moved and Alderman Lambright seconded the motion to purchase bollards from Sweetens Concrete Services. On voice vote, the motion was approved 3-0. Mr. Schuchmann asked the Board to approve two change orders for Gold Star Paving; the first for a handicap ramp at a cost of \$750.00 and the second to upgrade the concrete roadway from six inches to seven inches at a cost of \$6,557.54. Mayor Rowden recommended acceptance of the change orders. Alderman Lambright moved and Alderman O'Connor seconded the motion to approve change orders with Gold Star Paving for a handicap ramp and an additional inch of concrete on the parking area and roadway. On voice vote, the motion was approved 3-0. Mayor Rowden recommended the Aldermen accept a bid submitted by Ed Roehr for a walk-through metal detector at a cost of \$3,399.00. Alderman O'Connor moved and Alderman Dixon seconded the motion to purchase a walk-through metal detector from Ed Roehr at a cost of \$3,399.00.

Hourly Wage for Part-time Public Works – The Aldermen agreed to table this matter to the October workshop agenda.

New Business

Contract for Building Inspector – Ms. Girondo said the City's contract with Robert Barclay for building inspections ended September 23. Alderman Dixon moved and Alderman Lambright seconded the motion to discuss renegotiation of the contract at the October workshop. On voice vote, the motion was approved 3-0.

Board of Adjustments Appointments – Alderman Dixon moved and Alderman O'Connor seconded the motion to reappoint Frank Ellis and Scott Miller to four-year terms on the Board of Adjustments. On voice vote, the motion was approved 3-0.

Hiring of Part-time Employee for the Public Works – Mayor Rowden recused himself and departed the meeting. Mr. Robinett recommended the Aldermen employ Alexander DeMars as a part-time public works employee at an hourly rate of \$11.00. Alderman Dixon moved and Alderman Lambright seconded the motion to employ Alexander DeMars as a part-time public works employee at an hourly wage of \$11.00. On voice vote, the motion was approved 3-0.

2019 Budget – Mayor Rowden returned to preside over the meeting. Ms. Girondo reminded Aldermen that 2019 budget preparations are underway and she asked them to provide their ideas, inputs and any specific projects they would like to be considered.

Trash Bills – Ms. Girondo said the trash bill will notify residents of a five percent fee that will be charged on bills delinquent after thirty days per the City's ordinance. She and the Aldermen also discussed other contents of the trash bill.

Proclamation – Mayor Rowden signed a Proclamation designating October 7 as Jerry Prouhet Sunday in the City in recognition of Mr. Prouhet's volunteer work at the city cemetery.

Ordinance/Resolutions

Bill #23-18 AN ORDINANCE AUTHORIZING PURCHASE OF REAL PROPERTY PURSUANT TO A REAL ESTATE PURCHASE AGREEMENT FOR CERTAIN REAL

PROPERTY LOCATED AT 793 WESTWOODS ROAD. Ms. Girondo read the bill by title. Alderman Dixon moved and Alderman Lambright seconded the motion to read Bill #23-18 a second time. On voice vote, the motion was approved 3-0. Ms. Girondo read the bill a second time. Alderman Dixon moved and Alderman O'Connor seconded the motion for final reading and passage of Bill #23-18. Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman O'Connor	Yea
Alderman Lambright	Yea	Alderman Rohr	Absent

The motion was approved 3-0. The bill having the majority vote of the members present was adopted. Said bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #950 of the City of Wright City, Missouri.

Reports

Parks – Mr. Kehoe reviewed upcoming events at the city parks, including the fall festival October 6.

Public Works – Mr. Robinett reviewed highlights of his written report and said he has assisted Public Water Supply District No. 2 of St. Charles County locating water meters.

Building Official – The Aldermen reviewed the written building report.

Police – In the absence of Police Chief Matthew Eskew, there was no report.

City Hall/Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report. She said office staff will receive computer training in October on trash billing.

Review/Approval of Bills

Alderman Dixon moved and Alderman O'Connor seconded the motion to pay bills in the amount of \$127,233.48. On voice vote, the motion was approved 3-0.

Announcement

Pastor Purl reported on the aid provided by the local food pantry and said the pantry has a particular need for chicken noodle soup.

Final Questions

None

Adjournment

Alderman O'Connor moved and Alderman Lambright seconded the motion to adjourn the meeting. On voice vote, the motion was approved 3-0.

Approved: _____

Attested: _____