

**City of Wright City
Board of Aldermen Meeting
Thursday, September 13, 2018
City Hall, 203 Veterans Memorial Parkway**

Mayor Dan Rowden called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

Roll Call

City Clerk Karen Girondo called the roll with Mayor Rowden, Alderman Kerry Lambright, Alderman Nathan Rohr and Alderman Thomas Dixon present. Alderman John O'Connor was absent. City staff present were Ms. Girondo, Police Chief Matthew Eskew, Project Manager James Schuchmann, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplain Joseph Purl and Officer James Hepperman. Others present were William Schaefer, Sara Branton of DAR, Randy Lewis and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Mayor Rowden asked Mr. Rollins to lead the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman Rohr moved and Alderman Dixon seconded the motion to approve the minutes of the August 9, 2018, Board of Aldermen meeting. On voice vote, the motion was approved 3-0. Alderman Dixon moved and Alderman Rohr seconded the motion to approve the minutes of the August 23, 2018, Board of Aldermen meeting. On voice vote, the motion was approved 3-0. The August financial reports are not available, Ms. Girondo said.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

None

Public Hearing

None

Recommendations from Planning and Zoning Commission

None

Old Business

Wright City Municipal Project Status Report – Mr. Schuchmann reported the door frames have been painted. The sidewalks have been poured, and work continues on the parking area. He presented four bids for aluminum entry doors and hardware – A.M. Richards Glass Company, Inc. of St. Charles, \$6,965.00; Door Service, Inc., of St. Louis, \$7,626.42; St. Charles Glass and Glazing of Wentzville, \$10,504.00; and GlassTek Glazing, Inc. of St. Peters, \$10,586.00. Mr.

Schuchmann and Mayor Rowden recommended the Board accept the A.M. Richards Glass Company bid. Alderman Dixon moved and Alderman Rohr seconded the motion to accept the bid of \$6,965.00 submitted by A.M. Richards Glass Company for aluminum entry doors and hardware. On voice vote, the motion was approved 3-0. Mr. Schuchmann presented three bids for a telephone system – Nextiva, \$318.45 monthly, plus taxes; Socket, \$495.00 monthly, plus taxes; STLCOM.com, \$14,385.37 up front and \$427.95 yearly basic support. Mr. Schuchmann and Mayor Rowden recommended acceptance of the Nextiva bid. Alderman Rohr moved and Alderman Dixon seconded the motion to accept the bid of \$318.45 monthly, plus taxes submitted by Nextiva for a telephone system. On voice vote, the motion was approved 3-0. Mr. Schuchmann presented two bids for signage – Dale Sign Service, Inc. of St. Louis, \$23,952.78; and Ziglin Signs of Washington, \$41,926.79. Mr. Schuchmann and Mayor Rowden recommended the Aldermen accept the bid from Dale Sign Service, Inc. Alderman Dixon moved and Alderman Lambright seconded the motion to accept the bid of \$23,952.78 from Dale Sign Service, Inc. On voice vote, the motion was approved 3-0.

Part-Time Pay for Utility Department – Alderman Rohr moved and Alderman Dixon seconded the motion to table discussion of pay for part-time utility department workers. On voice vote, the motion was approved 3-0.

Transfer of Meter Reader to PWSD #2 – Alderman Rohr moved and Alderman Lambright seconded the motion to transfer the City’s meter reader and all peripheral items to Public Water Supply District #2. On voice vote, the motion was approved 3-0.

New Business

Proclamation – Mayor Rowden read and signed a Proclamation designating September 17-23 as Constitution Week in the City of Wright City.

2018 Band Festival Permit – Mr. Schaefer presented an application from the Wright City Band Boosters for a special permit to hold a band parade competition on parts of Westwoods Road and Wildcat Drive September 22 from 8:30 to 9:40 a.m. Alderman Rohr moved and Alderman Dixon seconded the motion to approve the special permit application submitted by the Band Boosters to conduct a band competition parade September 22. On voice vote, the motion was approved 3-0.

2019 Health Insurance – Alderman Lambright moved and Alderman Dixon seconded the motion to enroll in the PPO 750 health care plan offered by MCHCP for employees in 2019. On voice vote, the motion was approved 3-0.

Carryover of Vacation – Alderman Rohr moved and Alderman Dixon seconded the motion to allow Ms. Girondo to carry over four days of vacation until December 2018. On voice vote, the motion was approved 3-0.

Business License – Ms. Girondo said there are four businesses who have failed to obtain business licenses for 2018, and she will turn the matter over to the police department for enforcement.

Liquor License – Ms. Girondo reported St Louisiana Q is opening a restaurant at 101 North Locust Street and has applied for a liquor license. The Aldermen agreed to delay any action until the business is granted a state liquor license.

Park Hiring of Workers – Mayor Rowden recommended the employment of Mark Guerin as a part-time seasonal parks department employee at an hourly rate of \$7.85 and a rate of \$25 per game when umpiring and the employment of Sarah Oliver as a part-time seasonal parks department employee at an hourly rate of \$7.85. Alderman Rohr moved and Alderman Lambright seconded the motion to accept the Mayor’s recommendation and employ Mark Guerin as a part-time employee at an hourly rate of \$7.85 and a rate of \$25.00 per game when umpiring and to employ Sarah Oliver as a part-time employee at an hourly rate of \$7.85. On voice vote, the motion was approved 3-0.

Court Judge – How to Proceed – Ms. Girondo reminded Aldermen Municipal Judge Nathan Carroz’ resignation is effective December 31, 2018, and a new judge will need to be appointed.

Trash Ordinance – Ms. Girondo presented a draft ordinance regarding charges for refuse, garbage and weeds collection service. The Aldermen discussed imposing a \$5 administrative fee to include the collection of yard wastes. They agreed to contact the current sanitary waste collection company and inquire if the company would also collect yard wastes.

2018 Budget Revision – Alderman Dixon moved and Alderman Rohr seconded the motion to table action on the 2018 revised budget. On voice vote, the motion was approved 3-0.

Ordinance/Resolutions

Resolution #R5-18 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF WRIGHT CITY, MISSOURI, SUPPORTING MISSOURI PROPOSITION D – Ms. Girondo read the Resolution by title. Alderman Rohr moved and Alderman Dixon seconded the motion to approve Resolution #R5-18. On voice vote, the motion was approved 3-0.

Bill #21-18 – AN ORDINANCE AMENDING SECTION 405.100 OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO THE REGULATION OF FENCES, WALLS AND HEDGES – Ms. Girondo read the bill by title. Alderman Rohr moved and Alderman Lambright seconded the motion to read Bill #21-18 a second time. On voice vote, the motion was approved 3-0. Ms. Girondo read the bill a second time. Alderman Lambright moved and Alderman Dixon seconded the motion for final reading and passage of Bill #21-18. Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman O'Connor	Absent
Alderman Lambright	Yea	Alderman Rohr	Yea

The motion was approved 3-0. The bill having the majority vote of the members present was adopted. Said bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #948 of the City of Wright City, Missouri.

Resolution #R6-18 – A RESOLUTION APPROVING A TOLLING AGREEMENT WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES – Ms. Girondo read the Resolution by title. Alderman Lambright moved and Alderman Rohr seconded the motion to approve Resolution #R6-18. On voice vote, the motion was approved 3-0.

Bill #22-18 – AN ORDINANCE CONFIRMING THE PARTIAL DEFEASANCE OF PUBLIC FACILITIES GENERAL OBLIGATION BONDS OF THE CITY OF WRIGHT CITY, MISSOURI, SERIES 2016; AUTHORIZING THE APPROPRIATION AND USE OF MONIES FROM THE DEBT SERVICE RESERVE FUND FOR SAID BONDS FOR THE PURPOSE OF DEFEASING A PORTION OF SAID BONDS; AND AUTHORIZING AND APPROVING CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION WITH THE PARTIAL DEFEASANCE OF SAID BONDS – Ms. Girondo read the bill by title. Alderman Lambright moved and Alderman Rohr seconded the motion to read Bill #22-18 a second time. On voice vote, the motion was approved 3-0. Ms. Girondo read the bill a second time. Alderman Rohr moved and Alderman Dixon seconded the motion for final reading and passage of Bill #22-18. Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman O'Connor	Absent
Alderman Lambright	Yea	Alderman Rohr	Yea

The motion was approved 3-0. The bill having the majority vote of the members present was adopted. Said bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #949 of the City of Wright City, Missouri.

Reports

Parks – Mr. Kehoe did not present a report.

Public Works – In the absence of the public works superintendent, there was no report.

Police – Chief Eskew reviewed highlights of his department’s calls for service, arrests and investigations. He reported an officer was accidentally exposed to a controlled substance and received medical treatment. There are no long-term side effects as the result of the exposure, he said. The Department’s fishing derby is rescheduled for October 6, the Chief said.

City Hall/Treasurer/Economic Development – Ms. Girondo reviewed highlights of her written report, including a meeting with Courtney Whiteside, the Missouri Supreme Court liaison for the municipal courts and some modifications that must be made related to the operation, budgeting and financial accounting of the municipal court. She also reported her computer was infected with an encryption virus September 7. She reported the technician was able to restore most of her files but some of her most recent work was lost.

Review/Approval of Bills

Alderman Dixon moved and Alderman Rohr seconded the motion to approve payment of bills in the amount of \$94,025.32. On voice vote, the motion was approved 3-0.

Announcement

Mayor Rowden reminded everyone of Strassenbash September 14 and 15. He also announced the Second Annual Dave Heiliger Memorial Golf Tournament is scheduled October 14.

Alderman Dixon said he, Mayor Rowden, Mr. Schuchmann and Kenny Robinett reviewed preliminary results of the street study with officials from George Butler and Associates, and the firm is preparing a working plan for street improvements. Officials are also working with city officials on preparing a TAP grant for construction of a sidewalk on a portion of Roelker Road, he said.

Final Questions

None

Vote to Enter Executive Session

Alderman Dixon moved and Alderman Rohr seconded the motion to exit regular session and enter executive session at 7:55 p.m. to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMo, and leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor pursuant to Section 610.021(2). Roll was taken with the following vote:

Alderman O’Connor	Absent	Alderman Lambright	Yea
Alderman Rohr	Yea	Alderman Dixon	Yea

The motion was approved 3-0.

The Board returned to open session from executive session.

Adjournment

Alderman Dixon moved and Alderman Lambright seconded the motion to adjourn the meeting. On voice vote, the motion was approved 3-0.

Approved: _____

Attested: _____